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3 **FINANCE COMMITTEE**

4 Public Agency Center  
5 West Bend, WI

September 28, 2006  
8:30 a.m.

6 Present: Herbert J. Tennes, James E. Spindler, Joan A. Russell, Richard L. Bertram, and Ralph R.  
7 Hensel.

8  
9 Also Present: County Board Chair, Thomas J. Sackett, Administrative Coordinator Douglas A.  
10 Johnson, Finance Director Susan M. Haag, County Clerk Brenda Jaszewski, and Judy Steinert,  
11 Administrative Assistant.

12  
13 Chairperson Tennes reconvened the meeting at 8:30 a.m.

14  
15 **Comprehensive Community Services Agency**

16 The CCSA budget was presented by Program Director Jim Strachota. Mr. Johnson presented the  
17 2007 base level funding of \$5,357,442 and the recommended budget is \$5,502,925 (+4.3%). The  
18 recommended budget is necessary to address current needs of the populations served by CCSA,  
19 recognizing that provider requests have been prioritized and trimmed at both the department and  
20 County levels. The additional levy recommended is at the same rate of increase as the state tax limit  
21 rate.

22  
23 **DECISION ITEMS FUNDED:**

- 24 ① Additional hours (10/week) of MH psychiatry coverage @ \$51,695  
25 ② Full funding of MH patient assistance and part-time outpatient therapist @ \$28,788  
26 ③ Fund two DD protective placements ordered in 2006 to address increasing health needs @  
27 \$40,000  
28 ④ Provide DD day services to two recent high school graduates with intense needs @ \$ 20,000  
29 ⑤ Partial funding of AODA decision items (see # 6 below) @ \$5,000

30  
31 **NOT YET FUNDED:**

- 32 ⑥ AODA prevention and/or treatment as determined by CCSA @ \$10,397  
33 ⑦ Additional programming for MH person for independent community living @ \$19,557

34  
35 CCSA services are delivered through a provider network of both contracted and county operated  
36 services. The contract providers include more than 30 organizations and another 30+ adult family  
37 homes. These providers, which save costs by comparison to staffing by public employees in most  
38 areas, deserve fair treatment and funding support for wage and benefit increases for their employees.

39  
40 Moved by Mr. Spindler, seconded by Mr. Bertram to tentatively approve the CCSA 2007  
41 recommended budget and levy, including user fees, in the amount of \$5,502,925. Motion carried.

42  
43 Mr. Strachota will bring the unfunded decision items back to his liaison committee to see if there is a  
44 way to fund these items within the approved budget levy.

45  
46 **Register of Deeds**

47 The Register of Deeds budget was presented by Register of Deeds Sharon Martin. Mr. Johnson  
48 reported the base level funding is revenue more than expenses of \$539,635 and the recommended

1 budget is revenue more than expenses of \$539,939. The Requested budget is below the authorized  
2 level.

3  
4 During the first half of 2007, name indexes along with the corresponding image from 1945 to 1992  
5 will be created, matching the current real estate index. Revenues to cover the cost of the project will  
6 be funded by the County's Land Record Program, generated by document recording fees in the  
7 Register of Deeds Office. The number of customers using on-line record retrieval will increase  
8 dramatically following this expansion of the records available on-line.

9  
10 Moved by Ms. Russell, seconded by Mr. Bertram to tentatively approve the Register of Deeds 2007  
11 recommended budget and levy, including user fees, for an amount of revenue more than expenses of  
12 \$539,939. Motion carried.

### 13 **Office on Aging**

14 The Office on Aging budget was presented by Director Linda Olson. Mr. Johnson reported the base  
15 level funding is \$405,150 and the recommended budget is \$421,444 (+5.6%). The recommended  
16 budget supports continuation of current services with funding for increased meal costs and costs of  
17 health insurance for department staff.

### 18 **DECISION ITEMS FUNDED:**

19  
20 Meal costs for Home Delivered Meals at requested level @ \$16,294

21  
22  
23 The County will need to make a decision regarding participation in the State Long Term Care Reform  
24 initiative, including opening of an Aging & Disability Resource Center (ADRC). Administration  
25 recommends that this issue, which requires no additional county levy at this time, be further  
26 examined and brought to the County Board on its own merits, separate from the 2007 Budget. Based  
27 on this approach, requested grant funds and expenses (\$82,395), position requests and outlay for the  
28 ADRC are removed in the Recommended Budget.

29  
30 Ms. Olson and DSS Director Michael Bloedorn reviewed the Aging and Disability Resource Center  
31 (ADRC) program concepts.

32  
33 The County Office on Aging continues to be an essential organizer of services for older adults at the  
34 local level. More than 3,400 seniors received information and assistance from this department in  
35 2006 regarding the new Medicare Part D benefit. It is also the only area provider of home delivered  
36 meals (averaging more than 3,900 per month) following consolidation of the Hartford service into the  
37 county program.

38  
39 Moved by Mr. Bertram, seconded by Mr. Hensel to tentatively approve the Office on Aging 2007  
40 recommended budget and levy, including user fees, in the amount of \$421,444, and to lay over the  
41 outlay and new position requests for the ADRC. Motion carried.

42  
43 Mr. Tennes recessed at 9:54 a.m. and reconvened at 10:02 a.m.

### 44 **Highway**

45 The Highway Department budget was presented by Commissioner Ken Pesch and Assistant to the  
46 Commissioner Barbara Villwock. Mr. Johnson presented the base level funding of \$2,711,154 and  
47 the recommended budget is \$2,461,154 (-9.2%). The Requested budget is below the authorized Base  
48

1 level.

2  
3 The amount recommended is the funding requested by the Highway Committee. A reduction in  
4 funding for one year will not necessarily cause reductions in road maintenance, because of surplus  
5 funds accumulated in the department's Internal Service Fund. However restoring adequate levy  
6 support to this department may be a problem when surplus funds are no longer available to pay for  
7 this level of annual operations. The 2007 levy, which will become the Base level amount for future  
8 years, is \$20,000 less than the department levy in 1999. To protect the financial balance of  
9 subsequent county budgets, the Finance Committee is encouraged to reduce the funds contributed  
10 from the General Fund for the 2007 budget by \$100,000. A similar amount from the General Fund  
11 level could be added to a future county budget to help fund part of the cost of restoring the Highway  
12 Department budget levels to a more sustainable level.

13  
14 Many Highway Dept. operations (e.g. snow plowing) are energy intensive and materials used (e.g.  
15 asphalt, steel, salt, herbicides) have gone up in price by 25% or more in the past year. This trend in  
16 costs is expected to continue in 2007.

17  
18 The Committee discussed the substantial reduction in the proposed 2007 Highway budget and the use  
19 of the Highway's reserve fund for operations.

20  
21 Moved by Mr. Bertram, seconded by Ms. Russell to refer the Highway department budget back to the  
22 Highway Committee to reconsider the reduction in their budget levy and bring the budget back to the  
23 Finance Committee on October 4, 2006. Motion carried with Mr. Hensel voting No.

### 24 25 **Transit**

26 The Transit budget was presented by Director Linda Olson. Mr. Johnson presented the base level  
27 funding of \$275,135 and the recommended budget is \$314,948 (+14.5%). The costs of Commuter  
28 Bus service are below this year's budgeted levels. Demand for taxi service requires that sufficient  
29 vehicle hours be provided to keep response times acceptable and that the condition and number of  
30 vehicles be updated.

### 31 32 **DECISION ITEMS FUNDED:**

- 33 ① Addition of 6 hrs/day vehicle hours to taxi operating service weekdays @ \$15,812 (levy  
34 share)  
35 ② Replacement of 3 high mileage taxi vehicles @ \$24,000 (levy share)  
36

37 Fares changes and route revisions are proposed for 2007 to better meet needs and raise revenue to  
38 offset increased operating costs.

39  
40 Moved by Mr. Hensel, seconded by Ms. Russell to tentatively approve the Transit 2007  
41 recommended budget and levy, including outlay and user fees, in the amount of \$314,948. Motion  
42 carried.

### 43 44 **County Attorney**

45 The County Attorney budget was presented by Attorney Kim Nass. Mr. Johnson presented the base  
46 level funding of \$611,577 and the recommended budget is \$638,387 (+5.9%). Cuts have been made  
47 to Federal funding for Child Support, which are anticipated to impact the County later in 2007 and  
48 more significantly for 2008. While restricted by a state levy limit, the County cannot guarantee to

1 make up these cuts in full. Unless supplemental funding is made available by the Federal or State  
2 governments during 2007, it is anticipated that some reduction of staffing will be required to be  
3 implemented later next year and continue for all of 2008.

4

5 **DECISION ITEMS FUNDED:**

- 6 ① Salary and benefit costs for county attorneys above Base level @ \$17,923
- 7 ② Partial funding for increased salary and benefit costs for Child Support staff @ \$8,887

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9 **NOT YET FUNDED:**

- 10 ③ Increased county levy above added 5% for Child Support program @ \$12,389

11

12 The Child Support Agency was #1 in collections for medium sized counties every month this year,  
13 meeting or exceeding the required performance targets for paternity establishment, effecting a court  
14 order, and collections on arrears.

15

16 Ms. Nass is requesting the Committee approve funding for 2007 of the requested level budget in the  
17 amount of \$650,776, and stated she has tentative plans for reductions in the Child Support budget for  
18 future years.

19

20 Moved by Mr. Bertram, seconded by Ms. Russell to tentatively approve the County Attorney 2007  
21 requested budget and levy, in the amount of \$650,776. Motion carried with Mr. Spindler voting No.

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23 Moved by Mr. Bertram, seconded by Mr. Hensel to recess the meeting at 11:56 a.m. until Monday,  
24 October 3, 2006, at 8:30 a.m. Motion carried.

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Brenda Jaszewski  
County Clerk