

1 **WASHINGTON COUNTY FINANCE COMMITTEE**

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3
4 Courthouse - Government Center
5 West Bend, WI

December 22, 2010
8:00 a.m.

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7 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, and Todd Healy.

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9 Excused: Joan A. Russell.

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11 Also Present: Finance Director Susan Haag, and Chief Deputy Clerk Mary G. Lemke.

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13 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

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15 **MINUTES**

16 Moved by Mr. Bertram, seconded by Mr. Healy to approve the Finance Committee minutes of
17 November 17, 2010, as presented. Motion carried.

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19 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Sub-Committee minutes of
20 November 24 and December 8, and 15, as presented. Motion carried.

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22 **FUEL CARD PROGRAM**

23 *Appearance: Purchasing Agent Bill Kurer & Buyer Roy Hartmann*

24 Mr. Kurer explained that the Voyager Fuel Card Program is being proposed by the State of
25 Wisconsin. The state would contract with US Bank to provide fuel card services. This program is
26 primarily being considered as an emergency backup plan for instances when our own fuel island is
27 out of commission.

28
29 Mr. Hartmann explained that some of the benefits of this program are the federal excise taxes on
30 purchases are removed and billed net with taxes taken off and are shown on the monthly statement,
31 where our Visa credit card program is unable to do this. There are no fees or other costs to the
32 county to use these cards, no minimum purchase requirements, and usage reports would be available
33 online.

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35 Moved by Mr. Borman, seconded by Mr. Healy to approve the Voyager Fuel Card Program through
36 the State of Wisconsin. Motion carried.

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38 **2011 PRESCRIPTION DRUG CLEAN SWEEP**

39 *Appearance: County Conservationist Paul Sebo*

40 Moved by Mr. Borman, seconded by Mr. Bertram to approve the County Conservationist to apply for
41 a 2011 Prescription Drug Grant, in the amount of \$4,000. Motion carried.

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43 **WIC ADDITIONAL STATE GRANT FUNDS TO COVER AUTHORIZED WIC
44 REMODELING COSTS**

45 *Appearance: Director/Health Officer Linda Walter*

46 Moved by Mr. Healy, seconded by Mr. Bertram to approve the WIC additional State Grant funds to
47 cover authorized WIC remodeling costs in the amount of \$4,999. Motion carried.

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REPORT ON EMERGENCY FIBER REPLACEMENT

Appearance: Information Systems Director Mike McGinnis

Mr. McGinnis informed the committee that on Thursday, there was an emergency fiber replacement done. I.S. had one of their preferred providers do the replacement. The total amount for this project was \$36,200.

Moved by Mr. Bertram, seconded by Mr. Healy to approve the payment of \$36,200 to the provider for the emergency fiber replacement. Motion carried.

SALES TAX REPORT

The total received in December for sales tax earned in October was \$717,990.82, for a 2010 total of \$7,182,687.42, net of Cabela's.

NEXT MEETING DATES

The Finance Committee will tentatively meet on January 26, 2011. The Finance Sub-Committee will tentatively meet on January 5, 12, and 19, 2011.

FINANCIAL APPROVAL REPORT #29

Moved by Mr. Bertram, seconded by Mr. Healy to approve early release and presentation to the County Board, Financial Approval Report #29 in the amount of \$7,475,765.58. Motion carried.

VOUCHERS

Moved by Mr. Bertram, seconded by Mr. Borman to approve the following:

Miscellaneous vouchers in the amount of \$41,731.34.

General Accounts Payable vouchers in the amount of \$3,708,653.43.

WISACWIS vouchers in the amount of \$20,551.04.

Motion carried.

Moved by Mr. Healy, seconded by Mr. Bertram to approve Mr. Borman's expense voucher in the amount of \$98.78. Motion carried.

Moved by Mr. Hensel, seconded by Mr. Bertram to approve Mr. Healy's expense voucher in the amount of \$105. Motion carried.

Moved by Mr. Borman, seconded by Mr. Bertram to approve Ms. Russell's expense voucher in the amount of \$57. Motion carried.

ADJOURNMENT

Moved by Mr. Bertram, seconded by Mr. Healy to adjourn at 9:14 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk