

1 **FINANCE COMMITTEE**

2
3 Courthouse
4 West Bend, WI

November 16, 2005
8:30 a.m.

5
6 Present: Thomas S. Smith, Peter L. Gonnering, Donald H. Roskopf, and Joan A. Russell.

7
8 Excused: James B. Esselmann.

9
10 Also Present: Finance Director Susan Haag, and County Clerk Brenda Jaszewski.

11
12 Vice-Chairperson Smith called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Roskopf, seconded by Ms. Russell to approve the minutes of the October 19 & 25, 2005, Finance
16 Committee, and the October 26, 2005, Finance Sub-Committee. Motion carried.

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18 **OUT-OF-STATE TRAVEL – PLANNING & PARKS DEPARTMENT**

19 Appearance: Supervisor Maurice Strupp, Assistant Administrator for Planning Debora Sielski.

20
21 Ms. Sielski is requesting authorization for out-of-state travel for herself, Herbert Wolf, Supervisors Maurice
22 Strupp, Deborah Wilke, and Mary Krumbiegel, to Dakota County, Minnesota. Dakota County is the nearest
23 county that has researched, completed, and has in place, a Purchase of Development Rights for Farmland
24 Preservation program. Washington County’s PDR Task Force is required to have a plan of action completed by
25 February, 2006, and Ms. Sielski stated they would like to work with Dakota County to obtain as much
26 information as possible regarding their program in order to have a complete plan of action for the County Board
27 by February. It was noted that Ms. Wilke, Mr. Strupp, and Ms. Krumbiegel will be in Eau Claire attending a
28 convention and would meet Ms. Sielski and Mr. Wolf in Eau Claire during that convention. Dakota County is
29 approximately 90 miles from Eau Claire. Ms. Sielski stated the Planning & Parks Department has funds
30 available to cover the costs associated with this out-of-state travel request.

31
32 Mr. Roskopf stated he voted against authorizing this out-of-state travel at the Land Conservation Committee due
33 to his concerns regarding a PDR program for Washington County. Mr. Gonnering and Ms. Russell recommends
34 allowing the two staff members and three supervisors the opportunity to meet with Dakota County in order to
35 have as much information as possible for completing the Washington County plan of action.

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37 Moved by Mr. Gonnering, seconded by Ms. Russell to authorize the out-of-state travel for Debora Sielski,
38 Herbert Wolf, Deborah Wilke, Maurice Strupp, and Mary Krumbiegel to Dakota County, Minnesota, using 2005
39 Planning & Parks funds. Motion carried.

40
41 **STALE DATED CHECK RESOLUTION**

42 Moved by Ms. Russell, seconded by Mr. Gonnering to approve the Resolution authorizing the County write-off
43 stale checks from the year 2003, in the amount of \$1,569.73. Motion carried.

44
45 **REVIEW ORDINANCE FOR FINANCE SUB-COMMITTEE**

46 Ms. Haag distributed a proposed ordinance change for the Finance Sub-Committee that would allow two
47 members of the Finance Committee to constitute a quorum of the Finance Sub-Committee. Currently, the Code
48 requires three members in order to constitute a quorum.

49
50 Moved by Mr. Roskopf, seconded by Ms. Russell to approve the ordinance changing Finance Sub-Committee
51 requirement constituting a quorum, to two members of the Finance Committee, subject to approval by the
52 Executive Committee and the County Board. Motion carried.

53
54 **FINANCIAL APPROVAL REPORT #30**

55 Moved by Mr. Gonnering, seconded by Ms. Russell to approve early release and presentation to the County
56 Board of Financial Approval Report #30, in the amount of \$6,444,970.49. Motion carried.

57
58 **RECESS UNTIL ADJOURNMENT OF TAX DEED SUB-COMMITTEE**

59 Mr. Smith recessed the Finance Committee at 9:06 a.m. so that the Tax Deed Sub-Committee could meet.

60
61 **RECONVENE FINANCE COMMITTEE**

62 Mr. Smith reconvened the Finance Committee at 9:50 a.m.

63
64 **REVIEW RECOMMENDATIONS FROM TAX DEED SUB-COMMITTEE**

65 There were no recommendations from the Tax Deed Sub-Committee.

66
67 **DEPARTMENT TRANSFERS**

68 There were no department transfer requests.

69
70 **VOUCHERS**

71 Moved by Mr. Roskopf, seconded by Mr. Gonnering to approve the following:

- 1 **Miscellaneous** vouchers in the amount of \$26,358.07.
- 2 **General Accounts Payable** vouchers in the amount of \$2,887,647.06.
- 3 **Social Services WISACWIS** vouchers in the amount of \$28,058.63.
- 4 Motion carried.
- 5
- 6 Moved by Ms. Russell, seconded by Mr. Gonnering to approve Mr. Esselmann's expense voucher in the amount
- 7 of \$90.70. Motion carried.
- 8
- 9 Moved by Mr. Roskopf, seconded by Ms. Russell to approve Mr. Gonnering's expense voucher in the amount of
- 10 \$53.35. Motion carried.
- 11
- 12 Moved by Ms. Russell, seconded by Mr. Gonnering to approve Mr. Roskopf's expense voucher in the amount of
- 13 \$568.42. Motion carried.
- 14
- 15 Moved by Mr. Roskopf, seconded by Mr. Gonnering to approve Ms. Russell's expense voucher in the amount of
- 16 \$202.73. Motion carried.
- 17
- 18 Moved by Ms. Russell, seconded by Mr. Gonnering to approve Mr. Smith's expense voucher in the amount of
- 19 \$15.52. Motion carried.
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21 **ADJOURNMENT**

22 Moved by Mr. Gonnering, seconded by Ms. Russell to adjourn at 10:33 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk