

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

October 31, 2007
8:30 a.m.

5
6 Present: Herbert J. Tennes, Richard L. Bertram, Ralph R. Hensel, Joan A. Russell, and James E.
7 Spindler, Jr.

8
9 Also Present: Finance Director Susan Haag, Administrative Coordinator Doug Johnson, and
10 County Clerk Brenda Jaszewski.

11
12 Chairperson Tennes called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Spindler, seconded by Mr. Bertram to approve the Finance Committee minutes of
16 September 25, 26, 27, October 1, 2, and 3, 2007. Motion carried.

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18 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the Finance Sub-Committee minutes of
19 September 19, October 3, 10, 17, and 24, 2007. Motion carried.

20
21 **INVESTMENTS REPORT**

22 Appearance: Treasurer Janice Gettelman

23
24 Ms. Gettelman presented and reviewed the second and third quarter investment report. Moved by
25 Mr. Bertram, seconded by Mr. Hensel to accept the Treasurer’s Investment Report. Motion carried.

26
27 **RESOLUTION – STALE DATED CHECKS**

28 Appearance: Treasurer Janice Gettelman

29
30 Ms. Gettelman presented a summary of the outstanding checks issued in 2005 that have not been
31 presented for payment. Ms. Gettelman is requesting authorization to submit a resolution to void and
32 cancel these checks.

33
34 Moved by Mr. Bertram, seconded by Ms. Russell to approve submittal of a resolution for voiding
35 stale dated checks in the amount of \$1,344.67, and forward to the County Board. Motion carried.

36
37 **RESOLUTION – YMCA GRANT FOR HEALTH DEPARTMENT**

38 Appearance: Health Director Linda Walter

39
40 Moved by Mr. Spindler, seconded by Ms. Russell to authorize the Health Department to apply and
41 accept a joint ACHIEVE grant from the National Association of Chronic Disease Directors with the
42 Kettle Moraine YMCA in the amount of \$40,000, with no additional costs to be incurred by
43 Washington County, and forward to the County Board. Motion carried.

44
45 **SALES TAX REPORT**

46 The total received in October for sales tax earned in August is \$765,534.83, for a 2007 total of
47 \$5,762,372.89.

48

1 **FINANCIAL APPROVAL REPORT #33**

2 Moved by Mr. Bertram, seconded by Ms. Russell to approve early release and presentation to the
3 County Board, Financial Approval Report #33 in the amount of \$6,028,113.25. Motion carried.

4
5 **APPOINTMENT OF NOVEMBER AND DECEMBER FINANCE SUB-COMMITTEE**

6 Mr. Tennes appointed Ms. Russell, Mr. Bertram, and Mr. Tennes to the November Finance Sub-
7 Committee, which will meet November 7, 14, and 21, 2007. Mr. Tennes appointed Mr. Spindler,
8 Mr. Hensel, and Ms. Russell to the December Finance Sub-Committee, which will meet December
9 5, 12, and 19, 2007.

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11 **NEXT MEETING DATES**

12 The next meeting of the Finance Committee is tentatively scheduled for November 28, 2007.

13
14 **CLOSED SESSION**

15 Moved by Mr. Bertram, seconded by Mr. Spindler to convene in closed session at 9:23 a.m. per
16 Wisc. Stats. 19.85(1)(c) for the performance evaluation of the Finance Director. Motion carried
17 unanimously by roll call vote.

18
19 **RETURN TO OPEN SESSION**

20 Moved by Mr. Spindler, seconded by Mr. Hensel to return to open session at 9:48 a.m. Motion
21 carried unanimously by roll call vote.

22
23 **VOUCHERS**

24 Moved by Mr. Spindler, seconded by Mr. Bertram to approve the following:

25 **Miscellaneous** vouchers in the amount of \$880.46.

26 **Social Services WiSACWIS** vouchers in the amount of \$430.00.

27 **General Accounts Payable** vouchers in the amount of \$772,285.86.

28 Motion carried.

29
30 Moved by Mr. Hensel, seconded by Ms. Russell to approve the Tennes Ace Hardware voucher in
31 the amount of \$90.45. Motion carried.

32 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the
33 amount of \$52.38. Motion carried.

34 Moved by Mr. Bertram, seconded by Ms. Russell to approve Mr. Hensel's expense voucher in the
35 amount of \$15.52. Motion carried.

36 Moved by Mr. Spindler, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the
37 amount of \$110.58. Motion carried.

38 Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Spindler's expense voucher in the
39 amount of \$101.85. Motion carried.

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41 **ADJOURNMENT**

42 Moved by Mr. Berchem, seconded by Ms. Russell to adjourn at 10:31 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk