

1 **FINANCE COMMITTEE**

2
3 Samaritan
4 West Bend, WI

October 11, 2006
8:30 a.m.

5
6 Present: Herbert J. Tennes, Richard L. Bertram, Ralph R. Hensel, Joan A. Russell, and James E.
7 Spindler.

8
9 Also Present: Administrative Coordinator Douglas Johnson, Finance Director Susan Haag, County
10 Attorney Kimberly Nass, Deputy Treasurer Gayle Renk, and County Clerk Brenda Jaszewski.

11
12 Chairman Tennes called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Spindler, seconded by Ms. Russell to approve the minutes of the August 31, 2006,
16 Finance Committee. Motion carried.

17
18 Moved by Ms. Russell, seconded by Mr. Hensel to approve the minutes of the September 6, 13, 20, &
19 27, and October 4, 2006, Finance Sub-Committee. Motion carried.

20
21 **REFINANCE**

22 Appearance: Brad Viegut, Robert W. Baird & Co.

23
24 Mr. Viegut presented a summary of refinancing, and explained there is an opportunity to refinance two
25 of the County's borrowing issues. These issues are for general obligation capital improvement bonds
26 scheduled to retire in 2013, and general obligation promissory notes scheduled to retire in 2009. Due to
27 lower interest rates, refinancing would result in an estimated gross savings of \$76,501, or present value
28 savings of \$67,264. These figures will be reduced by the actual costs for refinancing. Mr. Viegut
29 recommends refinancing by negotiated sale, rather than competitive sale, and setting a minimum target
30 savings amount or percentage.

31
32 Moved by Mr. Spindler, seconded by Mr. Hensel to authorize the refinancing of the general obligation
33 bonds dated February 1, 1999, in the amount of \$7,115,000, and the general obligation promissory notes
34 dated March 1, 2000, in the amount of \$3,320,000, with Robert W. Baird & Co., at a minimum savings
35 of no less than \$65,000, through negotiated sale. Motion carried.

36
37 Mr. Johnson and Ms. Renk left at 8:55 a.m.

38
39 **OUTLAY REQUEST**

40 Moved by Mr. Bertram, seconded by Ms. Russell to approve the Outlay purchase of additional shelving
41 for the Child Support Agency filing system at a cost not to exceed \$12,000 using 2006 Child Support
42 Agency Special Improvement funds. Motion carried.

43
44 **FY 2006 URBAN AREA SECURITY INITIATIVE (UASI) GRANT PROGRAM**

45 Appearance: Deputy Emergency Management Coordinator Judy Steinert and Sheriff Brian Rahn.

46
47 Moved by Mr. Bertram, seconded by Ms. Russell to approve the resolution for the Urban Area Security
48 Initiative Grant from the State of Wisconsin, Office of Justice Assistance, in the amount of \$315,000,
49 with no cost to Washington County, and forward to the County Board. Motion carried.

1
2 **FY 2005 HOMELAND SECURITY LETPP/MUTUAL AID INTEROPERABILITY GRANT -**
3 **ROUND 2**

4 Appearance: Deputy Emergency Management Coordinator Judy Steinert and Sheriff Brian Rahn.

5
6 Moved by Mr. Spindler, seconded by Mr. Bertram to approve the resolution for the Homeland Security
7 – LETPP/Mutual Aid Interoperability – Round #2 from the State of Wisconsin, Office of Justice
8 Assistance, in the amount of \$3,750, with no cost to Washington County, and forward to the County
9 Board. Motion carried.

10
11 **TREATMENT ALTERNATIVES AND DIVERSION (TAD) GRANT RESOLUTION**

12 Appearance: Sheriff Brian Rahn.

13
14 Moved by Ms. Russell, seconded by Mr. Bertram to approve the resolution for the Treatment
15 Alternatives and Diversion grant from the State of Wisconsin, Office of Justice Assistance, in the
16 amount of \$130,950, and forward to the CCSA Board. Motion carried.

17
18 **2006 – 2008 AUDIT CONTRACT**

19 Ms. Haag stated the contract for providing the County's annual audit with Schenck is expiring. A
20 proposal has been submitted by Schenck to continue providing our audit services through the audit year
21 2008. The proposed costs are \$54,000 for 2006, \$55,500 for 2007, and \$57,000 for 2008.

22
23 Moved by Mr. Spindler, seconded by Ms. Russell to approve the proposal from Schenck for audit
24 services for the audit years 2006 - 2008. Motion carried.

25
26 **SALES TAX REPORT**

27 Ms. Haag distributed the 2006 County Remittance Sales Tax Report. The total received in September
28 for sales tax earned in July is \$821,782.58, for a 2006 year-to-date total of \$4,894,473.47.

29
30 Moved by Mr. Bertram, seconded by Mr. Hensel to accept the sales tax report as presented. Motion
31 carried.

32
33 **FINANCE DIRECTOR'S REPORT ON STAFF ACTIVITIES**

34 **Purchasing** – The radio system project consulting for phase II was awarded to RCC Consultants. Ms.
35 Haag reviewed current and upcoming Purchasing projects.

36
37 **Information Services** – The major project is the wiring for the Courthouse remodeling in anticipation
38 of the moving of departments. Staff is also working on the Human Resources/Payroll project.

39
40 **Finance** – Staff is working on the 2007 budget.

41
42 **DEPARTMENT TRANSFERS**

43 Moved by Ms. Russell, seconded by Mr. Spindler to approve the transfer of \$174,000 from the Facilities
44 - Capital Improvement Fund to the Park Development – Capital Improvement Fund. Motion carried
45 with Mr. Bertram voting No.

46
47 **OUT-OF-STATE TRAVEL**

48 There were no out-of-state travel requests.

49

1 FINANCIAL APPROVAL REPORT #32

2 Moved by Mr. Spindler, seconded by Mr. Bertram to approve early release and presentation to the
3 County Board, Financial Approval Report #32, in the amount of \$7,069,380.57. Motion carried.

4
5 Attorney Nass left at 9:47 a.m.

6 VOUCHERS

7 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the following:

8 **Social Services WISACWIS** vouchers in the amount of \$35,302.34.

9 **Miscellaneous** vouchers in the amount of \$55,020.03.

10 **General Accounts Payable** vouchers in the amount of \$1,285,076.73.

11 **Jury** vouchers in the amount of \$2,947.55.

12
13 Motion carried.

14
15 Moved by Ms. Russell, seconded by Mr. Bertram to approve the Tennies Ace Hardware voucher in the
16 amount of \$252.75. Motion carried.

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18 Moved by Mr. Spindler, seconded by Mr. Hensel to approve Mr. Bertram's expense voucher in the
19 amount of \$8.01. Motion carried.

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21 Moved by Mr. Bertram, seconded by Ms. Russell to approve Mr. Hensel's expense voucher in the
22 amount of \$12.46. Motion carried.

23
24 Moved by Mr. Spindler, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the
25 amount of \$101.46. Motion carried.

26
27 Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Spindler's expense voucher in the
28 amount of \$134.39. Motion carried.

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30 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Tennies' expense voucher in the amount
31 of \$13.35. Motion carried.

32 ADJOURNMENT

33 Moved by Ms. Russell, seconded by Mr. Bertram to adjourn at 10:28 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk