

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

September 24, 2008
8:30 a.m.

5
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, William Meyers, and Joan A. Russell.

7
8 Also Present: Finance Director Susan Haag, Supervisor Joseph Gonnering, and County Clerk Brenda
9 Jaszewski.

10
11 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

12
13 **MINUTES**

14 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Committee minutes of
15 August 27, 2008. Motion carried.

16
17 Moved by Ms. Russell, seconded by Mr. Bertram to approve the Finance Sub-Committee minutes of
18 September 3, 10, and 17, 2008. Motion carried.

19
20 **2008 TRANSIT FINANCIAL REPORT**

21 *Appearance: Transportation Commissioner Kenneth Pesch, and Transit Manager Joseph Steier.*

22
23 Mr. Pesch is requesting authorization to overspend in the Transit accounts for 2008 in an amount not
24 to exceed \$400,000. The Transit program costs for 2008 are higher than budgeted due to several
25 factors, including; fuel costs, increase in ridership in both the shared ride taxi and commuter express,
26 and lower than expected State Aid. Due to the increase in ridership of the commuter express, Mr.
27 Pesch stated an additional three bus runs would begin October 6, 2008. The Committee requested
28 Mr. Pesch present a summary of ridership for the commuter express when he presents the 2009
29 Transportation budget to the Finance Committee.

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31 Moved by Mr. Bertram, seconded by Ms. Russell to authorize the Transit program to overspend up to
32 \$400,000 in 2008. Motion carried.

33
34 **ADRC OUTLAY**

35 *Appearance: ADRC Director Linda Olson*

36
37 Moved by Ms. Russell, seconded by Mr. Bertram to approve a 2008 transfer of up to \$7,400 into the
38 ADRC Outlay account for office furniture. Motion carried.

39
40 **MEDICAL EXAMINER OUTLAY**

41 *Appearance: Medical Examiner Kelly McAndrews.*

42
43 Moved by Mr. Bertram, seconded by Mr. Meyers to approve a 2008 transfer of up to \$7,000 to the
44 Medical Examiner's Outlay account to purchase office furniture, subject to funds being available at
45 year end. Motion carried.

46
47 **UWEX – MULTI-AGENCY LAND & WATER EDUCATION GRANT**

48 *Appearance: Land & Water Conserv. Division Senior Technician Paul Sebo and Project Technician*
49 *Stephanie Hofmann.*

1
2 Moved by Mr. Borman, seconded by Ms. Russell to authorize the Land & Water Conservation
3 Division of the Planning & Parks Department to apply for a grant in the amount of \$15,000 for
4 educational purposes for Nutrient Management Plans, and forward to the County Board. Motion
5 carried.

6
7 **RESOLUTION – 2009 TAD GRANT**

8 *Appearance: Captain Steve Gonwa and Corrections Administrator Shirley Miller.*

9
10 Moved by Mr. Bertram, seconded by Mr. Meyers to authorize the Sheriff's department to apply for
11 the 2009 TAD grant in the amount of \$130,950, and forward to the County Board. Motion carried.

12
13 **OUT-OF-STATE TRAVEL – SHERIFF'S DEPT.**

14 *Appearance: Captain Steve Gonwa and Corrections Administrator Shirley Miller.*

15
16 Moved by Mr. Bertram, seconded by Ms. Russell to authorize Radio Administrator John Schrader in
17 the Sheriff's Department to travel to York, Pennsylvania to M/A Com, Inc., October 7 - 9 to view the
18 M/A Com radio system and authorize the use of a rental vehicle for Mr. Schrader. Motion carried.

19
20 **OUT-OF-STATE TRAVEL – HUMAN SERVICES DEPT.**

21 Moved by Mr. Borman, seconded by Ms. Russell to authorize Deb DuFour in the Human Services
22 department to attend a national committee on suicide on September 25 and 26, 2008, in Washington
23 D.C. at no cost to Washington County. Motion carried.

24
25 Mr. Hensel recessed the meeting at 9:37 a.m. and reconvened at 9:43 a.m.

26
27 **COUNTY CLERK ELECTIONS ACCOUNTS**

28 Moved by Mr. Meyers, seconded by Mr. Borman to authorize the County Clerk to overspend in the
29 2008 County Clerk Advertising & Legal and Election Supplies accounts. Motion carried.

30
31 **2009 BUDGET PROCEDURES**

32 Ms. Haag and Mr. Hensel reviewed the procedures for the 2009 budget hearing process.

33
34 **FINANCIAL APPROVAL REPORT #26**

35 Moved by Ms. Russell, seconded by Mr. Meyers to approve early release and presentation to the
36 County Board, Financial Approval Report #26 in the amount of \$8,867,968.19. Motion carried.

37
38 **OCTOBER SUB-COMMITTEE AND NEXT MEETING DATES**

39 The Finance Sub-Committee will meet on October 1, 8, 15, and 29, 2008, and the regular Finance
40 Committee will meet on October 22, 2008.

41
42 **VOUCHERS**

43 Moved by Mr. Meyers, seconded by Mr. Borman to approve the following:

44 **Miscellaneous** vouchers in the amount of \$39,618.21.

45 **General Accounts Payable** vouchers in the amount of \$1,244,606.00.

46 **Human Services Accounts Payable WISACWIS** vouchers in the amount of \$52,858.49.

47 Motion carried.

48

1 Moved by Mr. Borman, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the
2 amount of \$47.38. Motion carried.

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4 Moved by Mr. Bertram, seconded by Mr. Meyers to approve Mr. Borman's expense voucher in the
5 amount of \$163.80. Motion carried.

6
7 Moved by Mr. Meyers, seconded by Ms. Russell to approve Mr. Hensel's expense voucher in the
8 amount of \$32.76. Motion carried.

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10 Moved by Mr. Borman, seconded by Ms. Russell to approve Mr. Meyers' expense voucher in the
11 amount of \$140.40. Motion carried.

12
13 Moved by Mr. Bertram, seconded by Mr. Borman to approve Ms. Russell's expense voucher in the
14 amount of \$22.23. Motion carried.

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16 **ADJOURNMENT**

17 Mr. Hensel adjourned the meeting at 10:34 a.m.

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Brenda J. Jaszewski, County Clerk