

1 **WASHINGTON COUNTY FINANCE COMMITTEE**

2
3 Courthouse - Government Center
4 West Bend, WI

September 29, 2010
8:00 a.m.

5
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, Todd Healy, and Joan A. Russell.

7
8 Also Present: Finance Director Susan Haag, Chairperson Herbert Tennies, Treasurer Janice
9 Gettelman, and County Clerk Brenda Jaszewski.

10
11 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

12
13 **MINUTES**

14 Moved by Mr. Bertram, seconded by Mr. Healy to approve the Finance Committee minutes of
15 August 25, 2010, as presented. Motion carried.

16
17 Moved by Mr. Bertram, seconded by Mr. Healy to approve the Finance Sub-Committee minutes of
18 September 1, 8, and 15, 2010, as presented. Motion carried.

19
20 **HEALTH DEPARTMENT MINOR GRANT REPORT**

21 *Appearance: Director/Health Officer Linda Walter*

22 Ms. Walter reported on the \$4,000 grant from the Wisconsin Department of Transportation for
23 education and car seat safety checks. Moved by Mr. Bertram, seconded by Mr. Borman to accept the
24 report. Motion carried.

25
26 **RESOLUTION - HEALTH DEPARTMENT ARRA FUNDS FOR WIC GRANT**

27 *Appearance: Director/Health Officer Linda Walter*

28 There was no discussion and no action on this item.

29
30 **ORDINANCE - HEALTH DEPARTMENT STAFFING PLAN**

31 Ms Haag reported the ordinance amendment to the Health Department staffing plan will be presented
32 to the Finance Committee as part of the budget review for staffing requests for 2011.

33
34 **HUMAN SERVICES OUT-OF-STATE TRAVEL REQUEST**

35 Moved by Mr. Borman, seconded by Ms. Russell to approve the out-of-state travel for two people in
36 the Human Services Department to attend the Applied Suicide Intervention Skills Training course in
37 North Carolina from October 23 - 30, 2010, at no direct cost to Washington County. Motion carried.

38
39 **AUTHORIZATION TO OVERSPEND THE COUNTY CLERK ELECTION SUPPLIES
40 ACCOUNT**

41 Moved by Mr. Bertram, seconded by Mr. Healy to authorize the County Clerk to overspend in the
42 2010 County Clerk Election Supplies account. Motion carried.

43
44 **RESOLUTION - VOID STALE DATED CHECKS**

45 *Appearance: Treasurer Janice Gettelman*

46 Moved by Mr. Bertram, seconded by Ms. Russell to approve the resolution for voiding stale dated
47 checks in the amount of \$352.46, and forward to the County Board. Motion carried.

48
49 **SHERIFF'S DEPARTMENT OUTLAY REQUEST FOR RIFLE SCOPE**

1 *Appearance: Captain Steve Gonwa*
 2 Moved by Mr. Bertram, seconded by Ms. Russell to approve the Sheriff's Department outlay request
 3 in an amount not to exceed \$1,600 to purchase a rifle scope, subject to amending the 2011 outlay
 4 request of two rifle scopes to one. Motion carried.

5
 6 **ADRC OUTLAY REQUEST FOR OFFICE FURNITURE & WORKSTATION**

7 *Appearance: Director Linda Olson*
 8 Moved by Ms. Russell, seconded by Mr. Healy to approve the 2010 outlay request to purchase office
 9 furniture in the ADRC, at a cost not to exceed \$3,000. Motion carried.

10
 11 **SCHMIDT TAX DEED PROPERTY**

12 *Appearance: County Attorney Kimberly Nass*
 13 Ms. Nass stated she met with the Town of Kewaskum Chairperson and Clerk on August 25, 2020,
 14 regarding this property, which the county has not yet taken the deed. The Town of Kewaskum Board
 15 has been apprised of the situation. Ms. Nass has contacted the Health Department, as well as Human
 16 Services regarding this property and each department will make a determination as to whether
 17 intervention is required. She is recommending the county continue to work with the Town of
 18 Kewaskum to determine a plan for the property prior to taking the deed. The Committee discussed
 19 the amount of the special assessments and interest and penalty accruing on the specials. Ms.
 20 Gettelman stated the current owner is making payments of approximately \$300 each month. After
 21 further discussion, the consensus of the Committee is to request the County Attorney continue to
 22 work with the Town of Kewaskum to develop a plan for this property. Moved by Mr. Bertram,
 23 seconded by Mr. Borman to accept the report. Motion carried.

24
 25 **TAX DEED BIDS/RECOMMENDATIONS**

26 *Appearance: County Attorney Kimberly Nass*
 27

28 **Parcel 1 – V/Slinger - V5-0619-014 - Minimum Bid \$18,000**

Name of Bidder	Total Amt. of Bid	5% Deposit
Mary & Kevin De Buono	\$19,002.99	\$952.00

31
 32 Moved by Mr. Bertram, seconded by Mr. Healy to approve the resolution to accept the bid of Mary &
 33 Kevin De Buono in the amount of \$19,002.99 for tax deed parcel V5-0619-014, and forward to the
 34 County Board. Motion carried.

35
 36 **Parcel 2 – V/Richfield - V10-0971 - Minimum Bid \$750**

37 No bids were received. The Committee discussed possible logging of the timber on the parcel as a
 38 revenue source. The County Attorney and County Clerk will investigate this possibility and bring a
 39 recommendation back to this committee at a later date.

40
 41 **Parcel 3 – T/Farmington - T4-0339-00C - Minimum Bid \$4,000**

42 No bids were received. The consensus of the Committee is to hold this parcel and rebid it in the
 43 spring of 2011.

44
 45 **Parcel 4 – V/Richfield - V10-0090-002 - Minimum Bid \$45,000**

46 No bids were received. The consensus of the Committee is to hold this parcel and rebid it in the
 47 spring of 2011.

48
 49 Mr. Hensel recessed the meeting at 9:38 a.m. and reconvened at 9:45 a.m.

1 RELEASE HEALTH INSURANCE RESERVE ACCOUNT FUNDS

2 The Administrative Services Committee recommended releasing half of the \$750,000 Health
3 Insurance Reserve designated funds in the General Fund to undesignated. Moved by Mr. Bertram,
4 seconded by Mr. Borman to approve the release of the full amount of \$750,000 of Designated Health
5 Insurance Reserve funds in the General Fund to Undesignated. Motion carried.

7 SALES TAX REPORT

8 The total received in September for sales tax earned in July was \$836,041.22, for a 2010 total of
9 \$4,890,845.67, net of Cabela's. Moved by Mr. Borman, seconded by Mr. Bertram to accept the
10 report. Motion carried.

12 NEXT MEETING DATES

13 The Finance Committee will tentatively meet September 30, October 1, 4, 5, and 6, 2010, for budget
14 hearings, and October 20, 2010 for the regular meeting. The Finance Sub-Committee will tentatively
15 meet on October 6, 13, and 27, 2010.

17 FINANCIAL APPROVAL REPORT #22

18 Moved by Mr. Healy, seconded by Mr. Borman to approve early release and presentation to the
19 County Board, Financial Approval Report #22 in the amount of \$3,121,915.47. Motion carried.

21 VOUCHERS

22 Moved by Mr. Healy, seconded by Mr. Borman to approve the following:

23 **Miscellaneous** vouchers in the amount of \$19,911.82.

24 **General Accounts Payable** vouchers in the amount of \$240,124.82.

25 Motion carried.

26
27 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the
28 amount of \$21.00. Motion carried.

29
30 Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Borman's expense voucher in the
31 amount of \$158.00. Motion carried.

32
33 Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Healy's expense voucher in the
34 amount of \$63.00. Motion carried.

35
36 Moved by Mr. Healy, seconded by Mr. Borman to approve Mr. Hensel's expense voucher in the
37 amount of \$28.00. Motion carried.

38
39 Moved by Mr. Bertram, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the
40 amount of \$133.00. Motion carried.

42 ADJOURNMENT

43 Moved by Mr. Borman, seconded by Mr. Healy to adjourn at 10:37 a.m. Motion carried.