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2
3 **FINANCE COMMITTEE**

4 Courthouse
5 West Bend, WI

September 29, 2005
8:30 a.m.

6 Present: James B. Esselmann, Peter L. Gonnering, Donald H. Roskopf, Thomas S. Smith, and
7 Joan A. Russell.

8
9 Also Present: County Board Chair Kenneth F. Miller, Administrative Coordinator Douglas A.
10 Johnson, Finance Director Susan M. Haag, County Clerk Brenda Jaszewski, and Judy Steinert,
11 Administrative Assistant.

12
13 Chairperson Esselmann reconvened the meeting at 8:30 a.m.

14
15 **Comprehensive Community Services Agency**

16 The CCSA budget was presented by Program Director Jim Strachota. Mr. Johnson presented the
17 2006 base level funding of \$5,115,885 and the recommended budget is \$5,278,268 (+4.7%). An
18 increase of less than 5% is achievable in the context of Health and Human Services (grouping) levy
19 growth at the state freeze level of 3.5%. The addition of new positions will help maximize the use of
20 Medicaid funding to benefit county residents and to avoid unnecessary use of institutional placements
21 at county expense.

22
23 **DECISION ITEMS FUNDED:**

- 24 ① Psychiatric Social Worker position with full funding from multiple Medicaid benefits (no levy)
- 25 ② DD Case Management position with Medicaid funding support @ \$10,000 (net county levy)
- 26 ③ Calm Harbor expanded to eight crisis bed capacity @ \$127,063
- 27 ④ DD day services to allow for additional high school graduates @ \$10,000
- 28 ⑤ Exodus House placements at 2005 level @ \$5,250
- 29 ⑥ Flexible funds for MH diversion programs to minimize, complement reduced inpatient @ \$16,513

30
31 **NOT YET FUNDED:**

- 32 ⑦ Gap in Administration funding due to state funding shift @ \$5,000

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34 Moved by Mr. Smith seconded by Ms. Russell to tentatively approve the CCSA 2006 recommended
35 budget and levy, including the position request, outlay, and user fees, in the amount of \$5,278,268.
36 Motion carried.

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38 **Department of Social Services**

39 The Department of Social Services budget was presented by Director Michael Bloedorn and
40 Accounting Supervisor Mary Knoeck. Mr. Johnson presented the 2006 base level funding of
41 \$3,134,261, and the recommended budget is \$3,134,261 (+1.5%). Mr. Bloedorn explained an error
42 was discovered when entering the 2006 budget. After further discussion, it was decided that more
43 clarification was needed for the Committee on this error.

44

1 Moved by Ms. Russell, seconded by Mr. Smith to tentatively approve the Social Services 2006 base
2 budget and levy, including the position request, outlay, out-of-state travel, and user fees, in the
3 amount of \$3,134,261 until further review. Motion carried.

4
5 Chairperson Esselmann recessed the Committee at 9:55 a.m. and reconvened at 10:10 a.m.

6 7 **Health Department**

8 The Health Department budget was presented by Director Linda Walter. Mr. Johnson presented the
9 2006 base level funding of \$983,238 and the recommended budget is \$986,316 (+1.8%). The
10 current staffing levels are at the minimum level needed to offer the current scope of services of this
11 department. Maximum use of grants, covering more than 70% of the cost of salaries and benefits,
12 have contributed to a responsible level of county levy funding.

13 14 **DECISION ITEMS FUNDED:**

- 15 ① WIC Dietetic Technician limited time funded by grant (no county levy)
- 16 ② Internal Nurse Pool for emergency use (no county levy)
- 17 ③ Overtime for Nurses at anticipated levels

18
19 Moved by Mr. Gonnering, seconded by Mr. Roskopf, to tentatively approve the Health Department
20 2006 recommended budget and levy, including the position request, out of state travel, and user fees,
21 in the amount of \$986,316. Motion carried.

22 23 **Office on Aging**

24 The Office on Aging budget was presented by Director Linda Olson. Mr. Johnson reported the base
25 level funding is \$384,199 and the recommended budget is \$399,163 (+5.5%). The amount of the
26 requested budget was too high to fit into the state levy freeze limit. After discussions between
27 Administration and Aging, it was agreed that health insurance benefits are not anticipated by the
28 Program Assistant and that a budget reduction could be accomplished by removing that funding.
29 With this adjustment, the other decision items requested are affordable.

30 31 **DECISION ITEMS FUNDED:**

- 32 ① Partially fund increase for Program Assistant position to full-time @ \$17,156
- 33 ② Provide operating assistance to Senior Center in Hartford @ \$5,400
- 34 ③ Additional health and wellness services for seniors countywide @ \$4,700
- 35 ④ Continue current level of Alzheimer's caregiver support services @ \$1,700

36 37 **DECISION ITEMS NOT FUNDED:**

- 38 ① Costs of family health insurance benefits for Program Assistant Position @ \$12,865

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40 Moved by Mr. Roskopf, seconded by Mr. Smith to tentatively approve the Office on Aging 2006
41 recommended budget and levy, including the position request and user fees, in the amount of
42 \$399,163. Motion carried.

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44 Mr. Smith was excused at 10:35 a.m.

45 46 **Veterans Service**

1 The Veterans Service budget was presented by Veterans Service Officer Mark Baldwin. Mr. Johnson
2 presented the 2006 base level funding of \$124,776 and the recommended budget is \$137,977
3 (+12.2%). The number of veterans eligible for the services of this office continue to grow and to
4 present new challenges. Making one of the support staff positions full-time is a justified expense
5 which will allow the public to continue to be well-served.

6
7 **DECISION ITEMS FUNDED:**

- 8 ① Fund flags and markers on veterans' graves at planned level @ \$912
9 ② Partially fund increase of Administrative Assistant staff position to full-time @ \$12,394

10
11 **DECISION ITEMS NOT FUNDED:**

- 12 ① Difference in cost between family health insurance benefit and individual benefit @ \$7,719

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14 Moved by Mr. Gonnering, seconded by Ms. Russell to tentatively approve the Veterans Service 2006
15 recommended budget and levy, including the position request, in the amount of \$137,977. Motion
16 carried.

17
18 **Library**

19 The Library budget was presented by County Clerk Brenda Jaszewski and Supervisor Charlene
20 Brady. Mr. Johnson presented the 2006 base level funding of \$1,438,760 and the recommended
21 budget is \$1,452,255 (+2.5%). The Requested budget continues an on-going effort by the county to
22 levy a fair share of the cost of the library system in the county from the municipalities that do not
23 operate a public library. The library tax rate is reduced by two cents per thousand of valuation below
24 this year's rate.

25
26 **DECISION ITEMS FUNDED:**

- 27 ① Funding above Base level for circulation to municipal libraries @ \$13,495

28
29 Moved by Ms. Russell, seconded by Mr. Gonnering, to tentatively approve the Library Services 2006
30 recommended budget and levy in the amount of \$1,452,255. Motion carried.

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32 **Clerk of Courts**

33 The Clerk of Courts budget was presented by Kristine Deiss. Mr. Johnson presented the base level
34 funding of \$766,549 and the recommended budget is \$835,549 (+9.0%). An increase of 9% is as
35 much as could be fit into the state levy freeze limit without harming other county departments. The
36 reduction in the doctor's account provides funding similar to the actual use in 2003-2005 without an
37 increase. The amount of this reduction is also similar to the amount of one-time funding needed for
38 one-time expenses of establishing operations in the new Courthouse. Use of county levy for a new
39 position in this department will be difficult while there is a state levy freeze limit imposed on
40 counties.

41
42 The entire cost of Courthouse Security will be included, as a separate expense, in the Clerk of Courts
43 budget beginning in 2006. The 2006 amount of \$624,706 for Courthouse Security will be in addition
44 to the recommended budget of \$835,549.

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46 **DECISION ITEMS FUNDED:**

- 47 ① Attorney and guardian ad litem accounts at anticipated levels @ \$43,000

- 1 ② Partially fund doctors account above Base level @ \$10,000
- 2 ③ Jury accounts at anticipated levels @ \$14,000
- 3 ④ Microfilming account @ \$5,000
- 4 ⑤ Witness & interpreter account @ \$907

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6 **DECISION ITEMS NOT FUNDED:**

- 7 ① Court Assistant part-time position @ \$16,084
- 8 ② Funds for doctors account @ \$11,000

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10 Moved by Mr. Gonnering, seconded by Mr. Roskopf, to tentatively approve the Clerk of Courts 2006
11 recommended budget and levy, including user fees and out of state travel, in the amount of \$835,549,
12 and deny the additional position request. Motion carried.

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14 **Social Services**

15 The Social Services budget was presented by Director Michael Bloedorn and Accounting Supervisor
16 Mary Knoeck. Assistant Finance Director Paul Labonte was present. Mr. Bloedorn returned with
17 clarification on the department error that was presented earlier. Further review and discussion is
18 needed to explore the options presented. The department will return on Wednesday, October 5, for a
19 final review.

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21 Chairperson Esselmann recessed the Committee at 12:45 a.m. until Monday, October 3, 2005, at 8:30
22 a.m.

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Brenda J. Jaszewski
County Clerk