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2
3 **FINANCE COMMITTEE**

4 Courthouse
5 West Bend, WI

September 21, 2005
8:30 a.m.

6 Present: James B. Esselmann, Peter L. Gonnering, Donald H. Roskopf, and Thomas S. Smith.

7
8 Absent: Joan A. Russell.

9
10 Also Present: Finance Director Susan Haag, Administrative Coordinator Doug Johnson, Assistant Finance
11 Director Nicole Theys, Treasurer, Janice Gettelman, and County Clerk Brenda Jaszewski.

12
13 Chairperson Esselmann called the meeting to order and read the Affidavit of Posting.

14
15 **MINUTES**

16 Moved by Mr. Smith, seconded by Mr. Roskopf to approve the minutes of the September 7, 2005, Finance
17 Committee, and the August 31, 2005, Finance Sub-Committee. Motion carried.

18
19 **2004 AUDIT REPORT**

20 Appearance: David Maccoux, Schenck Business Solutions

21
22 Ms. Haag distributed the Comprehensive Annual Financial Report and Report on Compliance and Internal
23 Control for the year ending December 31, 2004. Mr. Maccoux reviewed the findings from the 2004 audit
24 of the general-purpose financial statements of Washington County for the year ending 2004. The results of
25 the audit disclosed no instances of noncompliance or other matters that are required to be reported under
26 Government Auditing Standards.

27
28 Moved by Mr. Roskopf, seconded by Mr. Gonnering to approve the 2004 Audit as presented. Motion
29 carried.

30
31 **FINANCE DIRECTOR'S REPORT ON STAFF ACTIVITIES**

32 The Finance Director had no report.

33
34 **OUT-OF-STATE TRAVEL**

35 There were no out-of-state travel requests.

36
37 **DEPARTMENT TRANSFERS**

38 There were no department transfer requests.

39
40 **FINANCIAL APPROVAL REPORT #24**

41 Moved by Mr. Gonnering, seconded by Mr. Smith to approve early release and presentation to the County
42 Board of Financial Approval Report #24 in the amount of \$2,207,825.63. Motion carried.

43
44 **VOUCHERS**

45 Moved by Mr. Roskopf, seconded by Mr. Gonnering to approve the following:

46 **Miscellaneous** vouchers in the amount of \$79,506.13.

47 **General Accounts Payable** vouchers in the amount of \$1,185,222.58.

48 Motion carried.

49
50 Moved by Mr. Smith, seconded by Mr. Roskopf to approve Mr. Esselmann's expense voucher in the
51 amount of \$40.50. Motion carried.

52 Moved by Mr. Roskopf, seconded by Mr. Smith to approve Mr. Gonnering's expense voucher in the
53 amount of \$32.40. Motion carried.

54 Moved by Mr. Gonnering, seconded by Mr. Smith to approve Mr. Roskopf's expense voucher in the
55 amount of \$170.10. Motion carried.

56 Moved by Mr. Gonnering, seconded by Mr. Smith to approve Ms. Russell's expense voucher in the amount
57 of \$146.17. Motion carried.

58 Moved by Mr. Gonnering, seconded by Mr. Roskopf to approve Mr. Smith's expense voucher in the
59 amount of \$8.91. Motion carried.

60
61 **NEXT MEETING**

62 The next meeting will be Wednesday, September 28, 2005.

63
64 **ADJOURNMENT**

65 Moved by Mr. Gonnering, seconded by Mr. Roskopf to adjourn the Finance Committee at 9:25 a.m.
66 Motion carried.