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3 **FINANCE COMMITTEE**

4 Courthouse – Government Center
5 West Bend, WI

August 5, 2009
8:30 a.m.

6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, and Joan A. Russell. Excused: William Meyers.

7
8 Also Present: County Board Chairman Herbert Tennies, Finance Director Susan Haag, County Attorney Kimberly
9 Nass, County Clerk Brenda Jaszewski, and Supervisor Charlene Brady.

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11 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

12
13 **2008 AUDIT**

14 Appearance: Dave Maccoux - Schenck Business Solutions, Deputy Finance Director Paul Labonte, and Assistant
15 Finance Director Rich Abbott.

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17 Mr. Maccoux reviewed the Comprehensive Annual Financial Report and Report on Compliance and Internal
18 Control for the year ending December 31, 2008, detailing the findings from the 2008 audit of the general-purpose
19 financial statement of Washington County. The results of the audit disclosed no instances of noncompliance or
20 other matters that are required to be reported under Government Auditing Standards.

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22 Moved by Mr. Bertram, seconded by Ms. Russell to accept the 2008 Audit Report as presented and forward to the
23 County Board. Motion carried.

24
25 **REPORT ON FINANCIAL AGREEMENTS WITH AIS**

26 Ms. Haag reported on the two financial agreements with AIS as established in 2009 Resolutions 10 and 19.
27 Resolution 10 authorized the advance of up to \$250,000 prior to the Fair for AIS operating bills. No request was
28 received from AIS for any portion of these funds.

29
30 Resolution 19 advanced \$260,000 to AIS to be used for the Fair's change fund. The entire amount was returned to
31 the County on July 27, 2009. Ms. Haag reported all established procedures were followed. In addition to the
32 change fund advance, this resolution required the fair's daily receipts be deposited into the County's working bank
33 account. By the end of today, the remainder of these funds will be wired to AIS.

34
35 **RESOLUTION - EXPENDITURES OF ARRA FUNDS**

36 Ms. Nass distributed a sample draft of a resolution that lists the amounts and description of all American Recovery
37 and Reinvestment Act (ARRA) funds. Each department has been requested to submit any anticipated ARRA funds
38 to the Finance department, who will compile the information and the final resolution will be presented at the next
39 Finance meeting.

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41 **VOUCHERS**

42 Moved by Ms. Russell, seconded by Mr. Borman to approve the following:

43 **Miscellaneous** vouchers in the amount of \$1,374.53.

44 **General Accounts Payable** vouchers in the amount of \$725,088.99 and \$29,437,508.96.

45 **Human Services Accounts Payable WISACWIS** vouchers in the amount of \$645.00.

46 **Jury** vouchers in the amount of \$5,994.60.

47 Motion carried.

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49 **ADJOURNMENT**

50 Moved by Mr. Bertram, seconded by Ms. Russell to adjourn at 10:00 a.m. Motion carried.

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53
54 Brenda J. Jaszewski, County Clerk