

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

August 31, 2006
8:00 a.m.

5
6 Present: Herbert J. Tennes, Richard L. Bertram, Ralph R. Hensel, Joan A. Russell, and James E.
7 Spindler.

8
9 Also Present: County Board Chair Thomas Sackett, Finance Director Susan Haag, Administrative
10 Coordinator Douglas Johnson, Assistant Finance Director Paul Labonte, County Treasurer Janice
11 Gettelman, and County Clerk Brenda Jaszewski.

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13 Chairperson Tennes called the meeting to order and read the Affidavit of Posting.

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15 **MINUTES**

16 Moved by Mr. Bertram, seconded by Ms. Russell to approve the minutes of the August 16, 2006,
17 Finance Committee. Motion carried.

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19 Moved by Ms. Russell, seconded by Mr. Bertram to approve the minutes of the August 23, 2006
20 Finance Sub-Committee. Motion carried.

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22 **2005 AUDIT REPORT**

23 Appearance: David Maccoux, Schenck Solutions.

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25 Mr. Maccoux reviewed the Comprehensive Annual Financial Report and Report on Compliance and
26 Internal Control for the year ending December 31, 2005, detailing the findings from the 2005 audit of
27 the general-purpose financial statement of Washington County. The results of the audit disclosed no
28 instances of noncompliance or other matters that are required to be reported under Government
29 Auditing Standards. The Committee discussed the audit and general comments made by Schenck
30 within the audit. Mr. Maccoux noted that all comments in the audit were presented for information
31 purposes only and no response was necessary.

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33 Moved by Ms. Russell, seconded by Mr. Hensel to accept the 2005 Audit Report as presented. Motion
34 carried.

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36 Mr. Tennes recessed at 9:20 a.m. and reconvened at 9:27 a.m. Mr. Johnson left at 9:20 a.m.

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38 **GOLF COURSE FINANCIAL REPORT**

39 Appearance: Assistant Administrator for Golf & Parks Mike Kactro.

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41 Mr. Labonte distributed and reviewed the financial analysis of Golf Course revenues and expensed
42 through July, 2006. Mr. Kactro stated revenues are down compared to this point in 2005, which is due
43 to fewer rounds being played in 2006.

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45 Moved by Mr. Bertram, seconded by Mr. Spindler to accept the golf course financial report as
46 presented. Motion carried.

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1 WISCONSIN COUNTIES ASSOCIATION RESOLUTIONS

2 Moved by Mr. Spindler, seconded by Ms. Russell to oppose WCA Resolution 1 – Requesting a change
3 in the laws governing use value assessments for agricultural land by the State of Wisconsin. Motion
4 carried.

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6 Moved by Ms. Russell, seconded by Mr. Hensel to support WCA Resolutions 25, 26 & 27, relating to
7 sales tax audit and assurance. Motion carried.

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9 Moved by Mr. Spindler, seconded by Mr. Bertram to oppose WCA Resolution 28 – Call for
10 department of revenue reconciling of lost interest earnings of unallocated sales tax proceeds 2003-
11 2005. Motion carried.

12 SALES TAX REPORT

13 Ms. Haag distributed the 2006 County Remittance Sales Tax Report. The total received in August for
14 sales tax earned in June is \$752,698.74, for a 2006 year-to-date total of \$4,072,690.89.

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17 Moved by Mr. Bertram, seconded by Ms. Russell to accept the sales tax report as presented. Motion
18 carried.

19 FINANCE DIRECTOR'S REPORT ON STAFF ACTIVITIES

20 Ms. Haag distributed and reviewed the 2007 levy limit based on net new construction. For next year,
21 Washington County's 2007 levy limit is 4.077% above 2006.

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24 Ms. Haag stated staff is working on the 2007 budget. Purchasing is looking into possibly working with
25 Racine and Kenosha counties to determine if combining the purchasing of food services would provide
26 cost savings for the Samaritan, Jail, and Golf Course. Information Services had some problems with
27 the County's email and server, but everything is up and running now.

28 DEPARTMENT TRANSFERS

29 There were no department transfer requests.

30 OUT-OF-STATE TRAVEL

31 There were no out-of-state travel requests.

32 FINANCIAL APPROVAL REPORT #25

33 Moved by Mr. Bertram, seconded by Mr. Hensel to approve early release and presentation to the
34 County Board, Financial Approval Report #25, in the amount of \$2,653,056.02. Motion carried.

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36 Mr. Hensel was excused at 10:07 a.m.

37 VOUCHERS

38 Moved by Ms. Russell, seconded by Mr. Bertram to approve the following:

39 **Social Services WISACWIS** vouchers in the amount of \$16,268.80.

40 **Miscellaneous** vouchers in the amount of \$2,298.04.

41 **General Accounts Payable** vouchers in the amount of \$1,107,124.33.

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1 Motion carried.

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3 Moved by Mr. Bertram, seconded by Mr. Spindler to approve the Tennes Ace Hardware voucher in
4 the amount of \$32.00. Motion carried.

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6 **ADJOURNMENT**

7 Moved by Mr. Bertram, seconded by Ms. Russell to adjourn at 10:25 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk