

1 **WASHINGTON COUNTY FINANCE COMMITTEE**

2
3 Courthouse - Government Center
4 West Bend, WI

August 25, 2010
8:00 a.m.

5
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, Todd Healy, and Joan A. Russell.

7
8 Also Present: Finance Director Susan Haag, County Board Chair Herbert Tennes, County Clerk
9 Brenda Jaszewski, and Supervisor Dennis Myers.

10
11 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

12
13 **MINUTES**

14 Moved by Mr. Bertram, seconded by Ms. Russell to approve the Finance Committee minutes of
15 August 12, 2010, as presented. Motion carried.

16
17 Moved by Mr. Bertram, seconded by Ms. Russell to approve the Finance Sub-Committee minutes of
18 August 18, 2010, as presented. Motion carried.

19
20 **PROPERTY ROOM.COM CONTRACT FOR SURPLUS ITEMS ONLINE SALES**

21 *Appearance: Purchasing Agent Bill Kurer*

22
23 Mr. Kurer stated the county has been using the online auction Property Room.com since 2006 to sell
24 low value surplus county equipment and Sheriff's Department unclaimed property. The items are
25 picked up at the county, warehoused, and marketed online. Washington County receives 50% of all
26 sales. Mr. Kurer recommends renewing the contract with Property Room.com for an additional two
27 years with the same terms as the current contract.

28
29 Moved by Mr. Bertram, seconded by Mr. Healy to extend the contract for Property Room.com for
30 disposal of surplus county equipment for two additional years, effective August, 2010. Motion
31 carried.

32
33 **CLERK OF COURTS OUTLAY REQUEST FOR COPIERS AND DIGITAL RECORDING
34 UNITS**

35 *Appearance: Clerk of Courts Accounting Supervisor Theresa Russell*

36
37 Moved by Mr. Borman, seconded by Mr. Bertram to approve the purchase from outlay, in an amount
38 not to exceed \$16,000, for court reporting equipment in the Clerk of Circuit Courts for the Court
39 Commissioners, subject to approval by the Public Safety Committee. Motion carried.

40
41 Moved by Mr. Healy, seconded by Ms. Russell to approve the purchase of two copy machines for the
42 Clerk of Courts. Motion carried.

43
44 **SHERIFF'S DEPARTMENT OUTLAY REQUEST FOR DISPATCH CHAIRS**

45 *Appearance: Sheriff Dale Schmidt and Captain Steve Gonwa*

46
47 Moved by Ms. Russell, seconded by Mr. Bertram to approve the Sheriff's Department outlay request
48 to purchase four chairs for the dispatch center, in an amount not to exceed \$3,500. Motion carried.

1 **SECOND QUARTER INVESTMENT REPORT**

2 *Appearance: County Treasurer Janice Gettelman*

3
4 Ms. Gettelman presented and reviewed the second quarter investment report. Moved by Mr. Borman,
5 seconded by Ms. Russell to accept the second quarter investment report as presented. Motion carried.

6
7 **ORDINANCE - CHARGE FOR RETURNED CHECKS FEE**

8 *Appearance: County Treasurer Janice Gettelman*

9
10 Moved by Mr. Borman, seconded by Mr. Healy to approve the ordinance amendment to section 4.05
11 of the Code to increase the dishonored check fee from \$25 to \$35, and forward to the County Board.
12 Motion carried.

13
14 **RESOLUTION - SALES TAX ORDINANCE**

15 Moved by Mr. Healy, seconded by Mr. Borman to approve the ordinance amendment to section 4.28
16 of the Code to include the use of sales tax funds for approved private economic development projects,
17 and forward to the County Board. Motion carried.

18
19 **RESOLUTION - GRANT TO AGRICULTURAL AND INDUSTRIAL SOCIETY (AIS)**

20 Moved by Mr. Bertram, seconded by Mr. Healy to approve the resolution to grant the Agricultural
21 and Industrial Society up to \$95,000 to cover 2010 county fair expenses, and forward to the County
22 Board. Motion carried.

23
24 **FEES TO MUNICIPALITIES AND SCHOOL DISTRICTS FOR ELECTION**
25 **PROGRAMMING**

26 Moved by Mr. Bertram, seconded by Ms. Russell to approve the proposed fees to municipalities and
27 school districts for County Clerk election programming, effective immediately. Motion carried.

28
29 **SALES TAX REPORT**

30 The total received in August for sales tax earned in June, was \$637,794.64, for a 2010 total of
31 \$4,054,804.45, net of Cabela's. Moved by Mr. Bertram, seconded by Mr. Borman to accept the
32 report. Motion carried.

33
34 **NEXT MEETING DATES**

35 The Finance Committee will tentatively meet September 29, 2010, for the regular meeting, and
36 September 30, October 1, 4, 5, and 6, 2010, for budget hearings. The Finance Sub-Committee will
37 tentatively meet on September 1, 8, 15, and 22, 2010.

38
39 **FINANCIAL APPROVAL REPORT #17**

40 Moved by Ms. Russell, seconded by Mr. Bertram to approve early release and presentation to the
41 County Board, Financial Approval Report # 17 in the amount of \$45,251,640.31. Motion carried.

42
43 **VOUCHERS**

44 Moved by Mr. Bertram, seconded by Mr. Borman to approve the following:

45 **Miscellaneous** vouchers in the amount of \$16,906.00.

46 **General Accounts Payable** vouchers in the amount of \$1,012,255.97.

47 Motion carried.

48

1 Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Bertram's expense voucher in the
2 amount of \$24.00. Motion carried.

3
4 Moved by Mr. Healy, seconded by Mr. Hensel to approve Mr. Borman's expense voucher in the
5 amount of \$120.00. Motion carried.

6
7 Moved by Mr. Borman, seconded by Ms. Russell to approve Mr. Healy's expense voucher in the
8 amount of \$126.00. Motion carried.

9
10 Moved by Ms. Russell, seconded by Mr. Healy to approve Mr. Hensel's expense voucher in the
11 amount of \$32.00. Motion carried.

12
13 Moved by Mr. Borman, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the
14 amount of \$114.00. Motion carried.

15
16 **ADJOURNMENT**

17 Moved by Mr. Borman, seconded by Mr. Bertram to adjourn at 9:32 a.m. Motion carried.

18
19
20
21
22

Brenda J. Jaszewski, County Clerk