

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

July 30, 2008
8:30 a.m.

5
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, and William Meyers.

7
8 Excused: Joan A. Russell.

9
10 Also Present: Administrative Coordinator Douglas Johnson, County Board Chairman Herbert
11 Tennes, Finance Director Susan Haag, County Clerk Brenda Jaszewski, and Supervisors Paul
12 Ustruck, and Peter Sorce.

13
14 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

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16 **MINUTES**

17 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Committee minutes of June
18 25, and July 8, 2008. Motion carried.

19
20 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the Finance Sub-Committee minutes of
21 July 2, 9, and 16, 2008. Motion carried.

22
23 **2009 – 2014 CAPITAL IMPROVEMENT PLAN**

24 Mr. Johnson presented Draft III of the 2009-2014 Capital Improvement Program, which has been
25 approved by the Executive Committee, and includes the following recommendations; planned
26 borrowing for 2009 is reduced from \$3.0 million to \$2.5 million, increase the use of sales tax for
27 offset to property tax to 55% effective 2011, strive to eliminate 2009 borrowing if possible if projects
28 are delayed, under budget, or sales tax collections increase, budget park development allocations
29 without 2009 equipment, and anticipate a 2009 project addition for remodeling at the PAC, to be
30 funded by any increased 2008 sales tax collections above budget.

31
32 **REVIEW AND ACTION ON 2009-2014 CAPITAL IMPROVEMENT PROGRAM UPDATE**

33 Moved by Mr. Bertram, seconded by Mr. Borman to approve the 2009 – 2014 Capital Improvement
34 Program plan as presented and forward to the County Board. Motion carried.

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36 Mr. Hensel recessed the meeting at 9:57 a.m. and reconvene at 10:03 a.m.

37
38 **OUT-OF-STATE TRAVEL REQUEST – PLANNING & PARKS DEPARTMENT**

39 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the out-of-state travel request for the
40 Planning & Parks department to send four staff members to Indiana for one day, using a department
41 vehicle, to look at park development projects. Motion carried.

42
43 **ATM MACHINE IN COURTHOUSE – GOVERNMENT CENTER**

44 Moved by Mr. Meyers, seconded by Mr. Borman to approve an amendment to the M & I Bank
45 contract to allow for the installation of an ATM machine in the Courthouse – Government Center at a
46 cost of \$100 per month. Motion carried.

47

1 **SALES TAX REPORT**

2 The total received in July for sales tax earned in May was \$865,265.50, for a 2008 total of
3 \$3,732,670.56. Moved by Mr. Bertram seconded by Mr. Meyers to accept the sales tax report.
4 Motion carried.

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6 **FINANCIAL APPROVAL REPORT #18**

7 Moved by Mr. Bertram, seconded by Mr. Borman to approve early release and presentation to the
8 County Board, Financial Approval Report #18 in the amount of \$6,583,533.60. Motion carried.

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10 **VOUCHERS**

11 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the following:

12 **Miscellaneous** vouchers in the amount of \$2,552.59.

13 **General Accounts Payable** vouchers in the amount of \$611,445.98.

14 **Human Services Accounts Payable WISACWIS** vouchers in the amount of \$60,624.14.

15

16 Motion carried.

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18 Moved by Mr. Borman, seconded by Mr. Meyers to approve Mr. Bertram's expense voucher in the
19 amount of \$9.09. Motion carried.

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21 Moved by Mr. Meyers, seconded by Mr. Bertram to approve Mr. Borman's expense voucher in the
22 amount of \$146.45. Motion carried.

23

24 Moved by Mr. Meyers, seconded by Mr. Borman to approve Mr. Hensel's expense voucher in the
25 amount of \$22.22. Motion carried.

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27 Moved by Mr. Borman, seconded by Mr. Bertram to approve Mr. Meyers' expense voucher in the
28 amount of \$140.39. Motion carried.

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30 Moved by Mr. Borman, seconded by Mr. Bertram to approve Ms. Russell's expense voucher in the
31 amount of \$95.95. Motion carried.

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33 **AUGUST SUB-COMMITTEE AND NEXT MEETING DATE**

34 Upcoming Finance and Finance Sub-Committee meetings:

35 August 6, 2008 – Full committee – 2007 Audit Report

36 August 13, 2008 – Full committee – Budget Review

37 August 20, 2008 – Sub-committee (Mr. Hensel, Mr. Borman, and Mr. Meyers)

38 August 27, 2008 – Full committee

39

40 **ADJOURNMENT**

41 Moved by Mr. Bertram, seconded by Mr. Borman to adjourn at 10:45 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk