

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

July 8, 2009
8:30 a.m.

5
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, William Meyers, and Joan A. Russell.

7
8 Also Present: Finance Director Susan Haag, Treasurer Janice Gettelman, County Clerk Brenda
9 Jaszewski, and Supervisors James Core, Rick Gundrum, and Paul Ustruck.

10
11 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

12
13 **MINUTES**

14 Moved by Mr. Bertram, seconded by Ms. Russell to approve the Finance Committee minutes of June
15 24, 2009. Motion carried.

16
17 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Sub-Committee minutes of
18 June 17 and July 1, 2009. Motion carried.

19
20 **RESOLUTION - WDNR AQUATIC INVASIVE SPECIES CONTROL GRANT**

21 *Appearance: County Conservationist Dr. Jill Hapner*

22
23 Dr. Hapner presented a draft resolution that would authorize the Planning & Parks Department to
24 apply for a \$250,000 grant from the State of Wisconsin, Department of Natural Resources for aquatic
25 invasive species control. The county would retain a contracted agent as the Aquatic Invasive Species
26 Coordinator. The 25% in-kind match would be accomplished through the use of county space,
27 computers, and staff time, with no additional direct costs to Washington County. Moved by Mr.
28 Meyers, seconded by Mr. Bertram to amend the draft resolution, page 1, line 33; ...in-kind services
29 of the County with no levy increase. Motion carried.

30
31 Moved by Ms. Russell, seconded by Mr. Bertram to approve the amended resolution authorizing the
32 Planning & Parks Department to apply for an Aquatic Invasive Species Control Grant through the
33 Wisconsin Department of Natural Resources in an amount not to exceed \$250,000. Motion carried.

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35 **RESOLUTION - ROUTINE GRANT APPLICATION - GYPSY MOTH SUPPRESSION**
36 **PROGRAM GRANT**

37 *Appearance: County Conservationist Dr. Jill Hapner*

38
39 Moved by Mr. Borman, seconded by Ms. Russell to approve the resolution giving the Planning &
40 Parks Department continual authorization to apply for routine grant funding as part of the Wisconsin
41 Department of Natural Resources Gypsy Moth Suppression Program. Motion carried.

42
43 **2009 HUMAN SERVICES FUND BALANCE**

44 *Appearance: Director Jim Strachota, Deputy Director Michael Bloedorn, and Accounting*
45 *Supervisor Angela Schickert.*

46
47 Mr. Strachota is requesting authorization to establish a fund balance to allow unspent funds to be
48 carried over to 2010. This request is before the committee now in order to proceed with preparation

1 of the 2010 budget. The one time funds available are; CIP Prior Year Administration - \$383,554,
2 Program CIP Prior Year - \$390,664, and WIMCR Personal Care - approximately \$150,000, for a total
3 of \$924,218. These funds would be returned to the county general fund if not approved to be used in
4 2010. Mr. Strachota explained that without these funds, non-mandated children and family programs
5 will be cut in 2010.

6
7 Moved by Mr. Borman, seconded by Mr. Meyers to authorize the Human Services Department to
8 non-lapse prior year revenue funds in an amount not to exceed \$924,218 to 2010. Motion carried.

9
10 **TRANSFER TO OUTLAY - SHERIFF'S DEPT. PURCHASE OF DIVE BOAT TRAILER**

11 *Appearance: Sheriff Dale Schmidt*

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13 Moved by Bertram, seconded by Mr. Meyers to approve a transfer to Outlay from the Dive Donations
14 account in the amount of \$1,458.38 for the purchase of a dive boat trailer. Motion carried.

15
16 **OUT-OF-STATE TRAVEL REQUEST**

17 *Appearance: Community Development Educator Paul Roback*

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19 Moved by Mr. Bertram, seconded by Ms. Russell to authorize Paul Roback to attend a National
20 conference in Fargo, ND from September 13-16, 2009 at no cost to Washington County. Motion
21 carried with Mr. Meyers voting no.

22
23 **RECONCILIATION OF 2002-2008 COUNTY CAPITAL CONTRIBUTION TO AIS**

24 Ms. Haag distributed the amounts paid to AIS for capital projects from 2002 through 2008 which
25 they managed. She noted that the total amounts shown in the county's general ledger compared to
26 AIS audits and the Capital Improvement Plan are exactly the same at \$1,935,105. Moved by Ms.
27 Russell, seconded by Mr. Borman to accept the report. Motion carried.

28
29 **NEXT MEETING DATES**

30 The Finance Sub-Committee will meet on July 15, and 22, 2009, and the regular Finance Committee
31 will meet on July 29, 2009.

32
33 **VOUCHERS**

34 Moved by Ms. Russell, seconded by Mr. Bertram to approve the following:

35 **Miscellaneous** vouchers in the amount of \$7,368.17.

36 **General Accounts Payable** vouchers in the amount of \$754,275.42.

37 **Human Services Accounts Payable WISACWIS** vouchers in the amount of \$5,115.00.

38 Motion carried.

39
40 **ADJOURNMENT**

41 Moved by Mr. Meyers, seconded by Mr. Bertram to adjourn at 10:33 a.m. Motion carried.