

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

July 25, 2007
8:30 a.m.

5
6 Present: Herbert J. Tennes, Richard L. Bertram, Ralph R. Hensel, Joan A. Russell, and James E.
7 Spindler.

8
9 Also Present: Administrative Coordinator Douglas Johnson, Finance Director Susan Haag, County
10 Attorney Kimberly Nass, and County Clerk Brenda Jaszewski.

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12 Chairman Tennes called the meeting to order and read the Affidavit of Posting.

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14 **MINUTES**

15 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the Finance Committee minutes of June
16 27, 2007. Motion carried.

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18 Moved by Mr. Spindler, seconded by Mr. Hensel to approve the Finance Sub-Committee minutes of
19 July 11 and 18, 2007. Motion carried.

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21 **TRANSIT FINANCIAL REPORT**

22 Appearance: Aging & Disability Resource Center Director Linda Olson

23
24 Ms. Olson distributed a summary of fuel costs and projections for the shared ride taxi program. It is
25 estimated total the fuel costs for 2007 could be \$250,000 and the budget amount is \$140,592, for a
26 projected deficit of \$109,408. Fares have been increased to help offset the fuel costs.

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28 Moved by Ms. Russell, seconded by Mr. Bertram to authorize the Transit Program overspend in the
29 fuel account and authorize a transfer from the general fund at the end of the year for costs exceeding
30 the budget. Motion carried.

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32 **OUTLAY REQUEST**

33 Moved by Mr. Spindler, seconded by Mr. Bertram to approve the Department of Social Services
34 transfer into Outlay in the amount of \$4,745.39 to purchase furniture for two interview rooms.
35 Motion carried.

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37 **ORDINANCE – THREE QUARTER VOTE FOR ISSUING DEBT**

38 Attorney Nass distributed a draft ordinance that would change the procedural rules regarding the
39 issuance of county debt. Currently, our code requires a ¾ vote of the County Board members elect
40 for the first resolution presented to the County Board for issuance of most debt. There are several
41 specific statutory items, including regional projects, that allows a vote of the majority of members
42 present for the resolution authorizing the issuance of debt. The proposed ordinance would require a
43 ¾ members elect vote for the resolution authorizing the issuance of all county debt and eliminate a
44 majority vote for specific statutory items, including regional projects. There would be no change to
45 the vote requirement for the second resolution authorizing the sale, which is a majority of members
46 present.

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48 Moved by Ms. Russell, seconded by Mr. Spindler to postpone action on this item until the next
49 meeting. Motion carried.

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2008 – 2013 CAPITAL IMPROVEMENT PLAN

Mr. Johnson reviewed the projects in the 2008 – 2013 Capital Improvement Plan – Draft 4, which was approved by the Executive Committee on July 24, 2007. Moved by Mr. Bertram, seconded by Ms. Russell to approve Draft 4 of the 2008 – 2013 Capital Improvement Plan as presented, and forward to the County Board. Motion carried.

2008 INFORMATION SERVICES RATES

Appearance: Information Services Director Mike McGinnis

Mr. McGinnis distributed the proposed 2008 Information Services user fees and discussed the increases in rates. Moved by Mr. Spindler, seconded by Mr. Bertram to approve the 2008 Information Services user fees as presented. Motion carried.

GOLF COURSE FINANCIAL REPORT

Appearance: Assistant Administrator for Golf and Parks Mike Kactro

A summary of golf course revenues and expenses for 2007 was distributed and reviewed. The June 30, 2007 balance shows a cumulative net loss of \$633,125.17. Of this, \$388,640.02 is due to expenses incurred for equipment replacement from the barn fire, which has not yet been reimbursed by the insurance. Future reports will include prior year comparative figures.

INCREASE CHANGE FUND FOR COUNTY TREASURER

Moved by Mr. Spindler, seconded by Ms. Russell to approve the Treasurer's office change fund increase from \$500 to \$2,000 to be held in their vault. Motion carried.

SALES TAX REPORT

The total received in June for sales tax earned in April is \$765,776.10, for a 2007 total of \$2,658,989.51.

STATE TRUST FUND LOAN

Ms. Haag reported the \$4,000,000 loan application has been conditionally approved by the State Loan Committee and forwarded to the Office of the Attorney General for review. The anticipated closing date is August 15, 2007.

FINANCE DIRECTOR'S REPORT ON STAFF ACTIVITIES

There was no report.

FINANCIAL APPROVAL REPORT #21

Moved by Ms. Russell, seconded by Mr. Hensel to approve early release and presentation to the County Board, Financial Approval Report #21 in the amount of \$6,239,087.55. Motion carried.

VOUCHERS

Moved by Mr. Spindler, seconded by Mr. Bertram to approve the following:

Miscellaneous vouchers in the amount of \$1,360.19.

General Accounts Payable vouchers in the amount of \$1,947,335.18.

Social Services WiSACWIS vouchers in the amount of \$74,200.93.

Motion carried.

1 Moved by Mr. Hensel, seconded by Mr. Bertram to approve the Tennies Ace Hardware voucher in
2 the amount of \$117.97. Motion carried.

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4 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the
5 amount of \$8.73. Motion carried.

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7 Moved by Ms. Russell, seconded by Mr. Spindler to approve Mr. Hensel's expense voucher in the
8 amount of \$13.58. Motion carried.

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10 Moved by Mr. Spindler, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the
11 amount of \$73.72. Motion carried.

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13 Moved by Mr. Hensel, seconded by Mr. Bertram to approve Mr. Spindler's expense voucher in the
14 amount of \$106.22. Motion carried.

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16 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Tennes' expense voucher in the
17 amount of \$12.13. Motion carried.

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19 **ADJOURNMENT**

20 Moved by Mr. Bertram, seconded by Ms. Russell to adjourn at 11:10 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk