

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

June 27, 2007
8:30 a.m.

5
6 Present: Herbert J. Tennes, Richard L. Bertram, Ralph R. Hensel, Joan A. Russell, and James E.
7 Spindler.

8
9 Also Present: Administrative Coordinator Douglas Johnson, County Board Chairman Tom Sackett,
10 Finance Director Susan Haag, County Attorney Kimberly Nass, and County Clerk Brenda Jaszewski.

11
12 Chairman Tennes called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the Finance Committee minutes of June
16 6, 2007. Motion carried.

17
18 Moved by Ms. Russell, seconded by Mr. Spindler to approve the Finance Sub-Committee minutes of
19 June 13 and 20, 2007. Motion carried.

20
21 **2008 BUDGET**

22 Departments present: Administrative Coordinator Doug Johnson, Finance Director Susan Haag,
23 County Clerk Brenda Jaszewski, Veterans Service Officer Mark Baldwin, ADRC Director Linda
24 Olson, Health Department Director Linda Walter, Register in Probate Kay Morlen, CCSA Program
25 Director Jim Strachota, Assistant to Highway Commissioner Barbara Villwock, Human Resources
26 Director Peter German, I.S. Director Mike McGinnis, Social Services Director Michael Bloedorn,
27 UW-Ext. Farm Business Educator Alan Linnebur, Planning & Parks Administrator Paul Mueller,
28 Emergency Management Coordinator Rob Schmidt, Convention & Visitors Bureau Director Roger
29 Kist, County Attorney Kimberly Nass, Register of Deeds Sharon Martin, Purchasing Agent Bill
30 Kurer, Clerk of Courts Kristine Deiss, Treasurer Janice Gettelman, Fair Park Executive Director
31 Nancy Justman, Fair Park Acctg. Mgr. Debbie Hoefert, Historical Society Executive Director Chip
32 Beckford, District Attorney Office Supervisor Jane Koepke, Medical Examiner Kelly McAndrews,
33 Sheriff Dale Schmidt, Samaritan Administrator Ed Somers, and County Board Chair Tom Sackett.

34
35 Mr. Johnson gave a presentation on the 2008 budget and the budget packets were distributed to
36 departments. The meeting recessed at 9:05 a.m. and reconvened at 9:12 a.m. Department staff were
37 excused.

38
39 **STATE TRUST FUND LOAN RESOLUTION**

40 Appearance: Brad Viegut, Robert W. Baird & Co.

41
42 Mr. Viegut presented the proposed resolution to borrow \$4,000,000 from the State of Wisconsin
43 Trust Fund for the Cabela's project. The interest rate is 5.5% and the loan is for 15 years.

44
45 Moved by Mr. Bertram, seconded by Mr. Spindler to approve the draft resolution to borrow
46 \$4,000,000 from the Trust Funds of the State of Wisconsin for the Cabela's project and forward to
47 the County Board. Motion carried.

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1 **2006 AG. & INDUSTRIAL SOCIETY AUDIT**

2 Appearance: Fair Park Executive Director Nancy Justman and Fair Park Accounting Manager
3 Debbie Hoefert.

4
5 Moved by Mr. Bertram, seconded by Ms. Russell to approve the report on the 2006 Agricultural &
6 Industrial Society 2006 audit. Motion carried.

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8 Mr. Johnson left at 9:30 a.m.

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10 **OUT-OF-STATE TRAVEL**

11 Appearance: Department of Social Services Director Michael Bloedorn

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13 Moved by Mr. Spindler, seconded by Mr. Bertram to approve the out-of-state travel for two
14 Economic Support staff to attend the Big Ten Conference on Food Stamp Programs August 15 – 17,
15 2007 in Ohio at no cost to Washington County. Motion carried.

16
17 **OUTLAY REQUEST – AGING & DISABILITY RESOURCE CENTER (ADRC)**

18 Moved by Mr. Bertram, seconded by Ms. Russell to approve the outlay request in the amount of
19 \$3,179.08 for workstations and chairs for two offices in the ADRC. Motion carried.

20
21 **FINANCE DIRECTOR'S REPORT ON STAFF ACTIVITIES**

22 Ms. Haag introduced Peter German, the new Human Resources Director for Washington County.
23 Ms. Haag gave an update on the staff activities for Finance, Information Systems, and Purchasing.

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25 Moved by Mr. Spindler, seconded by Ms. Russell to accept the Finance Director's report on staff
26 activities. Motion carried.

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28 Mr. Spindler was excused at 9:37 a.m.

29
30 **FINANCIAL APPROVAL REPORT #16**

31 Moved by Mr. Bertram, seconded by Ms. Russell to approve early release and presentation to the
32 County Board, Financial Approval Report #16 in the amount of \$3,820,093.05. Motion carried.

33
34 Mr. Sackett left at 9:45 a.m.

35
36 **VOUCHERS**

37 Moved by Mr. Bertram, seconded by Ms. Russell to approve the following:

38 **Miscellaneous** vouchers in the amount of \$1,134.58.

39 **General Accounts Payable** vouchers in the amount of \$1,550,024.01.

40 **Social Services WiSACWIS** vouchers in the amount of \$87,780.27.

41 Motion carried.

42
43 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the Tennies Ace Hardware voucher in
44 the amount of \$177.88. Motion carried.

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46 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the
47 amount of \$26.19. Motion carried.

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1 Moved by Mr. Bertram, seconded by Ms. Russell to approve Mr. Hensel's expense voucher in the
2 amount of \$17.46. Motion carried.

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4 Moved by Mr. Hensel, seconded by Mr. Bertram to approve Ms. Russell's expense voucher in the
5 amount of \$92.15. Motion carried.

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7 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Spindler's expense voucher in the
8 amount of \$152.78. Motion carried.

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10 **ADJOURNMENT**

11 Moved by Mr. Bertram, seconded by Mr. Hensel to adjourn at 10:40 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk