

1 **FINANCE COMMITTEE**

2
3 Courthouse Public Agency Center
4 West Bend, WI

June 22, 2005
8:30 a.m.

5
6 Present: James B. Esselmann, Peter L. Gonnering, Donald H. Roskopf, Joan A. Russell (arrived at 8:35 a.m.),
7 and Thomas S. Smith.

8
9 Also Present: Finance Director Susan Haag, and County Clerk Brenda Jaszewski.

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11 Chairperson Esselmann called the meeting to order and read the Affidavit of Posting.

12
13 **REVIEW 2006 BUDGET WITH DEPARTMENT HEADS**

14 Department Head/Designee Present: Doug Johnson, Kenneth Miller, Nicole Theys, Janice Gettelman, Gary
15 Moschea, Brian Rahn, Chip Beckford, Kimberly Nass, Linda Olson, Amanda Kadow, Sharon Martin, Pamela
16 Monroe, Linda Walter, Judy Steinert, Rob Schmid, Kristine Deiss, Mike McGinnis, Michael Bloedorn, Dan
17 Wilson, Bill Kurer, Karon Kraft, Paul Mueller, Kay Morlen, Nancy Justman, Ed Somers, Roger Kist, Kenneth
18 Pesch, and Jane Koepke.

19
20 Ms. Russell arrived at 8:35 a.m.

21
22 A budget packet of information was distributed to each department. Mr. Johnson gave a PowerPoint
23 presentation on the 2006 County budget and reviewed the process.

24
25 Mr. Esselmann recessed at 9:12 a.m. and excused the Department Heads/Designees. Mr. Esselmann reconvened
26 the meeting at 9:23 a.m.

27
28 **MINUTES**

29 Moved by Mr. Gonnering, seconded by Mr. Smith, to approve the minutes of the June 1, 2005, Finance
30 Committee, and the June 8, and 15, 2005, Finance Sub-Committee. Motion carried.

31
32 **FINANCIAL APPROVAL REPORT #10**

33 Moved by Mr. Roskopf, seconded by Mr. Gonnering to approve early release and presentation of Financial
34 Approval Report #10 in the amount of \$2,794,518.40 to the County Board. Motion carried.

35
36 **VOUCHERS**

37 Moved by Mr. Gonnering, seconded by Ms. Russell to approve the following:

- 38
39 **Miscellaneous** vouchers in the amount of \$163,083.31.
40 **General Accounts Payable** vouchers in the amount of \$631,475.19.
41 **Social Services - WISACWIS** vouchers in the amount of \$496.23.

42
43 Moved by Ms. Russell, seconded by Mr. Roskopf to approve Mr. Esselmann’s expense voucher in the amount
44 of \$35.63. Motion carried.

45 Moved by Ms. Russell, seconded by Mr. Smith to approve Mr. Gonnering’s expense voucher in the amount of
46 \$12.15. Motion carried.

47 Moved by Mr. Gonnering, seconded by Ms. Russell to approve Mr. Roskopf’s expense voucher in the amount of
48 \$185.80. Motion carried.

49 Moved by Mr. Gonnering, seconded by Mr. Smith to approve Ms. Russell’s expense voucher in the amount of
50 \$76.95. Motion carried.

51
52 **DEPARTMENT TRANSFERS**

53 There were no department transfer requests.

54
55 **OUT-OF-STATE TRAVEL**

56 There were no out-of-state travel requests.

57
58 **NEXT MEETING**

59 At this time, there will not be a regular Finance Committee meeting in July. The regular Finance Committee
60 will meet Wednesday, August 6, 2005, at 8:30 a.m. The Finance Sub-Committee will meet June 29, July 6, 13,
61 20, and 27, 2005.

62
63 Mr. Esselmann recessed the Finance Committee at 9:50 a.m., and reconvened at 10:00 a.m.

64
65 **10:00 A.M. – JOINT MEETING WITH PLANNING, CONSERVATION & PARKS COMMITTEE**

66 Present for PCPC Committee: Maurice Strupp, Mary A. Krumbiegel, Donald H. Roskopf, John W. Stern, and
67 Deborah L. Wilke.

68
69 Absent: Paul J. Beistle, Herbert J. Tennies.

70
71 Also present: Administrative Coordinator Doug Johnson, County Board Chair Kenneth F. Miller, County
72 Attorney Kimberly Nass, Administrator Paul Mueller, Assistant Administrator Herbert Wolf, Assistant

1 Administrator for Golf & Parks Mike Kactro, Finance Director Susan Haag, and County Clerk Brenda
2 Jaszewski.

3
4 **DISCUSSION OF GOLF COURSE OPERATIONS**

5 Mr. Johnson distributed information regarding the financial challenges for the Washington County Golf Course
6 (WCGC). Mr. Johnson explained that initially, the plan was that operating revenues would be sufficient to
7 cover both the operating expenses for the golf course and for the principal and interest repayment for funds
8 borrowed to construct the golf course. The concern is that operating revenues have not been sufficient to cover
9 the cost of interest payments for borrowing in any of the eight years the golf course has been in existence.
10 These interest payments have been made by the County, despite the lack of funds in the Golf Enterprise Fund.
11 The total amount of the interest payments made and not funded by the golf course has reached more than \$1.5
12 million. In response to the situation, the Planning & Parks Department contracted with Kemper Sports
13 Management for a Golf Course Improvement Plan. The most promising recommendations from this study are
14 being implemented, and results will be evaluated following the 2005 and 2006 golf seasons.

15
16 Mr. Johnson presented four options for the County to consider:

- 17
18 1. Continue the current approach until the WCGC borrowing is fully re-paid (2018).
19 2. Seek County Board authorization to use sales tax funds from the Park Project allocation to pay annual
20 interest payments starting in 2006 for WCGC construction borrowing.
21 3. Seek a management agreement to have a private company run the WCGC beginning in 2006 at financial
22 terms that will produce better results than the current approach.
23 4. Take no action until after the 2005 and 2006 golf seasons, to see what can be accomplished with the
24 Improvement Plan steps.

25
26 Attorney Nass stated that when Washington County accepted the donations for the golf course, it was specified
27 that the course would be owned and operated by Washington County, not a private entity. Option #3 may not be
28 feasible due to these requirements.

29
30 The Committee members discussed all four options and agreed that Options #1 and #3 would not be
31 recommended. The Planning, Conservation, and Parks Committee will make a final recommendation when the
32 meeting is reconvened this afternoon.

33
34 **ADJOURNMENT/RECESS**

35 Moved by Mr. Smith, seconded by Mr. Gonnering to adjourn the Finance Committee at 11:20 a.m. Motion
36 carried.

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38 Mr. Strupp recessed the Planning, Conservation and Parks Committee until 1:00 p.m. in Room 3224 of the
39 Public Agency Center.

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42
43 Brenda J. Jaszewski, County Clerk