

1 **WASHINGTON COUNTY FINANCE COMMITTEE**

2
3 Courthouse - Government Center
4 West Bend, WI

June 15, 2011
8:15 a.m.

5
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie J. Borman, Todd M. Healy, and Joan A.
7 Russell.

8
9 Also Present: Finance Director Susan M. Haag, County Board Chairperson Herbert J. Tennes,
10 Administrative Coordinator Doug Johnson, County Clerk Brenda Jaszewski, and Supervisor Paul
11 Ustruck.

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13 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

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15 **MINUTES**

16 Moved by Mr. Bertram, seconded by Mr. Healy to approve the Finance Committee minutes of June
17 1, 2011, as presented. Motion carried.

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19 Moved by Mr. Bertram, seconded by Ms. Russell to approve the Finance Sub-Committee minutes of
20 June 8, 2011, as presented. Motion carried.

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22 **2012 BUDGET**

23 Departments present: Administrative Coordinator Doug Johnson, Administrative Assistant Judy
24 Steinert, Finance Director Susan Haag, Assistant Finance Director Rich Abbott, Veterans Service
25 Officer Mark Baldwin, ADRC Director Linda Olson, Health Department Assistant Director, Joni
26 Whitehouse, Facilities Manager Dave Loomans, Human Services Director Jim Strachota, Highway
27 Commissioner Jon Edgren, Human Resources Director Peter German, Planning & Parks
28 Administrator Paul Mueller, Emergency Management Coordinator Rob Schmid, County Attorney
29 Kimberly Nass, Register of Deeds Sharon Martin, Purchasing Agent Bill Kurer, County Clerk Brenda
30 Jaszewski, Clerk of Courts Theresa Russell, Deputy/Assistant to Treasurer Jane Merten, Fair Park
31 Executive Director Tera Greenland, Historical Society Executive Director Patricia Lutz, 4-H Youth
32 Development Educator/Department Head Kandi O'Neil, Community Development Coordinator Paul
33 Roback, Medical Examiner Kelly McAndrews, Samaritan Administrator Ed Somers, Washington
34 County Convention & Visitors Bureau Director Elaine Motl, I.S. Director Mike McGinnis, Employee
35 Benefits Manager Michelle Hoey, Sheriff Dale Schmidt, Corrections Administrator Shirley Miller,
36 Human Services Accounting Manager Angela Schickert, Supervisor Paul Ustruck, and County Board
37 Chairperson Herbert Tennes.

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39 Mr. Johnson gave a presentation on the 2012 budget and the budget packets were distributed to
40 departments.

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42 The meeting recessed at 9:12 a.m. and reconvened at 9:22 a.m. Department staff was excused.

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44 **OUT-OF-STATE TRAVEL FOR ADRC**

45 *Appearance: ADRC Director Linda Olson*

46 Moved by Ms. Russell, seconded by Mr. Bertram to approve the out-of-state travel for Heidi Fellenz
47 to attend a SAMS user group conference in Burlington, Vermont August 24 through 26, 2011, at a
48 cost of \$1,500. Motion carried.

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OUT-OF-STATE TRAVEL FOR UW-EXTENSION

Appearance: Community Development Educator Paul Roback and 4-H Youth Development Educator/Department Head Kandi O'Neil

Moved by Mr. Bertram, seconded by Mr. Borman to approve out-of-state travel for Paul Roback to attend the U.S. Agency for International Development, Farmer-to-Farmer program for two weeks in Guyana, South Africa, with tentative dates of August 6 through August 20, 2011, at no cost to Washington County. Motion carried.

NEXT MEETING DATES

The Finance Committee will tentatively meet on June 29, and July 27, 2011, at 8:00 a.m. The Finance Sub-Committee will tentatively meet on June 22, July 6, 13, and 20, 2011.

VOUCHERS

Moved by Mr. Healy, seconded by Mr. Bertram to approve the following:

Miscellaneous vouchers in the amount of \$29,250.67.

Jury vouchers in the amount of \$4,907.58.

WiSACWIS vouchers in the amount of \$51,679.00.

General Accounts Payable vouchers in the amount of \$762,125.33.

Motion carried.

Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the amount of \$21.42. Motion carried.

Moved by Ms. Russell, seconded by Mr. Healy to approve Mr. Borman's expense voucher in the amount of \$79.56. Motion carried.

Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Healy's expense voucher in the amount of \$128.52. Motion carried.

Moved by Mr. Healy, seconded by Mr. Bertram to approve Mr. Hensel's expense voucher in the amount of \$33.66. Motion carried.

Moved by Mr. Healy, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the amount of \$38.76. Motion carried.

ADJOURNMENT

Moved by Mr. Bertram, seconded by Mr. Healy to adjourn at 10:17 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk