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3 **FINANCE COMMITTEE**

4 Courthouse – Government Center  
5 West Bend, WI

6 May 28, 2008  
7 8:30 a.m.

8 Present: Leslie J. Borman, Richard L. Bertram, Ralph R. Hensel, William Meyers, and Joan A. Russell  
9 (arrived at 9:12 a.m.).

10 Also Present: Finance Director Susan Haag, Administrative Coordinator Doug Johnson, County  
11 Attorney Kimberly Nass, County Board Chairman Herbert Tennes, County Clerk Brenda Jaszewski,  
12 Treasurer Janice Gettelman, Highway Commissioner Kenneth Pesch, and Planning & Parks  
13 Administrator Paul Mueller.

14 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

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16 **MINUTES**

17 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Committee minutes of May  
18 7, 2008. Motion carried.

19  
20 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Sub-Committee minutes of  
21 April 30, May 14, and 21, 2008. Motion carried.

22  
23 **BASE FUNDING DEPARTMENT TARGETS FOR 2009 COUNTY BUDGET**

24 Mr. Johnson distributed the 2009 budget guidelines for departments, showing proposed base level  
25 budgets. Moved by Mr. Borman, seconded by Mr. Meyers to approve the 2009 budget guidelines for  
26 the base level department budgets. Motion carried.

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28 **SCHEDULE FOR DEVELOPMENT OF 2009 COUNTY BUDGET**

29 Mr. Johnson stated that on June 25, 2008, this Committee will meet with the department heads for  
30 presentation of the 2009 base budgets and budget guidelines. The 2009 budget hearings will be  
31 October 1, 2, 6, 7, and 8, 2008.

32  
33 **FINANCIAL GUIDELINES FOR 2009-2014 CAPITAL IMPROVEMENT PLAN**

34 Mr. Johnson distributed the proposed 2009 – 2014 financial guidelines for capital planning and  
35 reviewed the anticipated sales tax revenues available for projects and property tax offset. It was noted  
36 the guidelines incorrectly state that no borrowing is planned during 2009-2013; however, we will be  
37 borrowing for the radio project in 2009.

38  
39 Ms. Russell arrived at 9:12 a.m.

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41 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the 2009-2014 financial guidelines for  
42 capital planning, including the amendment regarding borrowing in 2009. Motion carried.

43  
44 **DEPARTMENT TRANSFER**

45 Moved by Mr. Borman, seconded by Ms. Russell to approve the transfer of the Legal Expense account  
46 from the County Board budget to the County Attorney’s budget on a permanent basis. Motion carried.

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48 **OUT-OF-STATE TRAVEL**

49 Appearance: Sheriff Dale Schmidt  
50

1 Moved by Mr. Meyers, seconded by Mr. Bertram to approve the out-of-state travel for Lt. Buck, who  
2 attended an accident reconstruction technical course in Springfield, IL, May 19 through May 23, 2008.  
3 Motion carried.

4  
5 **CHANGES IN 2008 CENTRAL REPRODUCTIONS USER FEES**

6 Ms. Jaszewski requested this item be postponed until the next meeting.

7  
8 **SALES TAX REPORT**

9 The total received in May for sales tax earned in March was \$787,189.74, for a 2008 total of  
10 \$8,891,445.74. Moved by Mr. Bertram, seconded by Mr. Borman to accept the sales tax report.  
11 Motion carried.

12  
13 **RECESS & RECONVENE**

14 Mr. Hensel recessed the Finance Committee at 9:40 a.m. and reconvened at 10:26 a.m. and Mr.  
15 Borman was excused at 9:40 a.m.

16  
17 **RESOLUTION – SALE OF TAX DEED PARCEL T12-0315 – TOWN OF WAYNE**

18 No action is required as no bids were received.

19  
20 **FINANCIAL APPROVAL REPORT #8**

21 Moved by Mr. Bertram, seconded by Ms. Russell to approve early release and presentation to the  
22 County Board, Financial Approval Report #8 in the amount of \$5,364,251.33. Motion carried.

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24 **VOUCHERS**

25 Mr. Borman returned at 10:53 a.m.

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27 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the following:

28 **Miscellaneous** vouchers in the amount of \$3,731.28.

29 **Accounts Payable** vouchers in the amount of \$1,184,224.26.

30 Motion carried.

31  
32 Moved by Mr. Borman, seconded by Mr. Meyers to approve Mr. Bertram's expense voucher in the  
33 amount of \$12.12. Motion carried.

34 Moved by Mr. Bertram, seconded by Ms. Russell to approve Mr. Borman's expense voucher in the  
35 amount of \$40.40. Motion carried.

36 Moved by Ms. Russell, seconded by Mr. Borman to approve Mr. Hensel's expense voucher in the  
37 amount of \$14.14. Motion carried.

38 Moved by Mr. Borman, seconded by Ms. Russell to approve Mr. Meyers' expense voucher in the  
39 amount of \$20.20. Motion carried.

40 Moved by Mr. Borman, seconded by Mr. Meyers to approve Ms. Russell's expense voucher in the  
41 amount of \$115.14. Motion carried.

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43 **JUNE SUB-COMMITTEE AND NEXT MEETING DATE**

44 Ms. Russell, Mr. Meyers, and Mr. Hensel will attend the June 4, 11, and 18, 2008 Sub-Committee  
45 meetings. The next meeting of the Finance Committee is tentatively scheduled for Wednesday, June  
46 25, 2008 at 8:30 a.m.

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48 **ADJOURNMENT**

49 Moved by Mr. Borman, seconded by Mr. Meyers to adjourn at 11:15 a.m. Motion carried.