

1 **FINANCE COMMITTEE**

2
3 Courthouse - Government Center
4 West Bend, WI

April 29, 2009
8:30 a.m.

5
6 Present: Leslie Borman, Ralph Hensel, Richard Bertram, William Meyers, and Joan Russell (arrived at
7 9:20 a.m.).

8
9 Also Present: Finance Director Susan Haag, County Board Chairman Herbert Tennes, Administrative
10 Coordinator Doug Johnson, and Administrative Assistant Linda Doro.

11
12 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Borman, seconded by Mr. Bertram to approve the Finance Committee minutes of April 8,
16 2009. Motion carried.

17
18 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Sub-Committee minutes of
19 April 1, 15 & 22, 2009. Motion carried.

20
21 **RESOLUTION - BYRNE BLOCK GRANT APPLICATION**

22 Appearance: Sheriff Dale Schmidt and Captain Steve Gonwa

23 Moved by Mr. Meyers, seconded by Mr. Borman to approve a resolution authorizing the Sheriff to apply
24 for the Byrne Block Grant for law enforcement programs through the WI-Office of Justice Assistance in
25 the amount of \$19,683, and forward to the County Board. Motion carried.

26
27 **RESOLUTION - DIGITAL RECORDING OF CUSTODIAL INTERROGATIONS GRANT**

28 Appearance: Sheriff Dale Schmidt and Captain Steve Gonwa

29 Moved by Mr. Borman, seconded by Mr. Bertram to approve a resolution authorizing the Sheriff to apply
30 for the grant for digital recording equipment through the WI-Office of Justice Assistance in the amount of
31 \$11,592, and forward to the County Board. Motion carried.

32
33 **REPORT - HOMELAND SECURITY MABAS-WI AND MARC REPEATER**
34 **COMMUNICATIONS GRANT**

35 Appearance: Sheriff Dale Schmidt and Captain Steve Gonwa

36 Sheriff Schmidt reported the Washington County Sheriff's Department was awarded a \$2,000 grant from
37 the WI-Office of Justice to acquire radio and related equipment to address interoperability and improve
38 the mutual aid system for fire/EMS agencies in the State. There is no additional direct costs incurred by
39 Washington County other than the 15% match requirement stipulated in the grant award, which will be
40 covered by existing 2009 funds. Moved by Mr. Bertram, seconded by Mr. Meyers to accept the report.
41 Motion carried.

42
43 **HUMAN SERVICES STAFFING PLAN**

44 Appearance: Human Services Director Jim Strachota and Human Resources Director Peter German
45 Moved by Mr. Borman, seconded by Mr. Meyers to approve an ordinance to amend 7.02, 7.03 and 7.05
46 of the code relating to the Staffing Plan and Classification and Compensation Plan - Comprehensive
47 Community Services Agency; Department of Social Services and Human Services Department; and
48 Employee Benefit Program - Overtime, and forward to the County Board. Motion carried.

49
50 **CHANGE FUND FOR COUNTY FAIR**

51 No report.

1 **2010 BUDGET DATES**

2 Ms. Haag stated that on June 24, 2009, Finance will meet for its regular meeting and with the department
3 heads for presentation of the 2010 base budgets and budget guidelines. The 2010 budget hearings will be
4 September 30, October 1, 5, 6, and 7, 2009.

5
6 **SALES TAX REPORT**

7 The total received in April for sales tax earned in February 2009 was \$603,046.31, for a 2009 total of
8 \$1,212,342.71.

9
10 **2008 AUDIT PROGRESS**

11 Ms. Haag reported the 2008 audit is progressing well, all departments have been very cooperative, and the
12 report should be available within a couple of months.

13
14 **TECHNOLOGY FAIR REPORT**

15 Ms. Haag reported on the Technology Fair held on April 22, 2009. The Technology Fair was successful
16 and very well attended by departments. The County staff presented new technology and different
17 products. County Staff also introduced the new "Packet", which is the County's Intranet that County
18 employees will be able to access from their home.

19
20 **FINANCIAL APPROVAL REPORT #5**

21 Moved by Mr. Meyers, seconded by Mr. Bertram to approve early release and presentation to the County
22 Board, Financial Approval Report #5 in the amount of \$\$8,674,818.72. Motion carried.

23
24 **NEXT MEETING DATES**

25 The Finance Sub-Committee will meet on May 6, 13, and 20, 2009, and the regular Finance Committee
26 will meet on Wednesday, May 27, 2009.

27
28 Joan Russell arrived at 9:20 a.m.

29
30 **VOUCHERS**

31 Moved by Ms. Russell, seconded by Mr. Bertram to approve the following:

32 **Miscellaneous** vouchers in the amount of \$1,126.11.

33 **General Accounts Payable** vouchers in the amount of \$730,588.04.

34 **Human Services Accounts Payable WISACWIS** vouchers in the amount of \$ 15,936.00.

35 Motion carried.

36
37 Moved by Mr. Hensel, seconded by Mr. Meyers to approve Mr. Borman's expense voucher in the amount
38 of \$180.40. Motion carried.

39 Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Meyers' expense voucher in the amount
40 of \$116.05. Motion carried.

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42 Moved by Mr. Hensel, seconded by Mr. Meyers to approve Ms. Russell's expense voucher in the amount
43 of \$83.60. Motion carried.

44
45 **ADJOURNMENT**

46 Moved by Mr. Borman, seconded by Mr. Bertram to adjourn at 10:13 a.m. Motion carried.