

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

April 7, 2008
10:00 a.m.

5
6 Present: Herbert J. Tennes, Richard L. Bertram, Ralph R. Hensel, Joan A. Russell, and James E.
7 Spindler.

8
9 Also Present: Finance Director Susan Haag, Administrative Coordinator Doug Johnson, County
10 Clerk Brenda Jaszewski, Facility Manager David Loomans, and Deputy Finance Director Paul
11 Labonte.

12
13 Chairman Tennes called the meeting to order and read the Affidavit of Posting.

14
15 **MINUTES**

16 A correction was noted to the February 27, 2008 minutes: page 2, line 25, ~~Hetzel Hensel~~. Moved
17 by Mr. Spindler, seconded by Mr. Hensel to approve the corrected February 27, 2008 Finance
18 Committee minutes and March 5, 2008 Finance Committee minutes as presented. Motion carried.

19
20 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the Finance Sub-Committee minutes of
21 March 12, 19, and 26, 2008. Motion carried.

22
23 **CASE MANAGER POSITION REQUEST FOR FAMILY CARE**

24 Appearance: CCSA Director Jim Strachota

25
26 Moved by Mr. Spindler, seconded by Ms. Russell to approve the request to add one full-time
27 Developmental Disabilities Case Manager pay grade E-2 for the Comprehensive Community
28 Services Agency – Family Care program to be authorized only while non-County funds meet the
29 full cost of the position. Motion carried.

30
31 **OUTLAY REQUEST FOR ADRC**

32 Appearance: ADRC Director Linda Olson

33
34 Moved by Mr. Bertram, seconded by Mr. Spindler to approve the ADRC transfer to Outlay in the
35 amount of \$7,000 to purchase two office workstations. Motion carried.

36
37 **OUTLAY REQUEST FOR PLANNING & PARKS**

38 Appearance: Planning & Parks Administrator Paul Mueller

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40 Mr. Mueller stated the Highway Department has a five-ton dump truck with a plow that will be
41 going to auction. The expected auction value is \$12,000 and the Planning and Parks department is
42 interested in purchasing this truck. To offset the cost, the Planning & Parks department would sell a
43 current one-ton truck and would use the proceeds to offset the cost of the truck from the Highway
44 Department. The funds needed are available within the Parks Division and Mr. Mueller is
45 requesting authorization to transfer the required funds to the Outlay account.

46
47 Moved by Mr. Hensel, seconded by Mr. Bertram to approve the Planning & Parks transfer to Outlay
48 in an amount not to exceed \$12,000 to purchase a dump truck from the Highway Department.
49 Motion carried.

1 OUTLAY REQUEST FOR COUNTY CLERK

2 Moved by Mr. Bertram, seconded by Ms. Russell to approve the County Clerk transfer to Outlay in
3 an amount not to exceed \$2,000, for storage cabinets. Motion carried.

5 REPORT ON MINOR GRANT APPLICATION BY GIS PROGRAM

6 Appearance: GIS Manager Eric Damkot

7
8 Mr. Damkot reported that the GIS division has applied for a grant in the amount of \$300 to offset
9 training costs and noted that County Code requires this Committee be informed of all minor grants
10 approved by Liaison Committees. Moved by Mr. Bertram, seconded by Mr. Hensel to approve the
11 report on the \$300 GIS grant application. Motion carried.

13 GRANT APPLICATION – SPEED AND AGGRESSIVE DRIVING – US 41 CORRIDOR

14 Appearance: Sheriff Dale Schmidt

15
16 Moved by Ms. Russell, seconded by Mr. Bertram to authorize the Sheriff to apply for a speed and
17 aggressive driving – US Hwy 41 corridor grant through the Wisconsin DOT, Bureau of
18 Transportation Safety, in the amount of \$12,000. Motion carried.

**20 RESOLUTION – SHERIFF’S DEPARTMENT REMODELING PROJECT – INCREASE
21 TO BUDGET**

22 Appearance: Sheriff Dale Schmidt, Supervisors James Schwartz and Gerald Schulz, Curt
23 Wiebelhaus, VJS Construction, and Cory Beyer, Venture Architects

24
25 Mr. Wiebelhaus and Sheriff Schmidt reviewed the project costs, bids, and options for the
26 remodeling project. The Public Safety Committee has recommended and approved the project in
27 the total amount of \$4,971,000, including using \$636,000 of unallocated sales tax revenues and
28 \$135,000 from Jail Assessment funds.

29
30 Moved by Mr. Spindler, seconded by Ms. Russell to approve the resolution for the Sheriff’s
31 Department remodeling project in the amount of \$4,971,000, using \$636,000 from unallocated sales
32 tax revenue and \$135,000 from Jail Assessment funds. Moved by Mr. Hensel, seconded by Ms.
33 Russell to amend the motion to require the sales tax fund be replenished with any unused radio
34 project funds. Motion to amend carried. Motion to approve the resolution as amended carried.

36 SALES TAX REPORT

37 The total received in March for sales tax earned in January was \$735,092.88.

39 FINANCIAL APPROVAL REPORT #51

40 Moved by Mr. Bertram, seconded by Ms. Russell to approve early release and presentation to the
41 County Board, Financial Approval Report #51 in the amount of \$4,962,549.03. Motion carried.

43 VOUCHERS

44 Moved by Mr. Spindler, seconded by Mr. Bertram to approve the following:

45 **Miscellaneous** vouchers in the amount of \$47,425.80.

46 **Jury** vouchers in the amount of \$2,268.16.

47 **General Accounts Payable** vouchers in the amount of \$649,636.15.

48 Motion carried.

49

1 Moved by Mr. Spindler, seconded by Ms. Russell to approve the Tennies Ace Hardware voucher in
2 the amount of \$5,608.05. Motion carried.

3
4 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the
5 amount of \$29.70. Motion carried.

6
7 Moved by Ms. Russell, seconded by Mr. Bertram to approve Mr. Hensel's expense voucher in the
8 amount of 43.88. Motion carried.

9
10 Moved by Mr. Hensel, seconded by Mr. Bertram to approve Ms. Russell's expense voucher in the
11 amount of \$57.57. Motion carried.

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13 Moved by Mr. Hensel, seconded by Mr. Bertram to approve Mr. Spindler's expense voucher in the
14 amount of \$336.43. Motion carried.

15
16 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Tennes' expense voucher in the
17 amount of \$10.67. Motion carried.

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19 **APRIL SUB-COMMITTEE AND NEXT MEETING DATE**
20 Mr. Hensel, Ms. Russell, and Mr. Tennes will attend the April 16, 23, and 30, 2008 Sub-Committee
21 meetings.

22
23 The next meeting of the Finance Committee is tentatively scheduled for Wednesday, May 7, 2008 at
24 8:30 a.m.

25
26 **ADJOURNMENT**
27 Moved by Ms. Russell, seconded by Mr. Hensel to adjourn at 12:33 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk