

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

March 29, 2007
8:36 a.m.

5
6 Present: Herbert J. Tennes, Richard L. Bertram, Ralph R. Hensel, Joan A. Russell, and James E.
7 Spindler (arrived at 9:20 a.m.).

8
9 Also Present: Finance Director Susan Haag, County Clerk Brenda Jaszewski, Sheriff Dale Schmidt,
10 Aging Director Linda Olson, and Chief Deputy Clerk Mary G. Lemke.

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12 Chairperson Tennes called the meeting to order and read the Affidavit of Posting.

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14 **MINUTES**

15 Moved by Mr. Bertram, seconded by Ms. Russell, to approve the minutes of the February 28 and March
16 13, 2007, Finance Committee. Motion carried.

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18 Moved by Ms. Russell, seconded by Mr. Hensel to approve the minutes of the March 7, 14, and 21,
19 2007, Finance Sub-Committee. Motion carried.

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21 **RESOLUTION – 2007 WI DOT/BUREAU OF TRANSPORTATION - SAFETY ALCOHOL**
22 **ENFORCEMENT GRANT**

23 Appearance: Sheriff Dale Schmidt

24 Sheriff Schmidt distributed a proposed Resolution for a grant application through the Wisconsin
25 Department of Transportation, Bureau of Transportation Safety toward alcohol enforcement. The grant
26 is designed to reimburse for overtime pay, benefits and squad expenses incurred during traffic
27 enforcement. The grant requires a 25% match which can be hard actual expenses or soft administrative
28 costs or straight time enforcement match. Sheriff Schmidt stated the eligible enforcement area
29 designated by the Bureau of Transportation Safety is in the Town of Richfield, based on alcohol related
30 crashes in that area for years 2003, 2004, and 2005. The Sheriff’s Department requested and received
31 permission to extend that eligible enforcement area to include the Town of Polk.

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33 Moved by Ms. Russell, seconded by Mr. Bertram to approve a Resolution authorizing the Sheriff’s
34 Department to apply for a grant through the Wisconsin Department of Transportation, Bureau in the
35 amount of \$20,000 to be directed toward alcohol enforcement in the Towns of Polk and Richfield.
36 Motion carried.

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38 **OUT-OF-STATE TRAVEL**

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40 Sheriff’s Department

41 Moved by Mr. Hensel, seconded by Ms. Russell to approve the request for out-of-state travel for 3-4
42 people to attend the New World Systems group meeting in Shakopee, MN April 26, 2007, with expenses
43 to be used from the Sheriff’s Department training budget. Motion carried.

44
45 Office on Aging

46 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the request for out-of-state travel for Heidi
47 Fellenz to attend the SAMS user group meeting in Las Vegas, Nevada August 13-17, 2007, with
48 expenses not to exceed \$1,500. Motion carried.

RESOLUTION – AGING AND DISABILITY RESOURCE CENTER

Appearance: Office on Aging Director Linda Olson

Ms. Olson distributed a draft resolution, which would create an Aging and Disability Resource Center and allow the Office on Aging to apply for grant funds to support the operation of this center.

Ms. Jaszewski left at 9:13 a.m.

Moved by Ms. Russell, seconded by Mr. Hensel authorizing the Office on Aging to apply for grant funds to support the operation of Aging and Disability Resource Center. Motion carried.

RESOLUTION – TRANSFER FROM GENERAL FUND – CONTRIBUTION TOWARD MEMORIAL FOR OLD COURTHOUSE SQUARE

A proposed resolution transferring not more than \$15,000 from the general fund to be used for a memorial honoring Washington County men and women who have died in military service was presented for consideration. This memorial will be located at the Old Courthouse Square and would be constructed in 2007 with a dedication ceremony in 2008. A local American Legion Post has planned this memorial and will be soliciting donations toward the total estimated cost of \$15,000.00.

Mr. Spindler arrived at 9:20 a.m.

Moved by Mr. Hensel, seconded by Mr. Bertram to approve the resolution authorizing the use of not more than \$15,000 from the general fund toward the Memorial that is proposed for the Old Courthouse Square. Motion carried.

FINANCE DIRECTOR'S REPORT ON STAFF ACTIVITIES

Ms. Haag had nothing to report.

FINANCIAL APPROVAL REPORT #47

Moved by Ms. Russell, seconded by Mr. Bertram to approve early release and presentation to the County Board, Financial Approval Report #47 in the amount of ~~\$3,595,325.80~~ \$5,477,401.92. Motion carried.

VOUCHERS

Moved by Mr. Spindler, seconded by Mr. Bertram to approve the following:

Miscellaneous vouchers in the amount of \$78,147.01.

General Accounts Payable vouchers in the amount of \$1,217,585.94.

Social Services WiSACWIS vouchers in the amount of \$15,414.72.

Motion carried.

Moved by Ms. Russell, seconded by Mr. Hensel to approve the Tennes Ace Hardware voucher in the amount of \$54.85. Motion carried.

Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the amount of \$14.55. Motion carried.

Moved by Mr. Spindler, seconded by Ms. Russell to approve Mr. Hensel's expense voucher in the amount of \$13.58. Motion carried.

1 Moved by Mr. Bertram, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the
2 amount of \$55.29. Motion carried.

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4 Moved by Mr. Bertram, seconded by Mr. Hensel to approve Mr. Spindler's expense voucher in the
5 amount of \$129.50. Motion carried.

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7 **ADJOURNMENT**

8 Moved by Mr. Bertram, seconded by Ms. Russell to adjourn at 10:05 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk