

1 **FINANCE COMMITTEE**

2  
3 Courthouse – Government Center  
4 West Bend, WI

February 27, 2008  
8:30 a.m.

5  
6 Present: Richard L. Bertram, Ralph R. Hensel, and James E. Spindler.

7  
8 Excused: Herbert J. Tennies and Joan A. Russell.

9  
10 Also Present: Finance Director Susan Haag, County Attorney Kim Nass, County Board Chair  
11 Thomas Sackett, and County Clerk Brenda Jaszewski.

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13 Vice-Chairperson Spindler called the meeting to order and read the Affidavit of Posting.

14  
15 **MINUTES**

16 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the Finance Committee minutes of  
17 January 30 and February 12, 2008. Motion carried.

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19 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the Finance Sub-Committee minutes of  
20 February 6, 13, and 20, 2008. Motion carried.

21  
22 **DECEMBER 31, 2007 INVESTMENT REPORT**

23 Appearance: Treasurer Janice Gettelman

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25 Ms. Gettelman presented and reviewed the 2007 fourth quarter investment report and Agriculture  
26 Use Fees that have been collected. Moved by Mr. Hensel, seconded by Mr. Bertram to accept the  
27 Treasurer’s Investment Report. Motion carried.

28  
29 **NEW STATE FUNDED ADRC POSITION REQUESTS: ADULT PROTECTIVE  
30 SERVICES SOCIAL WORKER; INFORMATION & ASSISTANCE SPECIALIST**

31 Appearance: ADRC Director Linda Olson

32  
33 Ms. Olson is requesting staffing changes that would add two positions in the Aging & Disability  
34 Resource Center; one (1) full-time Adult Protective Services Social Worker (E-2), and one (1)  
35 Information and Assistance Specialist (E-2). Salary and benefits for both positions will be fully  
36 funded by the State and the position of Information and Assistance Specialist would not be filled  
37 until after April 1, 2008.

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39 Moved by Hensel, seconded by Mr. Bertram to approve the two additional position requests in the  
40 ADRC as presented. Motion carried.

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42 **FINANCE DEPARTMENT NON-LAPSING ACCOUNTS**

43 Moved by Mr. Bertram, seconded by Mr. Hensel to approve non-lapsing \$150,000 from the 2007  
44 Information Services account to the 2008 I.S. account. Motion carried.

45  
46 **RESOLUTION – 2007 YEAR-END GENERAL FUND TRANSFER**

47 Moved by Mr. Hensel, seconded by Mr. Bertram to postpone this item until March 5, 2008. Motion  
48 carried.

49

1 **RESOLUTION – 2007 NON-LAPSING ACCOUNTS**

2 Moved by Mr. Hensel, seconded by Mr. Bertram to postpone this item until March 5, 2008. Motion  
3 carried.

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5 **SALES TAX REPORT**

6 The total received in February for sales tax earned in December is \$951,526.79, for a 2007 total of  
7 \$8,804,472.15. The state has begun taking the \$300,029.25 overpayment each month and will  
8 continue for 36 months. The 2007 net final sales tax from Cabela's is \$234,262.41. Moved by Mr.  
9 Bertram, seconded by Mr. Hensel to accept the sales tax report. Motion carried.

10  
11 **FINANCIAL APPROVAL REPORT #46**

12 Moved by Mr. Bertram, seconded by Mr. Hensel to approve early release and presentation to the  
13 County Board, Financial Approval Report #46 in the amount of \$4,179,371.03 and hold the check  
14 for Plunket Raysich Architects until the signed contract is received. Motion carried.

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16 **RECESS/RECONVENE**

17 Mr. Spindler recessed the Finance Committee at 9:26 a.m. and reconvened at 9:33 a.m.

18  
19 **RESOLUTION – SALE OF TAX DEED PARCEL T12-0315 – TOWN OF WAYNE**

20 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the resolution to accept the bid of The  
21 Brawand Group LLC, in the amount of \$5,000 for tax deed parcel T12-0315, and recommend  
22 acceptance to the County Board. Motion carried.

23  
24 **VOUCHERS**

25 Moved by Mr. Bertram, seconded by Mr. Hetzel to approve the following:

26 **Miscellaneous** vouchers in the amount of \$31,254.85.

27 **General Accounts Payable** vouchers in the amount of \$1,266,573.10.

28 Motion carried.

29  
30 **MARCH SUB-COMMITTEE AND NEXT MEETING DATE**

31 Mr. Tennes, Mr. Hensel, and Mr. Spindler will attend the March 12, 2008 Sub-Committee meeting  
32 and Mr. Tennes, Mr. Bertram, and Mr. Spindler will attend the March 19 and 26, 2008 Sub-  
33 Committee meetings. The next meeting of the Finance Committee will be Wednesday, March 5,  
34 2008 and Wednesday, April 2, 2008, at 8:30 a.m.

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36 **ADJOURNMENT**

37 Moved by Mr. Bertram, seconded by Mr. Hensel to adjourn at 10:07 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk