

1 **FINANCE COMMITTEE**

2  
3 Courthouse  
4 West Bend, WI

February 1, 2006  
8:30 a.m.

5  
6 Present: James B. Esselmann, Peter L. Gonnering, Donald H. Roskopf, Joan A. Russell, and Thomas S. Smith.

7  
8 Also Present: Finance Director Susan Haag, Administrative Coordinator Douglas Johnson, County Attorney  
9 Kimberly Nass, and County Clerk Brenda Jaszewski.

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11 Chairperson Esselmann called the meeting to order and read the Affidavit of Posting.

12  
13 **MINUTES**

14 Moved by Mr. Smith, seconded by Mr. Gonnering to approve the minutes of the January 4, 2006, Finance  
15 Committee, and the January 11, 18, and 25, 2006, Finance Sub-Committee. Motion carried.

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17 **ORDINANCE – CONTINUATION OF COUNTY SALES AND USE TAX**

18 Appearance: Attorney Ed Ritger, Sue Millin, Shawn Graff, County Board Supervisors Charlene S. Brady, Donald  
19 N. Kempf, Mary A. Krumbiegel, Thomas J. Sackett, John W. Stern, Daniel W. Stoffel, Maurice Strupp, and  
20 Herbert J. Tennes.

21  
22 Mr. Johnson explained the background, goals, and accomplishments of the current county sales tax. A draft  
23 ordinance was presented and Mr. Johnson stated the Executive Committee approved this ordinance at their meeting  
24 on January 30, 2006. The draft ordinance allows for a continuance of the County sales and use tax, and includes a  
25 Purchase of Development Rights Initiative as a possible use for these funds through the Capital Improvement Plan.  
26 For years 2007 and 2008, the ordinance allocates 20% of the sales tax revenue for an offset to county property tax,  
27 and 80% to support the annual Capital Improvement Plan. Beginning in 2009, 40% of sales tax revenue would be  
28 allocated for a direct offset to property taxes, and 60% to support the annual Capital Improvement Plan.

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30 County Attorney Kimberly Nass arrived at 9:12 a.m.

31  
32 The Committee discussed a potential Purchase of Development Rights program in Washington County and allowed  
33 individuals in the audience to speak regarding this.

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35 Moved by Mr. Smith, seconded by Mr. Gonnering to approve the draft ordinance for the continuation of county  
36 sales and use tax, which includes a Purchase of Development Rights Initiative as a possible use of the sales and use  
37 tax revenues, and allocates 20% of the sales tax revenue in years 2007 and 2008 to offset the county property tax,  
38 and 80% to the annual Capital Improvement Plan, and beginning in 2009, allocates 40% of the sales tax to offset  
39 county property tax, and 60% to the annual Capital Improvement Plan. Motion defeated with Mr. Roskopf, Mr.  
40 Esselmann, and Ms. Russell voting No.

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42 Mr. Johnson explained that with the defeat of the motion, the sales tax ordinance would be presented to the full  
43 County Board by the Executive Committee only, and there will not be an ordinance supporting the continuation of a  
44 county sales and use tax by the Finance Committee.

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46 Moved by Mr. Roskopf, seconded by Ms. Russell to reconsider the sales tax ordinance. Motion carried.

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48 Moved by Mr. Roskopf, seconded by Ms. Russell to amend the sales tax ordinance approved by the Executive  
49 Committee on January 30, 2006, to allocate at least 20% of sales tax revenue for an offset to the county property tax  
50 in 2007 and 2008, and no more than 80% for capital improvement projects. Beginning in 2009, allocate at least  
51 40% of sales tax revenue for property tax relief, and no more than 60% for capital improvement projects. Motion  
52 carried with Mr. Esselmann voting No.

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54 **RECESS**

55 Chairperson Esselmann recessed the meeting at 10:15 a.m.

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57 **RECONVENE**

58 Chairperson Esselmann reconvened the Finance Committee meeting at 10:40 a.m.

59 All Committee members were present. Also Present: County Attorney Kimberly Nass, County Treasurer Janice  
60 Gettelman, Finance Director Susan Haag, County Clerk Brenda Jaszewski, Supervisors Charlene S. Brady and  
61 Thomas J. Sackett.

62  
63 **RESOLUTIONS FOR SALE OF TAX DEED PARCELS**

64 Moved by Mr. Roskopf, seconded by Mr. Smith to approve resolutions to accept the bid of Jason & Dana Melzer,  
65 in the amount of \$265.00 for tax deed parcel T1 0166 00A, and the bid of Daniel & Koreen Breuer, in the amount  
66 of \$301.00 for tax deed parcel T1 0604 00A, and recommend acceptance to the County Board. If either bid is  
67 forfeited, authorization is given to accept the bid of the second highest bidder and recommend acceptance to the  
68 County Board. Motion carried.

69

**FINANCE DIRECTOR'S REPORT ON STAFF ACTIVITIES****Finance**

The Finance department has again received the Government Finance Officers Excellence Award. Last week, the 1099 and W-2 forms were mailed. Payroll is completing year-end. The Auditors will be here beginning April 10. Ms. Haag is working with the County Treasurer to develop a survey for departments to determine interest in credit card use, and also to set up direct deposit for our accounts payable vendors.

**Purchasing**

The Purchasing department is working on the two new buildings, Fields of Washington County, and the courthouse addition. Upcoming projects include the commuter express and shared ride taxi service, and the records retention project. Purchasing is looking into a shredding package project for all departments.

**Information Systems**

We received 28 new PC's for various departments. I.S. is working with the contractors for wiring in the new courthouse and the Samaritan's Fields of Washington County.

**SALES TAX REPORT**

Ms. Haag distributed the 2005 County Remittance Sales Tax Report. The total received in January for sales tax earned in November is \$710,920.53, which brings the total received for 2005 to \$7,782,035.15.

Attorney Nass and Treasurer Gettelman left at 10:56 a.m.

**DEPARTMENT TRANSFERS**

There were no department transfer requests.

**OUT-OF-STATE TRAVEL**

There were no out-of-state travel requests.

**FINANCIAL APPROVAL REPORT #37**

Moved by Mr. Roskopf, seconded by Mr. Gonnering to approve early release and presentation to the County Board, of Financial Approval Report #37, in the amount of \$7,060,028.92. Motion carried.

Mr. Roskopf and Mr. Sackett left at 11:00 a.m.

**VOUCHERS**

Moved by Mr. Smith, seconded by Mr. Gonnering to approve the following:

**Miscellaneous** vouchers in the amount of \$32,187.56.

**General Accounts Payable** vouchers in the amount of \$306,886.85.

Motion carried.

Moved by Mr. Gonnering, seconded by Ms. Russell to approve Mr. Esselmann's expense voucher in the amount of \$37.35. Motion carried.

Moved by Ms. Russell, seconded by Mr. Smith to approve Mr. Gonnering's expense voucher in the amount of \$24.25. Motion carried.

Moved by Mr. Smith, seconded by Ms. Russell to approve Mr. Roskopf's expense voucher in the amount of \$19.40. Motion carried.

Moved by Mr. Gonnering, seconded by Mr. Smith to approve Ms. Russell's expense voucher in the amount of \$18.43. Motion carried.

Moved by Ms. Russell, seconded by Mr. Gonnering to approve Mr. Smith's expense voucher in the amount of \$5.82. Motion carried.

**ADJOURNMENT**

Chairperson Esselmann declared the meeting adjourned at 11:10 a.m.