

1 **FINANCE COMMITTEE**

2
3 Courthouse
4 West Bend, WI

January 27, 2010
8:30 a.m.

5
6 Present: Ralph Hensel, Richard Bertram, Leslie Borman, William Meyers, and Joan Russell.

7
8 Also Present: Finance Director Susan Haag, County Board Chair Herbert Tennes, County Attorney
9 Kim Nass, Administrative Coordinator Doug Johnson, County Clerk Brenda Jaszewski, and
10 Supervisors Charlene Brady, John Jung, Gerald Schulz, Peter Sorce, and John Stern.

11
12 Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 A correction was noted in the December 16, 2009 Finance Committee minutes, page 1, line 10, add:
16 County Board Chair Herbert Tennes and page 3 line 25; ~~2009~~ 2010. Moved by Mr. Bertram,
17 seconded by Ms. Russell to approve the Finance Committee minutes of December 16, 2009, as
18 amended and January 12, 2010, as presented. Motion carried.

19
20 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Sub-Committee minutes of
21 December 9 and 23, 2009, and January 6, 13, and 20, 2010. Motion carried.

22
23 **HUMAN SERVICES OUTLAY REQUEST TO PURCHASE VEHICLE**

24 *Appearance: Director Jim Strachota*

25
26 Moved by Mr. Borman, seconded by Mr. Bertram to approve the purchase of the vehicle that the
27 Human Services Department has been leasing, in the amount of \$9,989 from Outlay. Motion carried.

28
29 **CONSIDERATION OF 2010 CLEAN SWEEP PROGRAM REVISED BUDGET**

30 *Appearance: County Conservationist Dr. Jill Hapner*

31
32 Dr. Hapner stated the county did not receive the \$30,000 hazardous waste grant, but did receive the
33 \$4,000 grant for drug waste collection. A revised budget was presented, reducing the cost of the
34 program by \$30,968.

35
36 Moved by Mr. Meyers, seconded by Mr. Borman to approve the 2010 clean sweep program revised
37 budget as presented. Motion carried.

38
39 **FIVE STAR RESTORATION MATCHING GRANT RESOLUTION**

40 *Appearance: County Conservationist Dr. Jill Hapner*

41
42 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the resolution authorizing the Planning
43 & Parks Department, Land Water Conservation Division, to apply for a Five Star Restoration grant in
44 the amount of \$25,000, and forward to the County Board. Motion carried.

45
46 **ESTABLISH A FEE FOR APPLICATION TO AMEND THE MULTI-JURISDICTIONAL**
47 **COMPREHENSIVE PLAN FOR WASHINGTON COUNTY: 2035 DUE TO SUBDIVISION**
48 **REQUEST**

49 *Appearance: Deputy Administrator for Planning Debora Sielski*

1 Moved by Mr. Bertram, seconded by Ms. Russell to approve the resolution authorizing the Planning
2 & Parks Department establish a fee of \$100 for each application to amend the Multi-jurisdictional
3 Comprehensive Plan due to subdivision plat request. Motion carried with Mr. Meyers voting no.
4

5 **REORGANIZATION OF PROBATE/JUVENILE COURT & CLERK OF COURTS**

6 *Appearance: Judge Resheske and Clerk of Circuit Court Kristine Deiss*
7

8 Ms. Deiss distributed a proposal for reorganization of the Probate & Juvenile Court office and the
9 office of the Clerk of Circuit Court to streamline administrative functions and increase efficiencies.
10 An estimated annual savings of \$40,000 to \$45,000 is expected with this change. A draft ordinance
11 was presented with a revised staffing plan for the Clerk of Courts - Probate and Juvenile Court
12 Division.
13

14 Moved by Mr. Borman, seconded by Ms. Russell to approve the reorganization of the Probate &
15 Juvenile Court office into the Clerk of Circuit Court, and the ordinance amendment revising the
16 staffing plan, and forward to the County Board. Motion carried.
17

18 **RESOLUTION OPPOSING PROTECTIVE RETIREMENT FOR CORRECTION** 19 **OFFICERS**

20 Moved by Ms. Russell, seconded by Mr. Meyers to approve the resolution opposing Assembly Bill
21 634 relating to the extension of retirement benefits to correction officers and other jail staff, and
22 forward to the County Board. Motion carried.
23

24 **GENERAL FUND TRANSFER RESOLUTION - INSURANCE DEDUCTIBLES**

25 Moved by Mr. Bertram, seconded by Mr. Borman to approve the resolution authorizing \$150,000 be
26 transferred within the general fund from undesignated to Designed for Insurance Deductibles, and
27 forward to the County Board. Motion carried.
28

29 **SALES TAX REPORT**

30 The total received in January, 2010 for sales tax earned in November 2009, was \$721, 012.84 for a
31 2009 total of \$7,735,381.82. Moved by Mr. Bertram, seconded by Ms. Russell to accept the sales tax
32 report. Motion carried.
33

34 **RECESS/RECONVENE**

35 Mr. Hensel recessed the meeting at 9:52 a.m. and reconvened at 10:17 a.m.
36

37 **NEXT MEETING DATES**

38 The next regular meeting of the Finance Committee is tentatively scheduled for February 24, 2010.
39 The tentative February dates for the Finance Sub-Committee are February 3, 10, and 17, 2010.
40

41 **FINANCIAL APPROVAL REPORT #33**

42 Moved by Mr. Bertram, seconded by Mr. Borman to approve early release and presentation to the
43 County Board, Financial Approval Report #33 in the amount of \$5,613,838.47. Motion carried.
44

45 **VOUCHERS**

46 Moved by Meyers, seconded by Mr. Borman to approve the following:

47 **Miscellaneous** vouchers in the amount of \$17,433.61.

48 **General Accounts Payable** vouchers in the amount of \$618,681.82.

49 Motion carried.

1 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Borman's expense voucher in the
2 amount of \$151.80. Motion carried.

3
4 Moved by Mr. Borman, seconded by Mr. Meyers to approve Mr. Hensel's expense voucher in the
5 amount of \$33.00. Motion carried.

6
7 Moved by Mr. Hensel, seconded by Mr. Borman to approve Mr. Meyers' expense voucher in the
8 amount of \$66.00. Motion carried.

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10 Moved by Mr. Borman, seconded by Mr. Bertram to approve Ms. Russell's expense voucher in the
11 amount of \$83.60. Motion carried.

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13 **ADJOURNMENT**

14 Moved by Ms. Russell, seconded by Mr. Bertram to adjourn at 10:45 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk