

1 **WASHINGTON COUNTY FINANCE COMMITTEE**

2  
3 Courthouse - Government Center  
4 West Bend, WI

January 26, 2011  
8:00 a.m.

5  
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, Todd Healy, and Joan A. Russell.

7  
8 Also Present: Finance Director Susan Haag, County Attorney Kimberly Nass, Administrative  
9 Coordinator Doug Johnson, Purchasing Agent Bill Kurer, and County Clerk Brenda Jaszewski.

10  
11 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

12  
13 **MINUTES**

14 Moved by Mr. Bertram, seconded by Mr. Healy to approve the Finance Committee minutes of  
15 December 22, 2010, as presented. Motion carried.

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17 Moved by Mr. Borman, seconded by Mr. Bertram to approve the Finance Sub-Committee minutes of  
18 January 5, 12, and 19, 2011, as presented. Motion carried.

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20 **ADRC OUTLAY REQUEST**

21 *Appearance: Director Linda Olson*

22 Moved by Ms. Russell, seconded by Mr. Borman to approve the transfer of \$728.30 from the ADRC  
23 2010 Travel account to 2010 Outlay for the cost overrun of carpeting for the remodeling in the  
24 ADRC. Motion carried.

25  
26 **SCHMIDT TAX DEED PARCEL - TOWN OF KEWASKUM - STATUS REPORT**

27 *Appearance: Town of Kewaskum Chairperson Ellis Kahn*

28 Ms. Nass stated she met with the Town of Kewaskum Board on December 22, 2010 to discuss the  
29 general terms of a proposed agreement between the Town and County regarding the Schmidt tax deed  
30 parcel. The plan is to have the County proceed *in rem* foreclosure action on the property, which will  
31 extinguish the creditors. If the current owner or creditors do not redeem, we will put it out for sealed  
32 bid as is traditionally done. If there are no accepted bids, the agreement with the Town will be in  
33 effect and the Town will receive the property for the amount of the delinquent property taxes. Ms.  
34 Nass stated the Town attorney has reviewed our draft agreement and indicated we still need to work  
35 out details regarding costs. Commencing the *in rem* foreclosure action would be the responsibility of  
36 the County, but we may share the cost of title insurance with the Town. Any recorded easements  
37 would stay with the land.

38  
39 *In rem* action will take longer than a typical tax deed due to this being a formal court action and Ms.  
40 Nass stated it could take six months to complete the process. If we take a default judgment, it will be  
41 recorded and that judgment acts like a tax deed. At that time, this Committee would determine a  
42 minimum bid amount and the sealed bid process would begin. Mr. Kahn expressed concern about the  
43 extended time frame the *in rem* process will take and would like to have this issue taken care of as  
44 soon as possible. Ms. Nass stated she will file the complaint with the court as soon as the Town and  
45 County have the agreement in place.

46  
47 **REPORT ON INFORMATION SYSTEMS CAPITAL PROJECTS**

48 *Appearance: I.S. Director Mike McGinnis and Network Manager Dawn Sericati*

49 Ms. Sericati and Mr. McGinnis provided a status report on the Citrix virtualization project. A study  
50 has been completed and has identified our core needs; simplification, scalability, and increased  
51 security. Currently, three staff members are responsible for over 500 county PC's. When there is an

1 upgrade in software, each PC must be manually updated. This new system will eliminate this manual  
2 work by supporting all software and operating systems in the main servers. The processing will be  
3 done on the network instead of each individual PC. The new system will increase security by  
4 keeping data secured within the data center. Virtualization will reduce power requirements, improve  
5 backup procedures, and incorporate redundancy from the storage system and servers to our  
6 infrastructure.

7  
8 Ms. Haag stated that while this is a two to three year project for complete implementation, the  
9 equipment needs to be purchased and in place up front. The original request in the Capital  
10 Improvement Program (CIP) was for \$350,000 for 2011. When the CIP received final approval,  
11 \$100,000 was allocated for 2011 and \$250,000 for 2012. At the next meeting, Ms. Haag will present  
12 a draft resolution to commit to the project and authorize the funds for 2012 be expended in 2011 so  
13 the project can move forward.

#### 14 **SALES TAX REPORT**

15 No report.

#### 16 **NEXT MEETING DATES**

17  
18 The Finance Committee will tentatively meet on February 23, 2011. The Finance Sub-Committee  
19 will tentatively meet on February 2, 9, and 16, 2011.

#### 20 **FINANCIAL APPROVAL REPORT #31**

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22 Moved by Mr. Healy, seconded by Mr. Bertram to approve early release and presentation to the  
23 County Board, Financial Approval Report #31 in the amount of \$6,085,384.20. Motion carried.

#### 24 **VOUCHERS**

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26 Moved by Ms. Russell, seconded by Mr. Healy to approve the following:

27 Miscellaneous vouchers in the amount of \$42,940.16.

28 General Accounts Payable vouchers in the amount of \$967,007.83

29 Motion carried.

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32 Moved by Mr. Hensel, seconded by Ms. Russell to approve Mr. Bertram's expense voucher in the  
33 amount of \$27.00. Motion carried.

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35 Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Borman's expense voucher in the  
36 amount of \$120.00. Motion carried.

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38 Moved by Mr. Borman, seconded by Mr. Hensel to approve Mr. Healy's expense voucher in the  
39 amount of \$42.00. Motion carried.

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41 Moved by Ms. Russell, seconded by Mr. Borman to approve Mr. Hensel's expense voucher in the  
42 amount of \$25.00. Motion carried.

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44 Moved by Mr. Borman, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the  
45 amount of \$76.00. Motion carried.

#### 46 **ADJOURNMENT**

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48 Mr. Hensel declared the meeting adjourned at 9:45 a.m.