

1 **EXECUTIVE COMMITTEE**

2
3 West Bend, WI
4 Government Center - Room 2024

July 21, 2009
9:00 a.m.

5
6 Present: Charlene Brady, Mark McCune (arrived at 9:05 a.m.), John Stern, Daniel Stoffel, and Herbert Tennes.

7
8 Also present: Administrative Coordinator Doug Johnson, County Attorney Kimberly Nass, Finance Director
9 Susan Haag, Planning and Parks Administrator Paul Mueller, Sheriff Dale Schmidt, Supervisor William Meyers,
10 Supervisor Paul Ustruck, County Clerk Brenda Jaszewski, and Administrative Assistant Linda Doro.

11
12 Chairperson Tennes called the meeting to order at 9:00 a.m. and read the affidavit of posting.

13
14 **MINUTES**

15 Moved by Mr. Stern, seconded by Mr. Brady to approve the minutes of June 23, 2009. Motion carried.

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17 **APPOINTMENTS**

18 Moved by Mr. Stoffel, seconded by Mr. Stern to approve the appointment of Paul Rice, replacing Amy Bingen,
19 to the County Library Services Board for an unexpired three-year term effective August 11, 2009, to April 30,
20 2011, and forward to the County Board. Motion carried.

21
22 Mr. McCune arrived at 9:05 a.m.

23
24 **REVIEW AND ACTION ON 2010-2015 CAPITAL IMPROVEMENT PROGRAM (CIP) UPDATE**

25 Additional Information on Outdoor Shooting Range

26 Appearance: Sheriff Dale Schmidt

27 Sheriff Schmidt explained the cost and schedule of the Outdoor Shooting Range Improvement project in the
28 2010-2015 Capital Improvement Plan. The goal for the range project in 2008-2013 and 2009-2014 plans was to
29 develop the master plan and complete the initial berms that would outline the three ranges. Based on the budget
30 figures provided by OTIE, it appears that the master plan, berm work, and exterior fencing can be accomplished
31 with the combined 2008 CIP funds of \$100,000, and the 2010 CIP funds of \$100,000. Once the master plan and
32 initial berms are established, this project becomes very compliant to the year-to-year constraints of the capital
33 plan.

34
35 Review of Draft III Update

36 Mr. Johnson presented Draft III of the 2010-2015 Capital Improvement Program and reviewed the proposed
37 2010 CIP projects.

38
39 The Committee discussed the scope and costs related to the requested Public Agency Center Remodeling,
40 increasing the Highway Road projects in 2011 and 2012 to \$1.5 million, advancing the Sheriff's Outdoor Range,
41 the closure of Schmidt Road, and providing an entrance to the east parking lot from Schmidt Road.

42
43 Moved by Mr. Stoffel, seconded by Mr. Stern to amend Draft III of the 2010-2015 CIP as follows: 1) decrease
44 the PAC Remodel from \$200,000 to \$100,000 in 2010; 2) add \$50,000 for an entrance to the east parking lot off
45 of Schmidt Road in 2010; 3) increase Highway Road Projects from \$1.15 to \$1.5 million in 2011; 4) decrease
46 PAC Remodel from \$1.3 million to \$800,000 in 2011; 5) increase Highway Road Projects from \$1.25 to \$1.5
47 million in 2012; 6) eliminate \$200,000 for the PAC Remodel in 2012; and 7) decrease Electronic Voting System
48 Upgrade from \$150,000 to \$75,000 in 2015. Motion carried.

49
50 Motion to Recommend Update to Finance Committee and County Board

51 Moved by Mr. McCune, seconded by Mr. Stoffel to approve Draft III of the 2010-2015 Capital Improvement
52 Program as amended and forward to Finance Committee. Motion carried.

53
54 **COMMENTS ON COUNTY MASTER PLAN AND SUGGESTIONS FOR FURTHER USE**

55 The Committee discussed the Master Plan and provided suggestions for further consideration.

1 REPORT ON TAX COLLECTIONS AND COUNTY CURRENT YEAR FINANCIAL CONDITION

2 Mr. Johnson distributed and reviewed a listing of 2009 accounts to watch as of May 31, 2009. He noted that
3 total 2009 Register of Deeds revenues are close to where they should be; however, County Treasurer revenues
4 are down due to lower than budgeted interest on investments.
5

**6 REPORT AND ACTION ON CHILD SUPPORT FUNDING - AMERICAN RECOVERY AND
7 REINVESTMENT ACT**

8 Ms. Nass reported the Child Support Agency is eligible to receive stimulus money through the American
9 Recovery and Reinvestment Act of 2009. Washington County will receive \$90,000 in 2009, and \$90,000 in
10 2010. Ms. Nass presented a proposal to spend \$32,503.14 of the \$90,000 for 2009, to fill a limited-term legal
11 secretary position, and purchase dual monitors and label maker for the Child Support Agency, at no additional
12 cost to the County. Ms. Nass reported she would like to spend the rest of the \$90,000 on filling a vacant part-
13 time limited child support specialist position. Moved by Ms. Brady, seconded by Mr. Stoffel to approve the
14 County Attorney's proposal to spend \$32,503.14 of the \$90,000 in federal stimulus funds to fill a limited-term
15 legal secretary position, and purchase dual monitors and label maker for the Child Support Agency, at no
16 additional cost to the County. Motion carried.
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18 CHAIRPERSON, ADMINISTRATIVE COORDINATOR, COUNTY ATTORNEY, WCA REPORTS

19 Chairperson Tennes reported he has contacted Fond du lac County regarding the possibility of Mercury Marine
20 shutting down its Wisconsin operation and moving it to Oklahoma. He has also requested Washington County
21 Economic Development President Doreen Buntrock contact the Fond du Lac EDC.
22

23 Mr. Johnson reported he will be representing Washington County at the annual NACo Conference on July 24-
24 28, 2009, in Nashville, Tennessee.
25

26 NEXT MEETING DATES

27 The Executive Committee will meet on Tuesday, August 25, 2009, at 9:00 a.m. and September 22, 2009, at 9:00
28 a.m.
29

30 ADJOURNMENT

31 Moved by Mr. Stoffel, seconded by Mr. Stern to adjourn at 11:00 a.m. Motion carried.
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Brenda J. Jaszewski, County Clerk