

1 **EXECUTIVE COMMITTEE**

2
3 West Bend, WI
4 Public Agency Center

July 25, 2006
9:00 a.m.

5
6 Present: Donald N. Kempf, Mary A. Krumbiegel, John W. Stern, and Daniel W. Stoffel.

7
8 Excused: Thomas J. Sackett.

9
10 Also present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, Finance
11 Director Susan Haag, and County Clerk Brenda Jaszewski.

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13 Vice-Chairman Stoffel called the meeting to order and read the Affidavit of Posting.

14
15 **MINUTES**

16 Mr. Stern noted a correction to the June 20, 2006, minutes. Page two, line 45 should read, "July
17 25". Moved by Mr. Kempf, seconded by Ms. Krumbiegel to approve the minutes of June 20,
18 2006 as corrected, and July 11, 2006 as presented. Motion carried.

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20 **APPOINTMENTS**

21 Moved by Ms. Krumbiegel, seconded by Mr. Stern to forward to the County Board for approval,
22 the appointment of Marilyn Merten, replacing Joan Baumgartner, to the Landmarks Commission
23 for a three-year term effective August 9, 2006 to December 31, 2007, and the appointment of
24 Donald Kempf and Charlene Brady (alternate) as delegates to attend the Wisconsin Counties
25 Association 2006 annual conference. Motion carried.

26
27 **2007-2012 CAPITAL IMPROVEMENT PLAN (CIP)**

28 *Project Presentation - Sheriff Department: Appearance by Sheriff Brian Rahn*

29 Sheriff Rahn distributed a summary showing two options for the Dispatch Center expansion.

30 Option one would be to expand above the south lobby/administration area, which would be
31 approximately 6,000 sq. ft. Of this, 3,000 sq. ft. would be finished for use as the
32 communication/dispatch center, and the remaining 3,000 sq. ft. would be shelled space for future
33 department growth. The estimated cost for this option is \$1.2 million, or about \$200 per sq. ft.
34 This estimate includes an elevator, use of an existing staircase, and a water-based fire suppression
35 system for the dispatch area.

36
37 The second option is to add 3,000 sq. ft. to the ground floor at the southeast corner of the Sheriff's
38 Department. The estimated cost for option two is approximately \$270,000 or about \$240 per sq.
39 ft. Sheriff Rahn recommends leaving the \$90,000 in the CIP for 2007 to do the architectural
40 design work and the \$1,000,000 in 2008 for the construction.

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42 **REVIEW OF PROJECTS IN DRAFT 3 OF THE CAPITAL IMPROVEMENT PLAN**

43 Mr. Johnson reviewed the remaining projects in Draft 3 and noted that in 2007, a total of
44 \$4,500,000 is included as borrowing for the radio project. Ms. Haag stated this borrowing would
45 be considered a small issue and recommends borrowing one time in 2007 rather than two smaller
46 amounts in 2007 and 2008. Mr. Johnson explained this draft allocates 75% of the sales tax to
47 capital projects in 2007, 70% in 2008, and 50% in 2009 and subsequent years.

48

1 Mr. Johnson informed the Committee there are two potential projects not included in Draft 3 of
2 the CIP that may be added when the plan is discussed next year. The Samaritan is looking at the
3 possibility of remodeling sections of the current facility to allow a portion be operated as a
4 Community Based Residential Facility. This would be for individuals not requiring the full level
5 of service in a traditional nursing home setting. Other changes would include upgrades to provide
6 a less institutional look within the facility.

7
8 The second project not included in Draft 3 is the possible completion of the shelled space at
9 UWWC. In discussions with Dean Nixon, Mr. Johnson has been informed that there is potential
10 for new 4-year degree programs at UWWC that would require this space be built for classrooms in
11 2008 or 2009.

12
13 The Committee discussed the allocations of \$70,000 in 2008 and \$80,000 in 2009 for the Highway
14 Department's re-roofing of the Slinger & West Bend salt cribs. Mr. Stoffel stated that prior to
15 next year's finalizing the CIP, this Committee needs to discuss possibly building a new salt dome
16 for County use, versus spending the money on re-roofing the existing salt cribs.

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18 Moved by Mr. Stern, seconded by Mr. Kempf to approve Draft 3 of the Capital Improvement Plan
19 as presented and forward to the Finance Committee. Motion carried.

20 21 **NEXT MEETING DATE**

22 The Executive Committee will meet on Tuesday, August 22, 2006, at 1:00 p.m.

23
24 Mr. Stern was excused at 10:03 a.m.

25 26 **ORIENTATION – CHILD SUPPORT AGENCY OPERATIONS**

27 Attorney Nass distributed a summary and reviewed the duties, policies, and procedures of the
28 Washington County Child Support Agency.

29 30 **CHAIRPERSON REPORT**

31 There was no Chairperson report.

32 33 **ADMINISTRATIVE COORDINATOR REPORT**

34 Mr. Johnson stated the Administration and Emergency Management offices at the Courthouse
35 have temporarily moved to the first floor until the remodeled area on the third floor of the
36 Government Center is complete.

37
38 Mr. Johnson has met with the City of West Bend to discuss a possible merger of the Washington
39 County Shared Ride Taxi program with the City's taxi program. A committee may be set up later
40 this year to study the feasibility of a merger, which would not take place prior to 2008, and could
41 also include discussions with the City of Hartford.

42
43 The Medical Examiner is looking into potential cost savings by eliminating a morgue contract and
44 using the cooler at the Samaritan for storage. A contract for removal and transport services with
45 one or more vendors is also being considered.

46
47 The State is considering redesigning the funding for long term care for senior citizens and
48 individuals with disabilities, which could affect the Office on Aging, Social Services, and CCSA.

1 Consideration may be given to setting up one location as an Aging & Resource Center. This
2 would be a first step to the possible reorganization of the three departments.

3

4 Mr. Johnson will be attending the NACo conference in Chicago, Illinois August 4 - 7 and will
5 have a report at the next meeting.

6

7 **COUNTY ATTORNEY REPORT**

8 Ms. Nass presented a status report on the Ziegler vs. Washington County 05-CV-746 case and
9 stated the Judge decided the case should be set on a Briefing schedule and the parties are to Brief
10 all issues. The deadline for the final Brief to be submitted is September 28, 2006, and a written
11 decision will be done sometime after that.

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13 **ADJOURNMENT**

14 Moved by Mr. Kempf, seconded by Ms. Krumbiegel to adjourn the meeting at 10:53 a.m. Motion
15 carried.

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Brenda J. Jaszewski, County Clerk