

1 **EXECUTIVE COMMITTEE**

2
3 West Bend, WI
4 Government Center – Room 2024

May 27, 2008
9:00 a.m.

5
6 Present: Charlene Brady, Mark McCune, John Stern, Daniel Stoffel, and Herbert Tennes.

7
8 Also present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, Assistant Finance
9 Director Paul Labonte, County Clerk Brenda Jaszewski, and Administrative Assistant Linda Doro.

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11 Chairperson Tennes called the meeting to order at 9:00 a.m. and read the affidavit of posting.

12
13 **MINUTES**

14 Moved by Ms. Brady, seconded by Mr. Stern to approve the minutes of April 29, 2008, as presented.
15 Motion carried.

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17 **COUNTY COMMITTEE APPOINTMENTS**

18 Moved by Mr. Stoffel, seconded by Ms. Brady to approve the appointment of Christian Klemmer to the
19 Board of Health for a three-year term effective June 10, 2008, through April 19, 2011, and forward to the
20 County Board. Motion carried.

21
22 Moved by Ms. Brady, seconded by Mr. Stern to approve the appointment of Alan Peters and Sandy Zopf
23 to the Aging and Disability Resource Center Board for a three-year term effective June 10, 2008, through
24 April 19, 2011, and forward to the County Board. Motion carried.

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26 Moved by Mr. Stoffel, seconded by Ms. Brady to approve the appointment of Robert Adam and Peter
27 Sorce to the HOME Board Consortium for a two-year term effective June 10, 2008, through April 17,
28 2010. Motion carried.

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30 **ECONOMIC DEVELOPMENT WASHINGTON COUNTY OVERVIEW**

31 *Appearance: Jack Caldwell, Executive Director*

32 Mr. Caldwell presented an overview of the financial status, roles and responsibilities of the Economic
33 Development Corporation.

34
35 **HOME CONSORTIUM OVERVIEW**

36 Ms. Nass distributed the roles and responsibilities of the Home Consortium.

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38 **ORDINANCE AMENDMENT 4.20 PER DIEM FOR ADRC & BOARD OF HEALTH CITIZEN**
39 **MEMBERS**

40 Ms. Nass presented an ordinance to amend 4.20 of the Code-Per Diem Compensation as follows: add the
41 Aging and Disability Resource Center Board to the list of Boards and Commissions whose non-County
42 Board members receive per diem in the amount of \$35 and mileage as provided in sec. 7.03(5) of the
43 Code, and remove Elderly Peer Counselor Program Volunteers, Benefit Specialist Volunteers and
44 Visually Impaired/Functionally Disabled Volunteers from the list of Boards and Commissions non-
45 County Board members who receive mileage reimbursement. Moved by Mr. McCune, seconded by Mr.
46 Stern to approve amending 4.20 of the Code- Per Diem Compensation as presented and forward to the
47 County Board. Motion carried.

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49 **CONSIDER STAFFING CHANGES TO COUNTY BOARD OFFICE AND COUNTY CLERK**
50 **OFFICE**

51 Ms. Johnson presented an ordinance to amend 7.02 and 7.03 of the Code-Washington County
52 Departmental Staffing Plan, relating to County Board and County Clerk. For County Board, eliminate the
53 Administrative Assistant to the County Board Pay Grade H-7 and add Administrative Secretary Pay
54 Grade H-5 that would be unfilled and not funded. For County Clerk, eliminate the Accounting Assistant

1 Pay Grade H-6 and add Administrative Assistant Pay Grade H-7 funded 1/3 County Board of Supervisors
2 and 2/3 County Clerk. Moved by Mr. Stoffel, seconded by Mr. Stern to approve the ordinance
3 amendment to 7.02 and 7.03 of the Code related to the County Board and County Clerk Staffing Plan as
4 presented, and forward to the County Board. Motion carried.

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6 **2009-2014 CAPITAL IMPROVEMENT PROGRAM UPDATE INTRODUCTIONS**

7 Mr. Johnson presented Draft I of the 2009-2014 Capital Improvement Program. For 2009, capital
8 improvement requests total \$8.970 million, and the average per year for the 2009-2014 Capital
9 Improvement Program is \$4.37 million.

10

11 **TRANSFER OF LEGAL EXPENSES FUNDS FROM COUNTY BOARD TO COUNTY ATTORNEY**

12 Moved by Mr. McCune, seconded by Mr. Stoffel to approve the transfer of the Legal Expenses account in
13 the County Board budget to the County Attorney budget. Motion carried.

14

15 **REPORT OF COUNTY BOARD CHAIR, ADMINISTRATIVE COORDINATOR AND COUNTY**
16 **ATTORNEY**

17 Mr. Tennes reported he has been attending as many committee and board meetings as he can, and will
18 attend an upcoming Milwaukee 7 meeting on June 4 and a FEMA Region 5 tabletop exercise on June 23.

19

20 Mr. Johnson reported on the state budget adjustment report.

21

22 Mr. Tennes, with the consensus of the Executive Committee, will postpone the Milwaukee Area
23 Technical College annual report to the County Board to 2010.

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25 **NEXT MEETING DATE**

26 The Executive Committee will host a legislative session, along with its regular meeting, on Monday, June
27 23, 2008 at 9:00 a.m.

28

29 **ADJOURNMENT**

30 Moved by Mr. McCune, seconded by Ms. Brady to adjourn the meeting at 10:40 a.m.

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Brenda J. Jaszewski, County Clerk