

1 **WASHINGTON COUNTY EXECUTIVE COMMITTEE**

2
3 Courthouse - Government Center
4 West Bend, WI

May 24, 2011
9:00 a.m.

5
6 Present: Herbert Tennes, Mark McCune, William Meyers, John Stern, and Daniel Stoffel.

7
8 Also present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, County Clerk
9 Brenda Jaszewski, Sheriff Dale Schmidt, Planning & Parks Administrator Paul Mueller, Planning &
10 Parks Land Resources Manager Phil Gaudet, County Engineer/Surveyor Scott Schmidt, Supervisors
11 Richard Bertram, Gerald Schulz, and Peter Sorce.

12
13 Chairperson Tennes called the Executive Committee meeting to order at 9:00 a.m. and read the Affidavit
14 of Posting.

15
16 **MINUTES**

17 Moved by Mr. Stoffel, seconded by Mr. Stern to approve the April 26, 2011, meeting minutes as
18 presented. Motion carried.

19
20 **COUNTY BOARD COMPENSATION FOR 2012-2014 TERM**

21 Moved by Mr. McCune, seconded by Mr. Meyers to instruct the County Attorney to prepare an ordinance
22 amendment to County Code 4.20 (4)(a) to reduce County Board Supervisor salary from \$550 per month
23 to \$450 per month, and forward to the County Board. Motion carried by roll call vote. Voting Aye:
24 Meyers, McCune, Stern, and Stoffel. Voting No: Tennes.

25
26 **REPORT ON DUTIES OF THE COUNTY BOARD CHAIRPERSON IN COUNTY CODE**
27 **(2.03, 2.41(1), 2.53) AND STATE STATUTE §59.11 and §59.12**

28 Ms. Nass reviewed the sections in the County Code and State Statute relating to the power and duties of
29 the County Board Chairperson and Executive Committee.

30
31 Mr. Meyers discussed amending 2.41(1) that would require the Chairperson to seek the advice and
32 consent of the Executive Committee on all appointments to committees, boards and commissions.

33
34 Ms. Nass reported on her previous experiences working with the last three chairpersons on the committee
35 and board appointment process. It is a huge matrix of crossovers, cross references, what is required by
36 state statute, and what is not required by statute. She advocates leaving the flexibility of appointments to
37 the Chairperson because the present system is working well.

38
39 Mr. McCune recommends bringing the Matrix that goes into creating appointments to the Executive
40 Committee for discussion. Mr. Stoffel stated he does not support Mr. Meyers' amendment because it
41 should be the County Board Chairperson's responsibility to make appointments to committees.

42
43 **INTRODUCTION OF 2012-2017 CAPITAL IMPROVEMENT PROGRAM REQUESTS AND**
44 **OVERVIEW**

45 Mr. Johnson presented an overview of the CIP process, and presented the financial guidelines and Draft I
46 of the 2012-2017 Capital Improvement Program. For 2012, capital improvement requests total \$4.790
47 million, and the average per year for the 2012-2017 Capital Improvement Program is \$3.766 million.

48
49 The Executive Committee requested appearances by the Sheriff, Samaritan, EDWC, and IS to discuss
50 their projects at the June Executive Committee meeting. Draft II of the 2012-2017 CIP plan will be
51 mailed to the Committee.

52
53 Consider Eligibility of Floodplain Mapping/Study for Capital Improvement Program

1 *Appearance: Planning and Parks Administrator Paul Mueller, County Engineer/Surveyor Scott Schmidt,*
2 *and Planning and Parks Land Resources Manager Phil Gaudet*

3 Mr. Mueller reported the Federal Emergency Management Agency National Flood Insurance Program
4 (FEMA) is requiring most counties, including Washington, to adopt a revised Digital Flood Insurance
5 Rate Map (DFIRM). FEMA did not include floodway areas in the new DFIRM because of concern the
6 data was out of date. Due to the floodway areas not being included, property owners in a floodplain will
7 be burdened with having to provide a detailed floodplain analysis of the floodplain on their property in
8 order to complete any development. Currently, Washington County is in partnership with SEWRPC and
9 the DNR in studying several watersheds to provide base flood elevations and floodway areas. These
10 studies are partially funded by retained fees. To complete a county wide floodplain study using retained
11 fees, it would take eight years or more to complete due to the limited annual funds from retained fees. To
12 expedite the process, Mr. Mueller is requesting the use Capital Improvement Project (CIP) funds to
13 develop a county wide study of all of the watersheds in the county to re-establish floodway areas in the
14 areas in which floodway was previously shown. It is estimated this onetime study could be completed in
15 two to three years. Mr. Mueller estimates using \$280,000 each year in 2012 and 2013 of CIP funds, for a
16 total of \$560,000. Alternative funding options may include borrowing, or using the General Fund with
17 the plan to pay back the General Fund over eight years with retained fees.

18
19 Moved by Mr. McCune, seconded by Mr. Meyers to forward this project request back to the Planning,
20 Conservation and Parks Committee to seek legal advice from the County Attorney to use the General
21 Fund, as an alternative funding option, with the plan to pay back the General Fund over eight years with
22 retained fees, and comply with the law. Motion carried.

23
24 The meeting recessed at 10:58 a.m. and reconvened at 11:04 a.m.

25
26 **REVIEW STATUS OF WISCONSIN RETIREMENT SYSTEM EMPLOYEE CONTRIBUTIONS**
27 **RELATED TO WISCONSIN ACT 10**

28 Ms. Nass presented a status report on the Wisconsin Retirement System employee contributions related to
29 Wisconsin Act 10. Washington County did begin the withholdings consistent with the language of the
30 Budget Repair Bill (BRB) as adopted by the Legislature with the understanding that if the Judicial System
31 deems the BRB void or invalidates the law in whole or in part, or the Legislature amends or clarifies the
32 law, County employees will be refunded all amounts withheld accordingly. Ms. Nass presented an update
33 on the judicial process regarding Wisconsin Act 10. The Supreme Court will take up the issue on June 6,
34 2011, but Ms. Nass is not sure there will be any decision by July 1, 2011. Ms. Nass is recommending the
35 suspension of the WRS deductions and a refund for the previous WRS deductions starting with the June
36 23, and June 30, 2011, paychecks.

37
38 Moved by Mr. McCune, seconded by Mr. Stern to implement a plan to suspend the WRS deductions for
39 ordinance and elected employees, and issue a refund for the previous deductions beginning with the June
40 23, and June 30, 2011, paychecks, and comply with applicable law regarding WRS deductions. Motion
41 carried.

42
43 **REQUEST FOR CONSULTANT TO WORK WITH THE EXECUTIVE COMMITTEE ON**
44 **OUTSOURCING OPPORTUNITIES**

45 Mr. McCune presented a resolution request to solicit consultant services to work with the Executive
46 Committee on outsourcing opportunities within the County. Chairperson Tennes reported he did contact
47 Wisconsin Counties Association Executive Director Mark O'Connell regarding outsourcing and Mr.
48 O'Connell will be sending information regarding counties' trends in outsourcing. Chairperson Tennes
49 suggested preparing an inventory of what County services are already being outsourced and identify areas
50 to consider for outsourcing before hiring a consultant. Chairperson Tennes advised the Executive
51 Committee that there are no funds available in the County Board budget to hire a consultant this year.
52 The Executive Committee members discussed areas they would like to see outsourced and instructed Mr.
53 Johnson to assist Chairperson Tennes in identifying funding sources to hire a consultant to evaluate

1 Washington County's operations. This issue will be brought back for further discussion at the June
2 meeting.

3
4 **COUNTY ATTORNEY - CHILD SUPPORT AGENCY REPORT**

5 Memorandum of Understanding (MOU) between Child Support Agency and WOW Workforce
6 Development, Inc. - Enhanced Transitional Job Program

7 Ms. Nass reported WOW Workforce Development is applying for a grant from the Department of Labor
8 for retooling and updating employee job skills. WOW is soliciting all of the County Child Support
9 Agencies within their jurisdiction to be partners in this program. The Washington County Child Support
10 Agency would have the non-custodial parents who are under a child support order and are not paying
11 their child support because they do not have a job, court-ordered into the Enhanced Transition Job
12 Program. Ms. Nass stated there is no cost to Washington County to participate in this program and she is
13 recommending a four year commitment.

14
15 Moved by Mr. Stoffel, seconded by Mr. Meyers to authorize the Child Support Agency to enter into a
16 Memorandum of Understanding with the WOW Workforce Development, Inc. regarding the Enhanced
17 Transitional Job Program. Motion carried.

18
19 Report regarding State and Federal Funding of Child Support Programs

20 Ms. Nass reported on the decrease in State and Federal funding of Child Support programs. Washington
21 County will only be receiving half of the funding that was expected from the State for the next two years.
22 This will have a dramatic impact on Washington County Child Support services unless additional funding
23 options are found.

24
25 **ADMINISTRATIVE COORDINATOR, CHAIRPERSON AND COUNTY ATTORNEY**
26 **REPORTS**

27 Updates on State Budget from Joint Finance Committee Actions

28 Mr. Johnson reported on the Joint Finance Committee actions regarding setting levy limits for counties.

29
30 Possible County Board Meeting in Hartford

31 The Executive Committee discussed holding the August County Board meeting in Hartford.

32
33 **NEXT TENTATIVE MEETING DATES**

34 The Executive Committee will tentatively meet on Tuesday, June 28, July 26, and August 23, 2011, at
35 9:00 a.m.

36
37 **ADJOURNMENT**

38 Moved by Mr. Stoffel, seconded by Mr. Stern to adjourn the meeting at 12:12 p.m. Motion carried.

39
40
41
42 Brenda J. Jaszewski, County Clerk