

1 **WASHINGTON COUNTY EXECUTIVE COMMITTEE**
2 **(JOINT WITH FINANCE COMMITTEE)**

3
4 Courthouse-Government Center
5 West Bend WI

April 5, 2011
1:00 p.m.

6
7 Present for the Executive Committee: Herbert Tennes, Mark McCune, William Meyers, John Stern, and
8 Daniel Stoffel.

9
10 Present for the Finance Committee: Ralph Hensel, Richard Bertram, Leslie Borman, Todd Healy, and
11 Joan Russell.

12
13 Also present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, County Clerk
14 Brenda Jaszewski, Finance Director Susan Haag, Deputy Finance Director Paul Labonte, Human
15 Resources Director Peter German, Planning and Parks Department Administrator Paul Mueller, Samaritan
16 Campus Administrator Ed Somers, Sheriff Dale Schmidt, Captain Steve Gonwa, Treasurer Janice
17 Gentleman, Supervisor James Core, and County Clerk Administrative Assistant Linda Doro.

18
19 Chairperson Tennes called the Executive Committee meeting to order at 1:00 p.m. and read the Affidavit
20 of Posting.

21
22 **MINUTES**

23 Moved by Mr. Stoffel, seconded by Mr. McCune to approve the February 4, 2011, meeting minutes as
24 presented. Motion carried.

25
26 **ECONOMIC DEVELOPMENT IMPACT REVOLVING LOAN FUND (RLF) PROPOSAL**

27 *Appearance: Executive Director Christian Tscheschlok*

28 Mr. Tscheschlok gave a presentation on the Impact RLF program that is designed to enhance and
29 accelerate growth and competitiveness in Washington County on the economic development front. Mr.
30 Tscheschlok reviewed the mission of the program, funding request, eligible applicants, eligible users, new
31 investment leverage requirements, and the maximum award. The Executive Committee invited Mr.
32 Tscheschlok to submit the Impact RLF proposal as a Capital Improvement Program request to
33 Administrative Coordinator Doug Johnson by May 15, 2011.

34
35 **CALL FINANCE COMMITTEE TO ORDER**

36 Chairman Hensel called the Finance Committee meeting to order at 1:47 p.m. and read the Affidavit of
37 Posting.

38
39 **FINAL DISCUSSION OF 2012 COUNTY BUDGET PROCESS WITH THE FINANCE**
40 **COMMITTEE**

41 Ms. Haag reported the Finance Committee discussed the proposed budget process changes submitted by
42 Executive members at their February 23, 2011, meeting. The Finance Committee believes the current
43 process has worked in the past and is satisfied with continuing the current budget practices; however, they
44 agree with the suggestion to receive department budget materials at least one week prior to the liaison
45 committee meeting. The Finance Committee feels any proposed budget changes from Supervisors should
46 be brought to this committee at least one week prior to the night of the budget hearing and if changes are
47 suggested, they should be specific and not arbitrary changes. The Executive Committee and the Finance
48 Committee discussed the current budget process and suggested changes, including bringing the base level
49 budget to the full County Board prior to distributing it to the departments.

50
51 Moved by Mr. Meyers, seconded by Mr. McCune to instruct the County Attorney to draft an ordinance
52 for Executive Committee review amending Section 4.01(2)(d)(1) of the county code regarding the budget
53 process. Motion carried with Mr. Tennes voting no.

54

1 Moved by Mr. Bertram, seconded by Mr. Healy to instruct the County Attorney to draft an ordinance for
2 Executive Committee review amending Section 4.01(2)(d)(1) of the county code regarding the budget
3 process. Motion carried with Mr. Borman and Ms. Russell voting no.
4

5 **RECESS FINANCE COMMITTEE TO MOVE TO ROOM 1041 OF THE COURTHOUSE-**
6 **GOVERNMENT CENTER**

7 Finance Chairperson Hensel recessed the Finance meeting at 3:12 p.m.
8

9 **UPDATE AND DISCUSSION ON WISCONSIN ACT 10 AND 2011-2013 BUDGET BILL**

10 Ms. Nass discussed the letter that was sent to Washington County ordinance employees regarding the
11 implementation WRS withholdings. The County recognizes that the status of the State Budget Repair
12 Bill (BRB) is uncertain but delaying the WRS employee withholding and implementing it later with the
13 need to accomplish all collections by July 1, 2011, could have a substantial impact on an employee's
14 paycheck. The County has determined that it will begin the withholding consistent with the language of
15 the BRB as adopted by the Legislature with the understanding that if the Judicial System deems the BRB
16 void or invalidates the law in whole or in part, or the Legislature amends or clarifies the law, County
17 employees will be refunded all amounts withheld accordingly. This process avoids multiple and
18 potentially substantial withholdings from one paycheck.
19

20 **ACTION, AS NECESSARY, REGARDING WISCONSIN RETIREMENT SYSTEM**
21 **WITHHOLDINGS AND OTHER PAYROLL ADJUSTMENTS IDENTIFIED IN 2011**
22 **WISCONSIN ACT 10**

23 Moved by Mr. Stoffel, seconded by Mr. Stern to support the action of the County Board Chairperson and
24 Administrative Coordinator to implement the WRS deductions for Washington County ordinance
25 employees immediately, provided that a status report be provided at the April 26, 2011, Executive
26 Committee meeting. Motion carried with Mr. McCune and Mr. Meyers voting no.
27

28 **PROPOSED ORDINANCE TO PROHIBIT USE OF ELECTRONIC DEVICES DURING**
29 **COUNTY BOARD MEETINGS**

30 The Committee discussed the proposed ordinance to prohibit the use of electronic devices during County
31 Board meetings and took no action.
32

33 **PROPOSED POLICY ON CAPITAL EQUIPMENT AND THE CAPITAL IMPROVEMENT**
34 **PROGRAM**

35 The Committee reviewed the proposed policy to include large equipment in the Capital Improvement Plan
36 Program and took no action.
37

38 **REVIEW STAFFING PLAN FOR CHILD SUPPORT OFFICE AND UNFILLED POSITIONS**

39 Ms. Nass reported there is one unfilled part-time case worker position and one unfilled full-time legal
40 secretary position in the Child Support office that she would like to remain in the County Attorney
41 staffing plan.
42

43 **APPOINTMENTS**

44 Moved by Mr. Stoffel, seconded by Mr. Stern to approve the following appointments and forward to the
45 County Board.
46

47 Economic Development: Doug Johnson for a two-year term effective April 19, 2011, to February 7,
48 2013.
49

50 Aging and Disability Resource Center (ADRC) Board: Joan Russell, William Meyers, Sandy Zopf, and
51 Allan Peters for a three-year term effective April 19, 2011, to April 15, 2014.
52

53 Board of Health: Joan Russell, William Meyers, Dr. Laura Radke, and Christian Klemmer for a three-
54 year term effective April 19, 2011, to April 15, 2014.

1 County Library Services Board: Paul Rice, Carol Puerling, and Beverly Schroeder for a three-year term
2 effective May 1, 2011, through April 30, 2014.

3
4 Ethics Board: Richard Becker for a three-year term effective April 19, 2011, to April 15, 2014.

5
6 Health & Aging Committee: Joan Russell and William Meyers for a three-year term effective April 19,
7 2011, to April 15, 2014.

8
9 Human Services Board: Paul Ustruck, James Core, and Jane Schultz for a three-year term effective April
10 19, 2011, to April 15, 2014.

11
12 Board of Adjustment: Kenneth Brandt as second alternate for an unexpired three-year term effective
13 April 19, 2011 through June 30, 2013.

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15 Motion carried with Mr. Meyers voting no.

16
17 **ADMINISTRATIVE COORDINATOR, CHAIRPERSON AND COUNTY ATTORNEY**
18 **REPORTS**

19 Mr. Tennes reported on the Wisconsin Counties Association Executive Committee meeting he attended
20 in La Crosse.

21
22 Progress on PAC Report

23 Mr. Johnson presented a progress report on the WIC, Human Services, and EECBG projects at the Public
24 Agency Center.

25
26 Sales Tax Report

27 Mr. Johnson reported on the sales tax report presented to the Finance Committee on March 22, 2011.

28 Mr. Johnson will provide another report next month, and based on the two reports, an ordinance will be
29 prepared for consideration of the Finance and Executive Committees for County Board action as early as
30 May 10, 2011.

31
32 **NEXT MEETING DATE**

33 The next Executive Committee meeting is tentatively scheduled for Tuesday, April 26, 2011, at 9:00 a.m.

34
35 **FUTURE AGENDA ITEM(S)**

- 36 • Amendment to County Code Chapter 2

37
38 **ADJOURNMENT**

39 Moved by Mr. McCune, seconded by Mr. Stern to adjourn the meeting at 4:08 p.m. Motion carried.
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44 Brenda J. Jaszewski, County Clerk
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