

1 **EXECUTIVE COMMITTEE**

2 West Bend, WI
3 Courthouse – Room 2131

March 29, 2005
9:00 a.m.

4
5 Present: Kenneth Miller, James Spindler, Daniel Stoffel, Herbert Tennies, and Paul Tuchscherer.

6
7 Also present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, County
8 Clerk Brenda Jaszewski, and Administrative Assistant Linda Doro.

9
10 Chairperson Miller called the meeting to order at 9:00 a.m. and read the Affidavit of Posting.

11
12 **MINUTES**

13 A correction was noted on page 2, line 34: ~~January~~ February. Moved by Mr. Tuchscherer,
14 seconded by Mr. Tennies to approve the February 21, 2005, minutes as corrected. Motion
15 carried.

16
17 **APPOINTMENTS**

18 *Comprehensive Community Services Agency*

19 Moved by Mr. Tennies, seconded by Mr. Spindler to forward to the County Board for approval,
20 the appointment of Thomas Smith and Ruth Schmitt to the Comprehensive Community Services
21 Agency Board for a three-year term effective 4/5/05-4/15/08. Motion carried.

22
23 *Health & Aging Committee*

24 Moved by Mr. Stoffel, seconded by Mr. Tuchscherer to forward to the County Board for
25 approval, the appointment of Ralph Hensel and Mary Callen for a three-year term effective
26 4/5/05-4/15/08. Motion carried.

27
28 **REPORT ON ECONOMIC DEVELOPMENT (ED) PARTNERSHIPS**

29 *Appearance by: Moraine Park Technical College (MPTC) West Bend Campus Administrator*
30 *Craig Johnson and Planning and Parks Assistant Administrator Herbert Wolf*

31 Chairperson Miller presented a proposal to shift county ED activities to a non-profit/public
32 partnership corporation. The proposed change to an Economic Development Corporation (EDC)
33 would require two county board actions. An ordinance to move ED from Planning and Parks to
34 the County Board Chairman/Executive Committee as an interim change until an EDC is
35 established, and a resolution to approve county funding and a loan to establish an EDC. Both of
36 these would be presented to the Executive Committee in April and with their approval, to the
37 County Board in May. A consultant would be hired for the interim/transition period to manage
38 economic development activities and form an EDC. A Board of Directors would be created from
39 the private sector, and would include county/public representatives. The Board of Directors
40 would hire the EDC staff.

41
42 Mr. Craig Johnson reported on the process to solicit support from the private sector and
43 municipalities. One on One visits will be conducted with area businesses to explain the proposal
44 and solicit feedback on current county ED activities and support of an EDC. Moraine Park
45 Technical College (MPTC) has offered space in the Applied Manufacturing Technology Center
46 (AMTC) for an economic development center, will provide access to IT and phones, and hire a
47 part-time government procurement person to assist area business to get government contracts and
48 tap into statewide resources.

49

1 Mr. Wolf gave an overview of the Jefferson, Walworth, and Waukesha County Economic
2 Development Corporation structures. Mr. Wolf and Mr. Johnson reported on the activities of the
3 Agribusiness, Manufacturing and Health Services Cluster Councils.

4
5 **RESOLUTIONS**

6 *Resolution Opposing Merger of UWWC with UW-Milwaukee*

7 Moved by Mr. Spindler, seconded by Mr. Stoffel to forward to the County Board for approval, a
8 resolution opposing a merger of UWWC with UW-Milwaukee. Motion carried.

9
10 *Commendation of Thomas J. Brigham, UWWC Acting Dean*

11 Moved by Mr. Tennes, seconded by Mr. Stoffel to forward to the County Board for approval, the
12 Commendation of Thomas J. Brigham, UWWC Acting Dean. Motion carried.

13
14 *Draft Ordinance Changes*

15 Attorney Nass distributed an ordinance amendment on Contract Administration. This is for
16 Committee review and approval at the April Executive meeting. Attorney Nass stated an
17 ordinance amendment on record retention and destruction policy will also be presented in April.

18
19 **CHAIRPERSON, ADMINISTRATIVE COORDINATOR, COUNTY ATTORNEY**
20 **REPORTS**

21 Mr. Doug Johnson reported on and discussed a five-page Health Insurance Study Committee
22 Report that will be presented to Administrative Services Committee this afternoon, along with a
23 request for authorization to bid Health Insurance for 2006.

24
25 Mr. Johnson reported that there will be a coordinated bidding process for the County's Facility
26 preventative maintenance contract and Samaritan Health Center preventative maintenance
27 contract.

28
29 Chairperson Miller gave a report on the March 24, 2005, Radio Communications Systems
30 Committee meeting. He reported the Courthouse Addition Building Committee will be meeting
31 tomorrow to review bid results and consider value engineering changes to the project scope and
32 cost. Chairperson Miller announced a Seven-County Legislative meeting will held at the
33 Milwaukee Zoofari on April 11, 2005.

34
35 Attorney Nass reported there will be a closed session at the April 5, 2005, County Board meeting
36 regarding the pending litigation between Washington County, Village of Jackson and St. Joseph's
37 Hospital.

38
39 **NEXT MEETING DATE**

40 The Executive Committee will meet on Tuesday, April 26, 2005, at 9:00 a.m.

41
42 **ADJOURNMENT**

43 Moved by Mr. Stoffel, seconded by Mr. Tennes to adjourn the meeting at 10:46 a.m. Motion
44 carried.

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46
47 Brenda J. Jaszewski, County Clerk