

1 **EXECUTIVE COMMITTEE**

2
3 West Bend, WI
4 Government Center - Room 2024

March 23, 2010
9:03 a.m.

5
6 Present: Herbert Tennes, Charlene Brady, Mark McCune, John Stern, and Daniel Stoffel.

7
8 Also present: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, County Clerk Brenda
9 Jaszewski, Supervisors Brian Bausch, Donald Berchem, Richard Bertram, Joseph Gonnering, William Meyers,
10 and Peter Sorce.

11
12 Chairperson Tennes called the meeting to order at 9:03 a.m. and read the affidavit of posting.

13
14 **MINUTES**

15 Moved by Mr. Stern, seconded by Ms. Brady to approve the minutes of January 25, 2010, as presented. Motion
16 carried. Moved by Mr. Stoffel, seconded by Ms. Brady to approve the minutes of February 4, 2010, as presented.
17 Motion carried.

18
19 **APPOINTMENTS**

20 ADRC

21 Moved by Ms. Brady, seconded by Mr. Stern to approve the appointment of Lori Luetschwager to the ADRC
22 Board, for a three-year term, effective April 20, 2010, to April 16, 2013. Motion carried.

23
24 Board of Health:

25 Moved by Ms. Brady, seconded by Mr. Stoffel to approve the appointment of Doreen Buntrock to the Board of
26 Health, for a three-year term, effective April 20, 2010, to April 16, 2013. Motion carried.

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28 Ethics Board:

29 Moved by Ms. Brady, seconded by Mr. Stoffel to approve the appointment of John Zorbini to the Ethics Board,
30 for a three-year term, effective April 20, 2010, to April 16, 2013. Motion carried.

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32 Human Services Board:

33 Moved by Ms. Brady, seconded by Mr. Stern to approve the appointment of Greg Young to the Human Services
34 Board, for a three-year term, effective April 20, 2010, to April 16, 2013. Motion carried.

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36 **PLANS FOR COUNTY BOARD SUPERVISOR ORIENTATION**

37 Ms. Nass stated she and Mr. Johnson are preparing a mailing that will be sent to all County Board Supervisors
38 after the April election, which will include information that will be presented during an orientation session. The
39 orientation is tentatively scheduled for Wednesday, April 14, 2010 from 9:00 a.m. until Noon. The Committee
40 discussed reorganizing the seating arrangement in the County Board room and concerns were raised about seating
41 supervisors according to district. Requests were made that no changes be made to the current seating arrangement
42 in the County Board room.

43
44 **RECOMMENDATIONS OF TARGETED ISSUES FOR 2010-12 COUNTY OPERATIONS**

45 Mr. Johnson reviewed a draft of 16 county issues to be targeted for 2010-2012 county operations. The general
46 topics are: Administrative Services, Benefits Review, County Board Size, County Executive, Family Care, Food
47 Safety, Health Insurance, Homelessness, I.S. Applications, I.S. Staff and Services, Radio System, Salary Study,
48 Shared Services, Tax Levy, Unemployment, and Workforce Transitions. Each committee member provided input
49 on specific issues. The draft targeted issues will continue to be developed taking into consideration the comments
50 and concerns discussed.

51
52 **UPDATE ON RADIO PROJECT**

53 Mr. Stern stated that the Radio Communications Committee authorized the purchase of radios for municipal
54 Departments of Public Works, based on an inventory completed in January. The entire project is expected to be

1 completed under budget, but not on schedule. There were 114 buildings specified in the county that were deemed
2 “Must-Cover Buildings” and 33 of these have failed in testing. Working with Harris Corp. has been challenging,
3 and there has been no action on their part for the last two months. Harris Corp. has been given until the end of
4 this week to offer alternatives or solutions for the remaining issues. This information will then be directed to the
5 consultant, RCC Corp., who will then have one week to evaluate the information provided by Harris Corp. and
6 report their findings to the Radio Communications Committee.
7

8 **UPDATE ON RECOVERY ZONE FACILITY BONDS**

9 Mr. Johnson reported EDWC Director Christian Tscheschlok met with 19 county businesses regarding possible
10 interest in the \$7,000,000 Washington County allocation of Recovery Zone Facility bonds; however, none of
11 these meetings resulted in an application. Since the deadline for applying through the county has passed, any
12 business wishing to utilize this program would need to make application directly to the state.
13

14 **UPDATE ON PROPOSED SOUTHEASTERN REGIONAL TRANSIT AUTHORITY (SERTA)** 15 **LEGISLATION**

16 Mr. Johnson reviewed a letter he sent to the Assembly Transportation Committee members indicating Washington
17 County’s opposition to Assembly Bill 723 relating to creating a new Regional Transit Authority. Sponsors of the
18 legislation have indicated they will not impose a Regional Transit Authority on us if we do not want; however, the
19 Governor’s office has not indicated the same. Mr. Johnson will continue to monitor this legislation.
20

21 **PLANNED USE OF ARRA FUNDS - CHILD SUPPORT AGENCY**

22 Ms. Nass reported the ARRA funds allocated to the Child Support Agency are required to be used by September
23 30, 2010. To date, approximately \$60,000 of the \$180,000 is being used to fill two vacant positions. Additional
24 funds will be used on translation services that will be required for a case involving a parent in another country, as
25 well as staff overtime for a project that will begin in April. Plans for some of the remaining funds include
26 developing an information kiosk within the agency for self-help tools, which may require some minor
27 construction and remodeling of a portion of the office, and additional computer equipment.
28

29 **REPORTS FROM CHAIRPERSON AND ADMINISTRATIVE COORDINATOR**

30 NACo Prescription Discount Card Program

31 Mr. Tennes stated the United Way has a free prescription drug discount card available to Washington County
32 residents at no cost, which is comparable to the NACo prescription discount program. The advantage to using the
33 United Way discount card is that if Washington County were to ever discontinue membership with NACo,
34 residents would no longer be eligible for the NACo prescription discount program. Because of this, Mr. Tennes
35 is no longer pursuing the NACo prescription discount card program and will follow up with the United Way
36 program.
37

38 Status of Reworking Remodeling Plans for Public Agency Center

39 Mr. Johnson reported the Administrative Services Committee will be reviewing the remodeling plans for the PAC
40 at their next meeting. The current Capital Improvement Plan allocates \$100,000 this year for study and beginning
41 design work, and \$800,000 in 2011 for final design and construction. We have begun soliciting proposals from
42 architects for fees to help develop a plan within the next two months. The focus is to have the meeting rooms
43 remain on the first floor and utilize the storage room to add square footage to the ADRC and the Health
44 Department. All of Planning & Parks would be moved to the third floor and USDA would move to the second
45 floor. The Committee discussed possible expansion of the PAC and Mr. Johnson stated that although remodeling
46 does not meet the original objective of having all of Human Services on the same floor, the cost to add on to the
47 PAC cannot be justified at this time since no department anticipates needing the amount of additional space an
48 expansion would provide.
49

50 Assembly Bill 661

51 Mr. Johnson informed the Committee AB 661 has been introduced in the legislature that would repeal the
52 Maintenance of Effort requirement that the amount that each county and municipality spends each year for
53 emergency services that are funded by shared revenue must be no less than the amount spent last year.
54

1 **NEXT MEETING DATE**

2 The Executive Committee will tentatively meet on April 27, 2010, at 9:00 a.m.

3

4 Chairperson Tennes recessed the meeting at 10:44 a.m. and reconvened at 10:51 a.m.

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6 **CLOSED SESSION**

7 Moved by Mr. Stoffel, seconded by Mr. Stern to convene into closed session at 10:51 a.m. in accordance with
8 Wisconsin Statutes Section 19.85(1) (c) to consider employment promotion, compensation or performance
9 evaluation data of any public employee over which the governmental body has jurisdiction or exercises
10 responsibility; “namely to conduct annual performance reviews of Administrative Coordinator and County
11 Attorney.” Motion carried unanimously by roll call vote.

12

13 **OPEN SESSION**

14 Moved by Mr. McCune, seconded by Mr. Stoffel to return to open session at 12:55 p.m. Motion carried
15 unanimously by roll call vote.

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17 **ADJOURNMENT**

18 Moved by Mr. McCune, seconded by Ms. Brady to adjourn the meeting at 12:56 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk