

1                                   **WASHINGTON COUNTY EDUCATION AND CULTURE COMMITTEE**

2  
3 Public Agency Center  
4 West Bend, WI

December 7, 2010  
1:30 p.m.

5  
6 Present: Marilyn H. Merten, Michael C. Bassill, Kenneth W. Brandt, Raymond W. Heidtke, and  
7 Lee Krueger.

8  
9 Also Present: Finance Director Susan Haag, Administrative Coordinator Doug Johnson, County  
10 Board Chairperson Herbert J. Tennes, 4-H Youth Development Educator/Department Head Kandi  
11 O’Neil , Nutrition Education Coordinator Renee Vertin, Historical Society Executive Director Chip  
12 Beckford, Fair Park Executive Director Tera Greenland, Fair Park Accounting Manager Debbie  
13 Hoefert, Fair Park Accounting Assistant Kris Zamzow, Assistant Facilities Manager Deb Martz, and  
14 Deputy County Clerk Karen Rupnow.

15  
16 **CALL TO ORDER**

17 Chairperson Merten called the meeting to order at 1:30 p.m. and read the Affidavit of Posting.

18  
19 **MINUTES OF NOVEMBER 2, 2010**

20 Moved by Mr. Brandt, seconded by Mr. Heidtke to approve the minutes of November 2, 2010, as  
21 presented. Motion carried.

22  
23  **AIS MONTHLY FINANCIAL REPORT**

24 Ms. Hoefert distributed the monthly Balance Sheet and the Profit & Loss Budget vs. Actual and  
25 reviewed the highlights.

26  
27 Moved by Mr. Krueger, seconded by Mr. Heidtke to accept the monthly financial report. Motion  
28 carried.

29  
30 **UPDATE ON AIS GRANT REQUEST PER 2010 RESOLUTION 27 - TERA GREENLAND**

31 Ms. Greenland reported that with the recommendation of the finance committee and the approval of  
32 the board, AIS will be submitting bills for \$35,000 of the \$95,000 grant that was authorized by the  
33 County Board to cover 2010 fair expenses.

34  
35 **UPDATE ON HISTORICAL SOCIETY QUARTERLY FINANCIAL REPORT FROM**  
36 **NOVEMBER 2, 2010**

37 Mr. Beckford distributed copies of a corrected financial report. He explained the corrections that  
38 were made in the advertising accounts and the rentals accounts. He also explained that account  
39 66900, Reconciliation Discrepancies, is where the auditors put an amount that they could not  
40 identify. Ms. Haag requested that it be changed to a miscellaneous account. Mr. Beckford will  
41 check with the auditors.

42  
43 **HISTORICAL SOCIETY ACTIVITY UPDATE - CHIP BECKFORD**

44 Mr. Beckford distributed copies of the Activity Report and reviewed the highlights.

45  
46 Moved by Mr. Brandt, seconded by Mr. Heidtke to accept the Financial Report and the Activity  
47 Report. Motion carried.

1 **COUNTY RELATIONSHIP WITH HISTORICAL SOCIETY - DOUG JOHNSON**

2 Mr. Johnson referred to the request from the November Education and Culture Committee meeting  
3 to do a study on why and how Washington County is involved with the Historical Society. He  
4 stated that there is background information available on the history of the Historical Society  
5 occupying the Old Courthouse and he suggests that the information be gathered together and  
6 presented to the Committee rather than to start a study at this time. The current relationship with  
7 the Historical Society goes back to 1993, when there were legal agreements that were formed  
8 between Washington County and the Historical Society. The Committee members agreed with the  
9 suggestion and Mr. Johnson will investigate and report back to the committee at the January  
10 meeting.

11  
12 **STATE WACEC MEETING - MARCH 28-29, 2011 - KANDI O'NEIL**

13 Ms. O'Neil informed the committee that the State WACEC meeting will be March 28-29, 2011 in  
14 Madison.

15  
16 **UW EXTENSION EDUCATORS' MONTHLY REPORTS - KANDI O'NEIL**

17 Ms. O'Neil distributed copies of the UW-Extension monthly newsletter and reviewed the  
18 highlights.

19  
20 **FUTURE AGENDA ITEMS**

21 None.

22  
23 **NEXT MEETING DATES**

24 The next meeting of the Education & Culture Committee is tentatively scheduled for Tuesday,  
25 January 4, 2011, at 2:00 p.m., at Fair Park.

26  
27 **WNEP'S WORK WITH AREA FOOD PANTRIES - RENEE VERTIN**

28 Ms. Vertin gave an overview of her activities as coordinator of the Wisconsin Nutrition Education  
29 Program regarding her interaction with area food pantries.

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31 Mr. Bassill was excused at 2:48 p.m.

32  
33 **VISIT FULL SHELF FOOD PANTRY**

34 The committee proceeded to the Full Shelf Food Pantry for a tour of the facilities.

35  
36 Mr. Heidtke was excused at 3:58 p.m.

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38 **ADJOURNMENT**

39 Moved by Mr. Brandt, seconded by Mr. Krueger to adjourn at 4:03 p.m. Motion carried.  
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Brenda J. Jaszewski, County Clerk