

1 **EDUCATION AND CULTURE COMMITTEE**

2  
3 Old Courthouse Museum  
4 West Bend, WI

November 3, 2009  
8:30 a.m.

5  
6 Present: Marilyn H. Merten, Robert S. Adam, Kenneth W. Brandt, Raymond W. Heidtke, and Todd  
7 Healy.

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9 Also Present: Administrative Coordinator Doug Johnson, County Board Chairperson Herbert J.  
10 Tennes, County Clerk Brenda Jaszewski, 4-H Youth Development Educator/Department Head  
11 Kandi O'Neil , 4-H Youth Development Staff Assistant Agnes Wagner, Historical Society  
12 Executive Director Chip Beckford, Interim Fair Park Director/Fair Manager Sandy Lang, AIS Vice  
13 President Scott Rimmel, Fair Park Accounting Manager Debbie Hoefert, and Deputy County Clerk  
14 Karen Rupnow.

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16 Chairperson Merten called the meeting to order and read the Affidavit of Posting.

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18 **MINUTES OF OCTOBER 6, AND OCTOBER 14, 2009**

19 An addition was requested on the minutes of October 6, 2009, on page one, line 42, to add the  
20 following: Washington County Rotary Clubs are the sponsor of the event, and three trees will be  
21 donated and planted inside the west gate #7 at designated locations. A flagpole or wooden pole  
22 may be placed across from the sheep barn, east of the Ziegler building to string lights in the form of  
23 a tree. If a wooden pole is used, it will need to be removed after the event. An alternative may be  
24 to use a light pole in the horse arena. Moved by Mr. Healy, seconded by Mr. Adam to approve the  
25 minutes, as amended. Motion carried.

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27 A correction was noted to the minutes of October 14, 2009 as follows: page 1, line 13, ~~David~~  
28 ~~Reigel~~ James Reigle, ~~Red~~ Don Roskopf. Moved by Mr. Heidtke, seconded by Mr. Adam to  
29 approve the minutes as corrected. Motion carried.

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31 A change was requested to the minutes of the joint meeting of Education & Culture Committee,  
32 Finance Committee and Executive Committee of October 14, 2009: remove the following from  
33 page 2, lines 14 through 17. ~~Moved by Mr. McCune to add language to the resolution that would~~  
34 ~~require outside legal review of the Lease and Operating Agreements and provide a legal opinion on~~  
35 ~~the validity that execution of the documents would maintain an arms length transaction between~~  
36 ~~Washington County and AIS. Motion died for lack of a second.~~ Moved by Mr. Healy, seconded by  
37 Mr. Heidtke to approve the minutes, as amended. Motion carried.

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39 **PUBLIC ISSUES LEADERSHIP DEVELOPMENT (PILD) DELEGATE OPPORTUNITY**

40 Ms. O'Neil explained that each year a delegation is sent to the National Leadership Seminar in  
41 Arlington, VA., through WASAC. They have asked for a representative from the  
42 Washington/Ozaukee County area to attend the 2010 seminar, along with UW-Extension staff, and  
43 Ms. Merten has expressed an interest.

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45 Moved by Mr. Brandt, seconded by Mr. Healy to approve Ms. Merten's out-of-state travel to the  
46 National Leadership Seminar in Arlington, VA, at no cost to the County, and to forward the request  
47 to the Finance Committee. Motion carried.

**2010 WASHINGTON COUNTY 4-H PROGRAM**

Ms. O'Neil distributed the proposed 2010 Washington County 4-H Programs. The program of events and activities has to be approved each year for the liability insurance for volunteers.

Moved by Mr. Heidtke, seconded by Mr. Brandt to approve the Washington County 4-H program activities for 2010 as presented. Motion carried.

**UWEX EDUCATORS' MONTHLY REPORTS**

Ms. O'Neil distributed the UW-Extension Program Highlights brochure for November and reviewed the highlights.

**EDUCATIONAL APPEARANCE – “HOW DO YOUTH ADULT PARTNERSHIPS IMPACT 4-H PROGRAMS?” – KANDI O'NEIL**

Ms. O'Neil gave information on Youth Adult Partnerships and how they impact 4-H programs. She shared information from a research report from the 2007 North Central Region Volunteer Forum.

**2010 EDUCATION & CULTURE MEETING SCHEDULE**

Ms. O'Neil distributed the tentative 2010 Education and Culture Committee meeting schedule and there was discussion on possible changes. Ms. O'Neil will provide a revised schedule at the next meeting.

**MONTHLY FAIR PARK BUDGET VS ACTUAL REPORT**

Ms. Hoefert distributed copies of the balance sheet and the budget vs. actual and reviewed the highlights.

Chairperson Merten noted that she would like all future agendas to include an agenda item for Fair Park updates.

**CONTINUE DISCUSSION AND RECOMMENDATION OF POSSIBLE NEW FAIR PARK LEASE AND OPERATING AGREEMENTS WITH AGRICULTURAL & INDUSTRIAL SOCIETY – APPEARANCE COUNTY ATTORNEY KIM NASS**

Attorney Nass distributed draft copies of a lease agreement and an operating agreement between Washington County and AIS. She reviewed the changes that she made to the documents since the last drafts were issued. She explained that the first action is to take the steps to implement Resolution 44 for acquiring the buildings. After that, she will further develop the lease agreement and the operating agreement, which will be presented to the County Board, after review at a joint meeting of the Executive Committee, the Finance Committee and the Education and Culture Committee on November 23, 2009.

Mr. Johnson distributed a draft of performance expectations and reviewed the six items:

1. Organize and hold an annual county fair
2. Implement a financial plan to operate Fair Park for the full year
3. Book events consistent with the Fair Park mission
4. Host a wide variety of UWEX 4-H/Youth Development events that contribute to its success
5. Develop a reserve fund sufficient to cover one year of county fair revenues that may not be generated by consistently bad weather
6. Hire a new Executive Director to provide management leadership and implement an updated marketing plan for the Ziegler Center and Fair Park.

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2 The final document would be an attachment to the operating agreement.

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4 **HISTORICAL SOCIETY UPDATE**

5 Mr. Healy read a letter that he received from Saint Boniface Catholic School in Germantown, in  
6 which they ask the County Board to reconsider the decrease of 2010 funding for the Washington  
7 County Historical Society.

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9 Mr. Healy was excused at 10:40 a.m.

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11 Mr. Beckford distributed the Historical Society quarterly report and reviewed the highlights.

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13 **NEXT MEETING DATES**

14 The next meeting of the Education & Culture Committee is tentatively scheduled for Tuesday,  
15 December 1, 2009, at 10:00 a.m., at the Public Agency Center and, a joint meeting with the Finance  
16 Committee and the Executive Committee is tentatively scheduled for Monday, November 23, 2009.

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18 **ADJOURNMENT**

19 Ms. Merten adjourned the meeting at 10:54 a.m.

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Brenda J. Jaszewski, County Clerk