

1 **EDUCATION AND CULTURE COMMITTEE**

2
3 PAC
4 West Bend, WI

July 7, 2009
8:30 a.m.

5
6 Present: Robert S. Adam, Kenneth W. Brandt, Todd Healy, Raymond W. Heidtke, and Marilyn
7 H. Merten.

8
9 Also Present: Administrative Coordinator Doug Johnson, UW Ext., Paul Roback Community
10 Development Educator, Alan Linnebur Farm Business and Agriculture Educator, Fair Park
11 Accounting Manager Debbie Hoefert, and Mary G. Lemke Chief Deputy County Clerk.

12
13 Chairperson Merten called the meeting to order and read the Affidavit of Posting.

14
15 **MINUTES OF JUNE 2, 2009**

16 Moved by Mr. Brandt, seconded by Mr. Adams to approve the minutes of June 2, 2009, as
17 presented. Motion carried.

18
19 **WACEC REPORT – MARILYN MERTEN & RAY HEIDTKE**

20 Ms. Merten & Mr. Heidtke updated the committee on the state WACEC meeting, which was
21 held in LaCrosse, Wisconsin on June 15, 2009.

22
23 **OUT OF STATE TRAVEL REQUEST – PAUL ROBACK**

24 Appearance: Paul Roback

25
26 Moved by Mr. Brandt, seconded by Mr. Healy to approve the out-of-state travel for
27 Paul Roback to attend an Epsilon Sigma Phi Conference in Fargo, North Dakota from
28 September 13, thru September 16, 2009, at no cost to Washington County and forward to
29 Finance. Motion carried.

30
31 **EDUCATIONAL APPEARANCE – ALAN LINNEBUR FARM BUSINESS**
32 **MANAGEMENT UPDATE**

33 Mr. Linnebur updated the committee on Farm Business Management in the tri-county area.

34
35 **UWEX EDUCATOR’S MONTHLY REPORTS**

36 Mr. Linnebur distributed the monthly newsletter and reviewed the highlights.

37
38 **MONTHLY FAIR PARK BUDGET VS. ACTUAL REPORT**

39 Ms. Hoefert distributed the Budget vs. Actual Report and the Balance Sheet, reviewed the
40 highlights, and answered questions.

41
42 Moved by Mr. Heidtke, seconded by Mr. Brandt to approve Ms. Hoefert’s report on Profit and
43 Loss Budget vs. Actual report. Motion carried.

44
45 Ms. Hoefert read a letter from Sandy Lang, Interim Director/Fair Manager regarding an
46 emergency/evacuation plan for the week of the Fair.

1 Fair Park does have an Emergency Procedure book; however, it is in need of being updated. Due
2 to scheduling conflicts, a meeting cannot be held until a later date. Therefore, the Emergency
3 Government Department, Sheriff's Department, and Jackson Fire Department, along with Fair
4 Park Staff, will meet on Monday, July 13, 2009, at 1:00 p.m. to develop a plan.

5
6 Ms. Lang will forward a copy of the plan to the Committee after the meeting on July 13, 2009.
7 Ms. Hoefert informed the Committee currently they rely on the Sheriff's Department to monitor
8 for bad weather.

9
10 Mr. Heidtke updated the Committee on the July 6, 2009, Livestock Sale Committee.

11
12 **NEXT MEETING DATE**

13 The next meetings of the Education & Culture Committee will be August 4, and September 1,
14 2009.

15
16 **ADJOURNMENT**

17 Ms. Merten adjourned the meeting at 9:57 a.m.

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Brenda J. Jaszewski, County Clerk