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2
3 **WASHINGTON COUNTY**
4 **EDUCATION AND CULTURE COMMITTEE**

5 Fair Park
6 West Bend, WI

June 7, 2011
2:00 p.m.

7
8 Present: Marilyn H. Merten, Michael C. Bassill, Raymond W. Heidtke, and Lee Krueger.

9
10 Excused: Kenneth W. Brandt.

11
12 Also Present: Finance Director Susan M. Haag, 4-H Youth Development Educator/Department
13 Head Kandi O'Neil, Historical Society Executive Director Patricia Lutz, Fair Park Executive
14 Director Tera Greenland, Fair Park Accounting Manager Kris Zamzow, Facilities Manager Dave
15 Loomans, and Chief Deputy County Clerk Mary G. Lemke.

16
17 Chairperson Merten called the meeting to order and read the Affidavit of Posting.

18
19 **MINUTES OF APRIL 12, 2011**

20 Corrections were requested on the minutes of April 12, 2011;

21 Page 2, Line 14 should read **L&H Gyr Excavating.**

22 Page 2, Line 17 & 18 should read **L&H Gyr Excavating.**

23 Page 2, Line 22 should read gutter damage to the **Ziegler Expo Center.**

24 Page 3, Line 12 should read Information Center at Fair Park **with Washington County Engineer**
25 **approval.**

26
27 Moved by Mr. Krueger, seconded by Mr. Heidtke to approve the minutes of April 12, 2011, as
28 corrected. Motion carried.

29
30 **AIS AUDIT REPORT**

31 Ms. Greenland presented the 2010 AIS Audit Report. It was noted the auditors indicated the
32 financial statements present fairly and the changes in net assets and cash flows for the year ended in
33 conformity with accounting principles generally accepted.

34
35 Moved by Mr. Krueger, seconded by Mr. Heidtke to accept the Washington County Agricultural &
36 Industrial Society Financial Statements year ended December 31, 2010, report. Motion carried.

37
38 **PRESENTATION AND APPROVAL OF SCREEN FOR ZIEGLER DUMPSTER AREA**

39 Moved by Mr. Krueger, seconded by Mr. Bassill to approve the screen for the Ziegler dumpster area
40 on the east side of the building, 16 x16 pad with cedar boards stacked six feet high with access door,
41 and have the work done under the supervision of Facilities Management. Motion carried.

42
43 **DISCUSS BUDGET TIMELINE AND CONFIRM MEETING DATES FOR AUGUST TO**
44 **DISTRIBUTE AND LATER REVIEW BUDGET**

45 Ms. Zamzow reviewed the Balance Sheet and the Profit and Loss Statement.

46
47 Ms. Merten confirmed the meeting dates for August to distribute and review the budget. On August
48 2, 2011, the budget would be presented at the Old Courthouse. On August 23, 2011, the budget
49 would be acted on at the Public Agency Center, both of these meetings would start at 2:00 p.m.

50

1 **OUT-OF-STATE TRAVEL REQUEST**

2 Moved by Mr. Krueger, seconded by Mr. Heidtke to approve out-of-state travel for Paul Roback to
3 attend the U.S. Agency for International Development, Farmer-to-Farmer program for two weeks in
4 Guyana, South Africa ~~Africa~~ **America** (corrected July 5, 2011), with tentative dates of August 6 through
5 August 20, 2011, at no cost to Washington County. Motion carried.

6
7 **WISCONSIN NUTRITION EDUCATION PROGRAM ANNUAL AGREEMENT**

8 Moved by Mr. Heidtke, seconded by Mr. Krueger to approve the Wisconsin Nutrition Education
9 Program Annual Agreement as presented. Motion carried.

10
11 **HISTORICAL SOCIETY REPORT**

12 Ms. Lutz gave an overview on the history of Historical Society and reported on some of the
13 advertising and projects being worked on by the Washington County Historical Society.

14
15 Ms. Lutz invited the committee to attend the vintage base ball game being played on Sunday, June
16 12, 2011, at 2150 S Main Street, game starting at 11:30 a.m.

17
18 **EDUCATIONAL APPEARANCE - "SHOPPING FOR FRUITS & VEGETABLES"**

19 Ms. Vertin gave a Powerpoint presentation on Shopping for Fruits & Vegetables and discussed her
20 interaction with the WIC program of Washington County.

21
22 **U-EX EDUCATORS' MONTHLY REPORTS**

23 Ms. O'Neil distributed copies of the UW-Ex Monthly Newsletter and reviewed the highlights.

24
25 **UPDATE ON PARKING LOT CONSTRUCTION**

26 Mr. Loomans updated the committee on the Fair Park parking lot construction and stated that the
27 completion date would be June 24, 2010.

28
29 Mr. Loomans stated that there was an issue of an excessive amount of top soil in that area. They
30 will be working tomorrow morning to address the best option for this problem. Moved by Mr.
31 Heidtke, seconded by Mr. Bassill that in the event more stone needs to be hauled and a change order
32 would need to be done, it would be in an amount not to exceed the budget amount. Motion carried.

33
34 **NEXT MEETING DATE**

35 The next meeting of the Education & Culture Committee is tentatively scheduled for Tuesday, July
36 5, 2011, at 2:00 p.m. at the Public Agency Center, Room 3224.

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38 **ADJOURNMENT**

39 Ms. Merten adjourned the meeting at 3:58 p.m.

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Brenda J. Jaszewski, County Clerk