

1 **EDUCATION AND CULTURE COMMITTEE**

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3  
4 West Bend Co Regal Ware Museum  
5 West Bend, WI

April 6, 2010  
8:00 a.m.

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7 Present: Robert S. Adam, Kenneth W. Brandt, Raymond W. Heidtke, and Marilyn H. Merten.

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9 Excused: Todd Healy.

10  
11 Also Present: Administrative Coordinator Doug Johnson, County Board Chairperson Herbert J.  
12 Tennes, Family Living Educator Marma McIntee, Finance Director Sue Haag, Historical Society  
13 Executive Director Chip Beckford, Fair Manager Sandy Lang, Fair Park Accounting Manager  
14 Debbie Hoefert, Assistant Facilities Manager Deb Martz, Supervisor Richard Bertram, Supervisor  
15 William Meyers, County Engineer Scott Schmidt, and Chief Deputy County Clerk Mary G. Lemke.

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17 Chairperson Merten called the meeting to order and read the Affidavit of Posting.

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19 **MINUTES**

20 Moved by Mr. Brandt, seconded by Mr. Heidtke to approve the minutes of March 2, 2010, as  
21 presented. Motion carried.

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23 **COMMUNITY GARDEN UPDATE**

24 Appearance: Ozaukee County Master Gardener Volunteer Mary Reiley-Kliss

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26 Ms. Reiley-Kliss updated the committee on the gardening project located at the corner of Water and  
27 Indiana in the City of West Bend, and presented to the committee both a slide show and video.

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29 Ms. Reiley-Kliss distributed plans for the new tool storage closet that will be attached to the  
30 existing shed, which will be 16” deep and 6’ wide. She stated the community garden has been  
31 given permission to expand to the east, up to the parking area used by West Bend Transit.

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33 **UW-EXTENSION EDUCATORS’ MONTHLY REPORTS**

34 Ms. McIntee distributed the monthly newsletter and reviewed the highlights.

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36 **AIS MONTHLY FINANCIAL REPORT**

37 Ms. Hoefert distributed the Balance Sheet and the Profit & Loss Budget vs. Actual Report,  
38 reviewed the highlights, and answered questions.

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40 Moved by Mr. Heidtke, seconded by Mr. Brandt to approve the AIS Monthly Financial Report.  
41 Motion carried.

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43 **DISCUSSION ON 2009 RESOLUTION 79**

44 Ms. Haag distributed the amended 2009 Resolution 79, and explained the County Board referred  
45 this back to the Finance Committee for further review. Ms. Haag informed the committee that the  
46 necessary changes have been made and will be presented to Finance on Wednesday.

1 **ZIEGLER BUILDING ROOF DAMAGE FROM SNOW**

2 Ms. Martz circulated pictures of the damaged roof on the Ziegler building at Fair Park and informed  
3 the committee that she has received a quote of \$5,400 from Suburban Construction, which would  
4 include fixing two sections of the roof, 80 ft. of gutter, and guards. The committee suggested Ms.  
5 Martz get a few more quotes and bring this item back to this committee next month.

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7 **EXIT DRIVEWAY ON HWY P**

8 Moved by Mr. Brandt, seconded by Mr. Adam to approve the repair of the manhole on the driveway  
9 by Highway P at Fair Park. Motion carried.

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11 **SECURITY SYSTEM IN ZIEGLER BUILDING**

12 Ms. Martz updated the committee on combining the two Security Systems between the Ziegler  
13 building and the Pavilion. She also discussed the security code issues at the Ziegler building.

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15 **HISTORICAL SOCIETY UPDATE**

16 Mr. Beckford distributed copies of the Washington County Historical Society Budget vs. Actual  
17 (Including St. Agnes), and the West Bend Regal Ware Museum Budget vs. Actual, and gave a brief  
18 overview. Mr. Beckford went through the highlights of his Historical Society Report, and the  
19 calendar of upcoming events and programs for 2010.

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21 **MEETING DATE**

22 The next Education & Culture Committee meeting is tentatively scheduled for Tuesday, May 4,  
23 2010, at 8:00 a.m. in Room 1023 of the Public Agency Center.

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25 **ADJOURNMENT**

26 Ms. Merten adjourned the meeting at 9:52 a.m.

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Brenda J. Jaszewski, County Clerk