

1 **EDUCATION AND CULTURE COMMITTEE**

2
3 Fair Park
4 West Bend, WI

March 3, 2009
8:30 a.m.

5
6 Present: Marilyn H. Merten, Robert S. Adam, Raymond W. Heidtke, and Todd Healy. Excused:
7 Kenneth W. Brandt.

8
9 Also Present: Administrative Coordinator Doug Johnson, Family Living Educator Marma McIntee,
10 Nutrition Educator Patty Carroll, Fair Part Director Nancy Justman, Deputy Fair Park Director/Fair
11 Manager Sandy Lang, Fair Park Accounting Manager Debbie Hoefert, Facility Manager Dave
12 Loomans, and Karen Rupnow, Deputy County Clerk.

13
14 Supervisors Present: James H. Core, William S. Meyers, Rick Gundrum.

15
16 AIS Board Members Present: Mary Krumbiegel, Jane Weaver, Dan Dineen, Richard Roembke,
17 Barb Lemler, Scott Rempel, Ken Miller, and Donald Roskopf.

18
19 Chairperson Merten called the meeting to order and read the Affidavit of Posting.

20
21 **MINUTES OF FEBRUARY 3, 2009**

22 A correction was noted on Page 2, Lines 9 & 10: install a chlorination sampling station in the meter
23 pit area at the south end of Fair Park and to install a three inch tile from the pit to a catch basin on
24 the east side of Bob Fish GM Blvd. ~~along the area indicated on the map~~ on Fair Park property,
25 under the supervision of Scott Schmidt. Moved by Mr. Heidtke, seconded by Mr. Adam to approve
26 the minutes of February 3, 2009, as corrected. Motion carried.

27
28 **WACEC DISTRICT 6 REPORT**

29 Mr. Heidtke reported that the meeting was cancelled due to a snow storm.

30
31 **UW-EXTENSION EDUCATORS’ MONTHLY REPORTS**

32 Ms. McIntee distributed copies of the monthly newsletter and reviewed the highlights.

33
34 **EDUCATIONAL APPEARANCE – WNEP PARTNERING WITH CCSA WELLNESS**
35 **SUPPORT GROUP**

36 Appearance: Nutrition Educator Pattie Carroll.

37 Ms. Carroll gave an overview of the Wisconsin Nutrition Education Program and described her
38 partnership with the CCSA Wellness Support Group. She reviewed some of the materials that she
39 covers with a group of adult mentally disabled individuals.

40
41 **FAIR PARK REPORTS**

42 • **Current Payment Status of 2008 County Monthly Bills**

43 Mr. Johnson noted that in February, the County Board decided to provide some assistance to the
44 Agriculture and Industrial Society (AIS) in the form of a \$130,000 grant that would be used for
45 project capital costs from 2008 which Fair Park had absorbed into their operating budget. This grant
46 allowed Fair Park to make payment on the outstanding county invoices. Currently, they are up to
47 date in their bills to the County and are within the legal requirements of their lease in respect to

1 county payments. The Education and Culture Committee will be receiving a monthly report on the
2 financial status of Fair Park.

3 • **2008 Closing Revenue and Expense Statement**

4 Auditors are scheduled to be at Fair Park within the next two weeks. After this, final 2008
5 statements will be available and presented to the Education & Culture Committee in April or May.

6 • **2009 Budget Review and Time for Committee Questions**

7 Ms. Justman reviewed the 2009 Budget overview. She stated that in April she will present a current
8 budget vs. actual report and statement of cash flow.

9
10 **PROPOSED RESOLUTION FOR APPROVAL OF CELL PHONE TOWER AT FAIR**
11 **PARK**

12 The County Attorney has been working with U.S. Cellular on the details of the request to install a
13 cell tower on Fair Park grounds. The request was made early in the history of Fair Park, and at that
14 time it was rejected. In June of 2008, the committee was asked if the request should be further
15 explored and the committee agreed to send the issue to the County Attorney for negotiations and
16 her recommendations. The County Attorney is very close to final terms of a lease and recommends
17 that it be approved.

18
19 Moved by Mr. Adam, seconded by Mr. Healy to approve the resolution for the installation of a
20 tower by U.S. Cellular at Fair Park, pending final negotiations by the County Attorney. Motion
21 carried.

22
23 **FAIR PARK TASKS FOR EDUCATION & CULTURE COMMITTEE -- INTRODUCTION**

24 • **Identification of Contract Performance Indicators for 2009**

25 Mr. Johnson stated that the county needs to clarify our expectations of AIS and expectations of the
26 Education & Culture Committee regarding AIS. Mr. Johnson requests that the committee begin to
27 work on some ideas.

28 • **Development of Essential Capital Plans Recommendations for 2010-2015**

29 The County Board has repealed all capital plans for Fair Park, however, it would not be in the
30 county's best interest to eliminate all capital plans at Fair Park indefinitely. The Education and
31 Culture Committee have the April and May meetings to identify potential projects to be submitted
32 for consideration in the 2010–2015 Capital Plan. The Education and Culture Committee needs to
33 redefine capital projects and consider mainly repair and maintenance that would be above the size
34 that could be absorbed in an annual budget. Mr. Johnson recommends that Dave Loomans work as
35 the committee's consultant and staff representative to identify items that need attention and the
36 relative priority. Those items would then be sent to administration and the Executive Committee.

37
38 **NEXT MEETING DATE**

39 The next meeting of the Education & Culture Committee will be Tuesday, April 7, 2009, at the
40 Regal Ware Historical Museum at 18 E. Washington Street.

41
42 **ADJOURNMENT**

43 Ms. Merten adjourned the meeting at 10:16 a.m.