

1 **EDUCATION AND CULTURE COMMITTEE**

2
3 PAC
4 West Bend, WI

February 4, 2008
9:00 a.m.

5
6 Present: Kenneth W. Brandt, Daniel R. Knodl, Mary A. Krumbiegel, Maurice Strupp, and Herbert J.
7 Tennies.

8
9 Also Present: 4-H Youth Development Educator/Department Head Kandi O’Neil, Community
10 Development Educator Paul Roback, Farm Business Educator Alan Linnebur, Growth Management
11 Educator Kevin Struck, Family Living Educator Marma McIntee, Nutrition Education Coordinator
12 Renee Vertin, U.W. Extension Eastern District Director Karen Hintz, CVB Director Roger Kist, and
13 Karen Rupnow, Deputy County Clerk.

14
15 Chairman Krumbiegel called the meeting to order and read the Affidavit of Posting.

16
17 **MINUTES OF JANUARY 8, 2008**

18 Moved by Mr. Tennies, seconded by Mr. Strupp to approve the minutes of January 8, 2008, as
19 presented. Motion carried.

20
21 **WASHINGTON COUNTY TOURISM INITIATIVE UPDATE – PAUL ROBACK**

22 Mr. Roback stated that he has completed most of the one-on-one meetings that constitute phase 1 of
23 the tourism project. Phase 2 will be an online survey to the organizations so that their board
24 members can provide feedback. He routed a copy of the survey for the board members to look
25 over. Phase 3 will be a discussion with the executive directors of the organizations, as well as the
26 presidents of their boards. No date has been set for those discussions.

27
28 **WACEC DISTRICT 6 WINTER MEETING – FEBRUARY 29 – WEST BEND**

29 Ms. O’Neil reminded the board members of the WACEC District 6 winter meeting on February 29,
30 which will be held in West Bend at the PAC.

31
32 **YEAR END DEPARTMENT TRANSFERS**

33 Ms. O’Neil explained that the salaries and wages calculations for the support staff from a year ago
34 didn’t include the 3% increase, and as a result there was a shortage in that account at the end of the
35 year. A transfer is needed to that account from travel meals & lodging, telephone, and printing
36 accounts. The monies are available in the other cost centers.

37
38 Moved by Mr. Strupp, seconded by Mr. Knodl to approve a transfer of \$1,073.00 from the Travel
39 Meals & Lodging Account, \$700.75 from the Telephone Account, and \$279.00 from the Printing
40 Account to the Salaries and Wages Account. Motion carried.

41
42 **CLOSED SESSION**

43 Moved by Mr. Tennies, seconded by Mr. Strupp to move into closed session at 9:10 a.m. pursuant
44 to Wis. Stats. 19.85(1)(c) to consider the UW-Extension Educators’ Performance Reviews. Motion
45 carried unanimously by roll call vote.

46
47 **RETURN TO OPEN SESSION**

48 Moved by Mr. Strupp, seconded by Mr. Tennies to reconvene in open session at 11:05 a.m. Motion
49 carried unanimously by roll call vote.

50
51 Moved by Mr. Strupp, seconded by Mr. Brandt to recommend a satisfactory performance rating for
52 each of the educators reviewed. Motion carried.

53
54 **NEXT MEETING DATE**

55 The next meeting of the Education & Culture Committee will be Tuesday, March 4, 2008, at the
56 Old Courthouse Museum.

57
58 **ADJOURNMENT**

59 Moved by Mr. Brandt, seconded by Mr. Knodl to adjourn at 11:20 a.m. Motion carried.