

1 **EDUCATION AND CULTURE COMMITTEE**

2  
3 Public Agency Center  
4 West Bend, WI

February 2, 2010  
8:00 a.m.

5  
6 Present: Robert S. Adam, Kenneth W. Brandt, Todd Healy, Raymond W. Heidtke (arrived at 8:16  
7 a.m.), and Marilyn H. Merten.

8  
9 Also Present: Administrative Coordinator Doug Johnson, County Board Chairperson Herbert J.  
10 Tennes, 4-H Youth Development Educator/Department Head Kandi O'Neil , Community  
11 Development Educator Paul Roback, Family Living Educator Marma McIntee, Nutrition Education  
12 Coordinator Renee Vertin, Growth Management Educator Kevin Struck, Farm Business Educator  
13 Alan Linnebur, U.W. Extension Eastern District Director Karen Hintz, Finance Director Sue Haag,  
14 Historical Society Executive Director Chip Beckford, Fair Manager Sandy Lang, Fair Park  
15 Accounting Manager Debbie Hoefert, Assistant Facilities Manager Deb Martz, and Chief Deputy  
16 County Clerk Mary G. Lemke.

17  
18 Chairperson Merten called the meeting to order and read the Affidavit of Posting.

19  
20 **MINUTES**

21 Moved by Mr. Adams, seconded by Mr. Healy to approve the minutes of January 5, 2010, as  
22 presented. Motion carried.

23  
24 **CLOSED SESSION**

25 Moved by Mr. Healy, seconded by Mr. Adams to convene into Closed Session at 8:03 a.m. pursuant  
26 to Wis. Stats. Sections 19.85(1)(c) considering employment, promotion, compensation or  
27 performance evaluation data of any public employee over which the governmental body has  
28 jurisdiction or exercises responsibility, specifically, to conduct UWEX Educators' Performance  
29 Reviews. Motion carried unanimously by roll call vote.

30  
31 **OPEN SESSION**

32 Moved by Mr. Brandt, seconded by Mr. Healy to return to Open Session at 10:12 a.m. Motion  
33 carried unanimously by roll call vote.

34  
35 Moved by Mr. Healy, seconded by Mr. Heidtke to recommend a satisfactory performance rating for  
36 each of the educators reviewed. Motion carried.

37  
38 **UWEX YEAR END TRANSFERS**

39 None

40  
41 **UWEX PROGRAM HIGHLIGHTS**

42 Ms. O'Neil distributed copies of the monthly newsletter and reviewed the program highlights for  
43 February, 2010.

44  
45 Ms. McIntee distributed posters and went through some of the highlights for the 19<sup>th</sup> Anniversary  
46 Celebrate Families festivities which is being held on Sunday, February 14, 2010, from 11 a.m. – 4  
47 p.m. at Washington County Fair Park.

1 Ms. O'Neil distributed and discussed the following flyers:

2

3 **Fun & Learning Family Day**, 6 p.m. – 8:30 p.m. which is being held on Friday, February 26,  
4 2010, at Washington County Fair Park.

5

6 **Family Fun Night**, 6:30 p.m – 8:00 p.m. which is being held the 2<sup>nd</sup> Friday of the month at Casa  
7 Guadalupe Education Center, West Bend, WI.

8

9 **INTRODUCTION OF AGRICULTURE AND INDUSTRIAL SOCIETY EXECUTIVE**  
10 **DIRECTOR – TERA GREENLAND**

11 Ms. Merten stated that Ms. Greenland would not be available today due to other commitments.

12 Introductions would be made at the next meeting.

13

14 **REPORT ON COKE CONTRACT WITH AIS**

15 Ms. Lang reviewed the Coke Contract with the Education & Culture Committee.

16

17 **DONATION OF REFRIGERATOR BY FARM BUREAU**

18 Ms. Lang informed the committee that the Farm Bureau has an account that Fair Park has been  
19 holding. There is at least \$600, and the Farm Bureau would like to purchase a used portable  
20 commercial refrigerator with that remaining balance.

21

22 Moved by Mr. Brandt, seconded by Mr. Adams to have Ms. Hoefert write a check for the remaining  
23 balance from the Farm Bureau account so they may purchase a refrigerator. Motion carried.

24

25 **DONATION OF GRILLS FOR WINDOWS IN ZIEGLER FAMILY EXPO**

26 Ms. Lang, and Ms. Martz distributed pictures and discussed with the committee, the donation from  
27 the Ziegler family for grills for windows in the Ziegler Family Expo.

28

29 Moved by Mr. Healy, seconded by Mr. Adams to accept the donation of grills for windows in the  
30 Ziegler Family Expo Building. Motion carried.

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32 **AIS MONTHLY FINANCIAL REPORT**

33 The Profit & Loss Budget vs. Actual Report, Balance Sheet, as of January 25, 2010, were  
34 distributed. Ms. Hoefert and Ms. Lang gave an overview of the highlights and answered questions.

35

36 Moved by Mr. Brandt, seconded by Mr. Heidtke to approve the AIS Monthly Financial Report.  
37 Motion carried.

38

39 **FAIR PARK UPDATES**

40 Ms. Lang gave an overview on current and future activities at Fair Park and stated that event  
41 bookings are looking very good at this time and they are receiving a significant number of inquires  
42 already for 2011, and 2012.

43

44 **HISTORICAL SOCIETY UPDATE**

45 Mr. Beckford distributed copies of the Washington County Historical Society Year End Report, and  
46 gave an overview on the Historical Society budget and the situation with donations, and grants. Ms.

1 Merten requested that when he gets an updated year-end report he present it at that time. Mr.  
2 Beckford reported on Historical Society upcoming events.

3

4 **MEETING DATE**

5 The next Education & Culture Committee meeting is tentatively scheduled for Tuesday, February 9,  
6 2010, at 8:30 a.m. in Room 1020 of the Government Center. The next two Education & Culture  
7 Committee meetings are tentatively scheduled for Tuesday, March 2, 2010, at 8:00 a.m. in Room  
8 1014 at Fair Park, and April 6, 2010, at the Regal Ware Museum.

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10 **ADJOURNMENT**

11 Ms. Merten adjourned the meeting at 11:25 a.m.

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Brenda J. Jaszewski, County Clerk