

**Minutes of the Board of the Department of Social Services  
November 21, 2005**

The meeting was called to order at 9:00 a.m. by Vice Chair Mark McCune. He stated this was an open meeting and representatives from the news media and other interested parties had been notified. Board members present were, Jim Spindler, Mark McCune and Deborah Wilke. Jim Schwartz was excused. Ken Brandt was absent. Staff members present were Michael Bloedorn, Sandy Hoefert, Joanne Faber and Kay Lucas. Also present were Sarah Daniel and Donna Weber from St. Amelians.

**Approval of Minutes**

A motion was made by Deborah Wilke, seconded by Jim Spindler to approve the minutes of the Social Services Board meeting held on October 17, 2005. Motion carried.

**FACIT (Families and Children Invested Together)**

Michael introduced Sarah Daniel and Donna Weber from St. Amelian's-Lakeside, Inc. He stated that the FACIT Program is a prevention focused community mental health program that helps elementary and middle school students whose emotional or behavioral challenges are significantly impacting school performance. He said the program is a collaborative effort between St. Amelian's, Washington County CCSA and the school districts of Washington County. Sarah and Donna explained the components of the program and gave statistical data on the number of families served.

**Safe & Stable Family Grants**

Michael reviewed the Safe & Stable grant requests and stated that the money for funding these grants use federal dollars that pass thru the state to the county to be used for child abuse and neglect programs. He explained the different programs and said that the Child, Youth & Family Advisory Committee reviewed the requests and made recommendations for awarding the grants. After further discussion, a motion was made by Deborah Wilke, seconded by Jim Spindler as follows:

“The Social Service Board approves the 2006 Safe & Stable contracts based on the Child, Youth & Family Advisory Committee recommendation.”

Motion carried.

**General Assistance Resolution**

Michael explained that the County is required to have a resolution to administer the General Assistance Program and that this resolution needs to be reviewed every year. He reviewed the General Assistance Program and stated that this program is available only to incapacitated individuals waiting for Social Security. Mark McCune asked if wording in the resolution could be changed to include the words “until the Board sees fit to end” and Michael said that he would speak to the County Attorney. After further discussion, a motion was made by Jim Spindler, seconded by Deborah Wilke as follows:

“The Social Service Board approves the 2005 General Relief Program Participation and Grant Application Resolution as submitted.”

Motion carried.

### **Computer Monitor Purchase – Economic Support Program**

Michael said that the State has changed the CARES program to be internet-based and is now the CARES Worker Web. Due to this change, there is also a requirement to have 19-inch monitors to accommodate the number of screens workers are required to have open at once and that the County was not given additional funds for this purpose. He stated that the Department needed to purchase 17 monitors and that he talked to Sue Haag, Finance Director regarding the funds to cover this cost but needs approval from the Social Service Board. After further discussion, a motion was made by Deborah Wilke, seconded by Jim Spindler as follows:

“The Social Service Board approves the purchase of 17, 19-inch monitors to accommodate the new CARES System designed by the State.”

Motion carried.

### **Workload and Financial Report**

Joanne Faber reviewed the Economic Support workload. She stated that the unduplicated case count has seemed to stabilize since July.

Sandy Hoefert reviewed the Social Work workload and the Alternate Care report. She stated that the last state corrections placement was released in October.

### **Director’s Report**

- Energy Assistance Day – 74 people were processed on this day.
- W-2 Update
- Long Term Support – proposal on re-design.

### **December Social Service Board Meetings**

The December Social Service Board meeting is scheduled for December 19, 2005 at 9:00 a.m.

### **Adjourn**

A motion was made by Deborah Wilke, seconded by Jim Spindler to adjourn. Meeting adjourned at 10:25 a.m. Motion carried.

Respectfully submitted by,

Jim Spindler  
Secretary