

**Minutes of the Board of the Department of Social Services
September 22, 2005**

The meeting was called to order at 9:00 a.m. by Chairman Jim Schwartz. He stated this was an open meeting and representatives from the news media and other interested parties had been notified. Board members present were Jim Schwartz, Jim Spindler, Ken Brandt, Mark McCune and Deborah Wilke. Staff members present were Michael Bloedorn, Sandy Hoefert, Joanne Faber and Kay Lucas. Also present, Dan Laurent, Youth & Family Project.

Approval of Minutes

A motion was made by Mark McCune, seconded by Deb Wilke to approve the minutes of the Social Services Board meeting held on August 15, 2005. Motion carried.

Wisconsin Works (W-2) Update

Michael stated that a company called ACS (Applied Computer Services) was awarded the next W-2 contract instead of the Workforce Development Board. ACS has operated the W-2 Program for Waukesha County since the program began. A meeting was held with Washington County, Ozaukee County and ACS. He said that the Department has to put together three different types of proposals for the W-2 program and that another meeting had been scheduled for October 11, 2005.

2006 Budget

Michael said that the Department had submitted two different budgets for consideration, one being the base budget and the other a requested level budget. Michael explained the difference between the base and requested and the potential need for county funds. He stated that the Department is projecting a deficit for 2005. He further stated that he is scheduled to meet with the Finance Committee on September 29, 2005 for budget approval.

Customer Satisfaction Surveys

Sandy presented information regarding customer satisfaction surveys for the first six months of 2005. She said that to date the Department has received more surveys back in 2005 than received in 2004. She reviewed the procedure for sending out surveys and said the Department will continue this procedure. She also reviewed the results of the surveys.

Energy Assistance Program

Joanne reviewed the 2006 Energy Program. She said that the Department received crisis money in addition to the regular energy assistance funds and that the crisis money received for the 2005 energy season was depleted by April of 2005. She also stated that the county was awarded an additional \$21,000 in crisis funds in July and those funds were exhausted in 5 weeks.

Healthy Families Program

Michael introduced Dan Laurent, Director of the Youth & Family Project. Dan explained how the Healthy Families Program originated and that Washington County adopted the program in 1994.

He also said that changes were made over the years but now that the Youth & Family Project is going to be the administrator of the program they are going to try to go back to the original form. He said that this is strictly a voluntary program but that it is very effective.

Workload and Financial Report

Joanne reviewed the Economic Support workload. She stated that it looks like the program is starting to stabilize and that the 2006 Energy season will be starting on October 1st.

Sandy Hoefert reviewed the Social Service workload and stated that because there is still an issue with eWISACWIS reporting some of the numbers have changed for previous months. She also said that the "other" category under the Resource Center has been expanded to better explain the kinds of calls received.

Director's Report

- Michael stated that the Office on Aging Committee and the CCSA Committee have met and have agreed that only one public hearing needed to be held per year and that hearing will be held in the Spring.
- Hurricane Katrina evacuees have arrived in Washington County.

October Social Service Board Meeting

The October Social Service Board meeting is scheduled for Monday, October 17, 2005 at 9:00 a.m.

Adjourn

A motion was made by Ken Brandt, seconded by Deborah Wilke to adjourn. Meeting adjourned at 10:35 a.m. Motion carried.

Respectfully submitted by,

Jim Spindler
Secretary