

Minutes of the Board of August 20, 2007

The meeting was called to order at 9:00 a.m. by Chairman Maury Strupp. He stated this was an open meeting and representatives from the news media and other interested parties had been notified. Board members present were Maury Strupp, Les Borman, Jim Spindler, and Harold Groth. Jim Schwartz was excused. Staff members present were Michael Bloedorn, Sandy Hoefert, Joanne Faber, Mary Knoeck and Kay Lucas.

Approval of Minutes

A motion was made by Jim Spindler, seconded by Les Borman to approve the minutes of the Social Services Board meeting held on July 16, 2007. Motion carried.

2008 Budget Review and Approval

Michael stated that there were several discussion items relative to the 2008 budget and asked the Board if they preferred to approve each individually or after all discussions had taken place. It was the recommendation of the Board to make one motion after all presentations were made. He also stated that the Department is instructed each year to present two budgets to the Administrative Coordinator, the base budget and projected budget. He stated that if the Department continues programs in 2008 as in 2007, the projection would be 16% over the base budget.

- A. Outlay – Michael stated that the Department would not be purchasing anything through Outlay in 2008.
- B. General Assistance Program - Michael stated that the Accounting Supervisor and the Economic Support supervisor reviewed the dollars spent in 2007 and felt that this program could be reduced in 2008. He also stated that persons receiving General Assistance are waiting for disability and when disability is awarded the County is reimbursed for funds that were distributed prior to their award.
- C. Purchase of Service for Child Welfare Contracts –
 - Michael stated that the Red Cross was awarded a contract for 2007 for \$8,000. He has not received any communication from them to date and when requests for proposals for 2008 were sent out, the Department did not receive anything from them. So it is the Department's intention to not award any funds to them in 2008 since they did not respond to the RFP.
 - Youth Treatment Center – In reviewing the current contract and the programs provided by Lutheran Social Services at the YTC, the Department budgeted \$697,000 for 2008.
 - Youth & Family Project - In reviewing the current cases and budget, it was decided the Department would use one less slot for the Home Detention Program and therefore felt a budget of \$50,238 would be sufficient for 2008.
- D. Out of Home Care - Michael stated that of all the budget components for the Department of Social Services, this one comes with the most risk. He stated that in reviewing the current placements, the number of placements that would carry over into 2008 the Department would budget \$1,497,531 in order to meet the base budget. He stated that the Department would not be able to meet the base budget without taking this risk and felt that the 2008 budget could possibly be \$300,000 short in 2008 by just planning for the base budget. He further stated that the Department has no control over this budget due to placements being ordered by the Court.

- E. New Positions – Michael stated that the Department is requesting a new Economic Support Specialist position for the Aging & Disability Resource Center (ADRC). He stated that the ADRC has submitted a grant for this position and if the grant is not approved no position would be added but then the Department would have to find 40 hours of time each week for Economic Support for the ADRC.

He further stated that due to the retirement of an Economic Support Supervisor, the Department would like to re-organize the Economic Support Division due to caseloads and the amount of work required. He explained the reorganization plan for the Board.

- F. 2008 Overall Budget - Michael reviewed for the Board that the Department is required to submit a base budget and a requested budget. He explained the rationale behind each budget and the risks being taken by the Department. He stated being conservative in the requested budget for 2008, the budget would be \$3,472,362, which is 10.6% over the base.

After further discussion, a motion was made by Harold Groth, seconded by Les Borman as follows:

“The Social Service Board approves submitting the 2008 Department of Social Services Base Budget and Requested Level Budget as presented for submission to the Administrative Coordinator.”

Motion carried.

Michael also reviewed the 2007 Department of Social Services Accomplishments and 2008 Goals. After further discussion, a motion was made by Les Borman, seconded by Jim Spindler as follows:

“The Social Service Board approves the Department of Social Services 2007 Accomplishments and 2008 Goals as presented .”

Motion carried

Workload Report

Joanne reviewed the Economic Support workload. She stated that the unduplicated case count continues to increase and that the medical assistance and food share cases are currently at an all time high.

Sandy Hoefert reviewed the Social Service workload and alternate care report. She stated that there is a potential placement for State corrections. She also stated that she will be changing this report for 2008 due to changes within the Department and the ADRC.

Director's Report

- Family Care Update – Meeting on August 20th with managed care agencies.
- Court Studies – Termination of Parental Rights – Met with County Attorney and a memo was sent to Chief Judge. A meeting was scheduled with the Judicial Committee and they explained the rationale for requesting the studies, so the Department will continue to do them as ordered.

- Ozaukee County Contract – the Department has contracted with Ozaukee County to provide foster care services to them due to the retirement of their Foster Care Coordinator.

September Social Service Board Meeting

The September Social Service Board meeting is scheduled for September 17, 2007 at 9:00 a.m. in Room 3224.

Adjourn

A motion was made by Harold Groth, seconded by Les Borman to adjourn the meeting. Meeting adjourned at 10:50 a.m. Motion carried.

Respectfully submitted by,

Harold Groth
Secretary