

**Minutes of the Board of the Department of Social Services
February 20, 2006**

The meeting was called to order at 9:00 a.m. by Chairman Jim Schwartz. He stated this was an open meeting and representatives from the news media and other interested parties had been notified. Board members present were, Jim Schwartz, Jim Spindler, Mark McCune, Ken Brandt and Deborah Wilke. Staff members present were Michael Bloedorn, Sandy Hoefert, Mary Knoeck, Joanne Faber and Sandy Potter. Also present: Jane Batha and Gary Rudzianis from Arbor E & T.

Approval of Minutes

A motion was made by Ken Brandt, seconded by Deborah Wilke to approve the minutes of the Social Services Board meeting held on January 16, 2006. Motion carried.

Arbor E & T (W-2 Administrative Agency)

Michael introduced Gary Rudzianis and Jane Batha from Arbor E&T. He said that Arbor had been selected by the State of Wisconsin to operate the W-2 program in Washington County. He also said that Arbor E & T is the largest workforce service provider in the United States. Gary Rudzianis gave a brief overview of the company and stated that Arbor operates more than 200 Job Centers in 17 states and the District of Columbia. He said that because of knowledge and technical expertise they remain a leader in the provision of services to TANF (temporary assistance to needy families) customers; WIA adult and dislocated customers; universal job seekers; employers, and variety of special populations including individuals with disabilities, offenders and at-risk youth. Arbor E & T provides both direct and subcontracted services and currently employs 13 staff in Wisconsin Projects. Jane stated that Washington County has an allocation of \$150,000 and 2 staff members to service 25 cash cases and 150 food stamp and employment cases. She also explained how the program works for participants.

Financial Action

Mary Knoeck distributed a list to the Board of non-lapsing accounts. She explained that these accounts cross over 2 years. Michael reviewed the information relative to the Energy Program, Children & Family IV-E and Child Abuse Prevention programs, State Aide Juvenile Accountability and Purchased Human Services programs and the Juvenile Accountability and Community Intervention programs. After further discussion, a motion was made by Mark McCune, seconded by Deborah Wilke as follows:

“The Social Service Board approves non-lapsing the funds for the Energy Program, Children & Family IV-E and Child Abuse Prevention programs, State Aide Juvenile Accountability and Purchased Human Services programs, Juvenile Accountability and Community Intervention programs as presented.”

Motion carried.

Michael explained to the Board that the Department would like to non-lapse \$6,350.90 in funds from the 2005 Information Systems budget to cover charges for the purchase of (17) 19” monitors

due to the requirement of the CARES program. After further discussion a motion was made by Mark McCune, seconded by Ken Brandt as follows:

“The Social Service Board approves non-lapsing \$6,350.90 from the 2005 Information Systems budget to cover the cost of the 19” monitors.”

Motion carried.

Juvenile Corrections

Michael met with our Juvenile Corrections liaison and her Supervisor for more details on the case discussed last month. Based on the information received, a letter was not sent to the administrator at Ethan Allen School for Boys at Wales. Michael explained sequence of events and the Board concurred with not sending a letter to Wales.

Workload and Financial Report

Joanne reviewed the Economic Support workload and stated that childcare and Family Planning Waiver cases were down slightly in January but Healthy Start/BadgerCare and food stamp cases increase slightly.

Sandy Hoefert reviewed the Social Work workload and the Alternate Care Report. In the Alternate Care discussion, Sandy talked about a recent placement at the YTC that was an international adoption and the parent did not want to continue to keep the child. Sandy compared Alternate Care numbers from January 2005 to January 2006. The increase in residential care centers to start 2006 was significant, while other categories were similar for the start of 2005 and 2006.

Director's Report

- Long Term Care Reform
- Employee roster

March Social Service Board Meeting

The March Social Service Board meeting is scheduled for March 20, 2006 at 9:00 a.m.

Adjourn

A motion was made by Mark McCune, seconded by Deborah Wilke to adjourn. Meeting adjourned at 10:20 a.m. Motion carried.

Respectfully submitted by,

Jim Spindler
Secretary