

**COURTHOUSE ADDITION BUILDING COMMITTEE
(CABC)**

Courthouse, Room 3066
West Bend, WI

December 15, 2005
9:00 a.m.

Present for Courthouse Addition Building Committee (CABC): Brian Bausch, James Esselmann, Kenneth Miller, Thomas Sackett, and Daniel Stoffel. Excused: James Schwartz.

Present for Courthouse Addition Building Advisory Committee: Jerry Becker, County Bar Association Representative; Kristine Deiss, Clerk of Courts; David Loomans, Facility Manager; Susan Haag, Finance Director; Todd Martens, District Attorney; and David Resheske, Circuit Court Judge.

Also present: Doug Johnson, Administrative Coordinator; Craig Jorgensen, Kevin King, Tom Verhaalen, and Curt Wiebelhaus, VJS Construction Services; Tom Poweleit, Venture Architects; Robert Lewcock, Zimmerman Design Group, Bill Kurer, Purchasing; Dawn Seracati, Information Services; and Linda Doro, Administrative Assistant.

MINUTES

Moved by Mr. Sackett, seconded by Mr. Esselmann to approve the November 17, 2005, as presented. Motion carried.

CONSTRUCTION PROGRESS REPORT

Mr. Verhaalen and Mr. King presented the construction progress report.

MONTHLY REVIEW OF CHANGE ORDERS, BUDGET STATUS AND RECAP

Mr. King reviewed the change orders and budget recap.

CONSTRUCTION SCHEDULE FO NEXT MONTH

Mr. King presented next month's schedule. A draft schedule of Phase II was also distributed and discussed.

STATUS REPORT ON FURNITURE PLANNING AND NEXT STEPS

Mr. Lewcock presented a status report on furniture planning. Washington County prepared an inventory of existing furniture items which can be used for existing departments in the courthouse. New furniture will be primarily for the Clerk of Courts, Judges' areas and courtrooms. All new furniture will be purchased through either the GSA or State of Wisconsin contracts. A variety of products have been analyzed based on quality, unit cost and discount structure. Venture Architect selected five manufacturers for the best pricing, overall quality and future purchasing utilizing the best government contracts. Orders on the new furniture should be placed on or before January 1, 2006, to ensure current prices. At this point, by utilizing existing inventory, the furniture budget, including installation, will not exceed \$400,000. Mr. Johnson stated the Furniture budget is \$381,000. There are sufficient funds in the overall budget to cover the additional \$19,000. Moved by Mr. Sackett, seconded by Mr. Esselmann to approve a furniture budget of a not to exceed cost of \$400,000 and to implement the plan proposed. Motion carried.

STATUS RPEORT ON COURTHOUSE ARTWORK AND NEXT STEPS

Mr. Lewcock stated Mr. Ted Conde will execute a large mural of the early scene of the West Bend area in the main lobby. A smaller scale of the painting will be fabricated and then enlarge. Mr. Miller discussed soliciting the local municipalities to provide a photo image that is important

and that they would like represented in the in courthouse hallways. Mr. Miller stated the Historical Society also has a few photos of the Townships. Moved by Mr. Sackett, seconded by Mr. Bausch to authorize Mr. Miller to solicit the local municipalities for funds for artwork in the new courthouse.

BEGIN DISCUSSION ON NEW NAMES FOR BUILDINGS

Mr. Johnson and the Committee discussed options for the addition and existing courthouse building. This issue will be brought back for action at the next meeting.

OTHER PROJECT CONCERNS FROM BUILDING COMMITTEE

Mr. Esselmann submitted his resignation as a member of the Courthouse Addition Building Committee effective immediately.

NEXT MEETING DATE

The Courthouse Addition Building Committee will meet on Thursday, January 19, 2006, at 9:00 a.m.

ADJOURNMENT

Moved Mr. Esselmann, seconded by Mr. Sackett to adjourn the meeting at 10:20 a.m. Motion carried.

DJ:imd