

1 **COURTHOUSE ADDITION BUILDING COMMITTEE**

2
3 Courthouse, Room 3066
4 West Bend, WI

July 21, 2005
9:00 a.m.

5
6 Present for Courthouse Addition Building Committee (CABC): Kenneth Miller, Paul Beistle, James
7 Esselmann, Thomas Sackett, James Schwartz, and Daniel Stoffel.

8
9 Present for Courthouse Addition Building Advisory Committee: Clerk of Courts Office Manager Wendy
10 Hoefert and Finance Director Susan Haag.

11
12 Also present: Doug Johnson, Administrative Coordinator; Kevin King, Tom Verhaalen and Curt Wiebelhaus,
13 VJS Construction Services; Tom Poweleit, Venture Architects; Bill Kurer, Purchasing Agent; and Linda Doro,
14 Administrative Assistant.

15
16 Chairperson Miller called the meeting to order at 9:00 a.m. and read the Affidavit of Posting.

17
18 **CONSTRUCTION PROGRESS REPORT**

19 Mr. Verhaalen and Mr. King presented a construction progress report.

20
21 **MONTHLY REVIEW OF CHANGE ORDERS**

22 Mr. King reviewed the change order format. The contingency fund approved by the County Board is
23 \$553,720. Mr. Johnson, by his authority, has approved Change Order #1 S & S Mechanical Bonding for
24 Plumbing & Site Utilities for \$9,492 and Change Order #3 Extend concrete at the overhead delivery door for
25 \$528.

26
27 Change Order #2 SBC line relocation and two raceways for future lines. Moved by Mr. Schwartz, seconded by
28 Mr. Esselmann to approve change order #3 for \$15,582. Motion carried.

29
30 Change Order #4 Waterline installation approximately 35 additional feet to the south along Wilson Street for
31 \$5,491. Change Order #5 Waterline installation in Wilson Street to a point 40 feet east of parking lot entrance
32 for \$14,150. Mr. King recommended Change Order #4 because of the lower cost and better schedule aspect.
33 Moved by Mr. Stoffel, seconded by Mr. Beistle to reject Change Order #5 for \$14,150 and approve Change
34 Order #4 for \$5,491. Motion carried.

35
36 Change Order #6 Extend additional pipe 43 feet to the east to avoid telephone pedestal for \$1,400. Moved by
37 Mr. Schwartz, seconded by Mr. Sackett to approve Change Order #6 for \$1,400. Motion carried.

38
39 **OTHER PROJECT CONCERNS**

40 Mr. Poweleit reported he is putting value engineering on hold for the decorative grills in the transaction
41 counters for the Clerk of Courts, Child Support and District Attorney offices until the end of the project. If
42 contingency money is available, he recommends putting the grills in because the design solutions Venture
43 considered do not fit in with the overall design. Mr. King stated value engineering is providing an allowance
44 amount that would cover a portion of the grills. The difference would have to come from the contingency
45 fund.

46
47 Mr. Verhaalen presented an overview of next month's construction activities.

48
49 **NEXT MEETING**

50 The Courthouse Addition Building Committee will meet on Thursday, August 18, 2005, at 9:00 a.m.

51
52 **ADJOURNMENT**

53 Moved by Mr. Stoffel, seconded by Mr. Esselmann to adjourn the meeting at 9:35 a.m. Motion carried.

54
55 DJ:lmd