

1 **COURTHOUSE ADDITION BUILDING COMMITTEE**

2  
3 Courthouse, Room 3066  
4 West Bend, WI

June 16, 2005  
9:00 a.m.

5  
6 Present for Courthouse Addition Building Committee (CABC): Kenneth Miller, Paul Beistle, James Esselmann,  
7 Thomas Sackett, James Schwartz, and Daniel Stoffel.

8  
9 Present for Courthouse Addition Building Advisory Committee: Assistant Finance Director Nicole Theys, Clerk of  
10 Courts Office Manager Wendy Hoefert, County Bar Association Representative Jerry Becker, Facility Manager David  
11 Loomans, and Judge David Resheske.

12  
13 Also present: Doug Johnson, Administrative Coordinator; Kevin King and Tom Verhaalen, VJS Construction Services;  
14 Tom Poweleit, Venture Architects; Bill Kurer, Purchasing Agent; and Linda Doro, Administrative Assistant.

15  
16 Chairperson Miller called the meeting to order at 9:00 a.m. and read the Affidavit of Posting.

17  
18 **MINUTES**

19 Moved by Mr. Esselmann, seconded by Mr. Schwartz to approve the minutes of May 19, 2005, as presented. Motion  
20 carried.

21  
22 **CONSTRUCTION PROGRESS REPORT**

23 Mr. King introduced Tom Verhaalen, Job Site Superintendent, who will be on the site full time and can be contacted at  
24 262-488-4419. Mr. King distributed a detailed Phase I schedule. Mr. Verhaalen presented a work in progress status  
25 report. Mr. King stated the project is on schedule as presented. Construction progress meetings will be held every  
26 other Wednesday at 9:00 a.m. starting next week.

27  
28 **PROJECT BUDGET RECAP**

29 Mr. King distributed a budget recap showing the additional value engineering savings approved at the May 19, 2005,  
30 meeting and a reconciliation report that shows what the contracts are being written to what contractors and for what  
31 dollar amount.

32  
33 **OTHER PROJECT CONCERNS FROM BUILDING COMMITTEE**

34 The Committee discussed the removal and destruction of the blue shed located in the future east parking lot. Mr.  
35 Johnson reported the shed is being removed by Highway Department at the request of Administrative Services  
36 Committee who reviewed the site plan and determined that removal of the shed would increase the capacity of this  
37 parking lot, improve safe traffic flow, and improve the appearance of this public entrance.

38  
39 Mr. King reported the roof contractor, Specialty Associates Incorporated, has been purchased by Tecta America Corp.  
40 This change will not affect the project from a schedule, warranty and cost standpoint.

41  
42 Mr. King reported on the contract process. Several have been forwarded to the County Attorney for review and the rest  
43 of contracts are finalizing direct purchase orders. The CD Smith bond has been received and will be forwarded on to  
44 the County Attorney.

45  
46 Chairperson Miller and Mr. Johnson reported on discussions with the City of West Bend regarding the vacation of  
47 Schmidt Road.

48  
49 **NEXT MEETING DATE**

50 The Courthouse Addition Building Committee will meet on Thursday, July 21, 2005, at 9:00 a.m. in Room 3066 of the  
51 Washington County Courthouse.

52  
53 **ADJOURNMENT**

54 Moved by Mr. Beistle, seconded by Mr. Sackett to adjourn the meeting at 9:30 a.m. Motion carried.

55  
56  
57 DJ:imd  
58