

1 **COURTHOUSE ADDITION BUILDING COMMITTEE**

2
3 Courthouse, Room 3066
4 West Bend, WI

May 19, 2005
9:00 a.m.

5
6 Present for Courthouse Addition Building Committee (CABC): Kenneth Miller, Paul Beistle,
7 James Esselmann, Thomas Sackett, James Schwartz, Daniel Stoffel.

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9 Present for Courthouse Addition Building Advisory Committee: Clerk of Courts Kristine Deiss,
10 County Bar Association Representative Jerry Becker, and Facility Manager David Loomans.

11
12 Also present: Doug Johnson, Administrative Coordinator; Kevin King and Curt Wiebelhaus,
13 Voss Jorgensen Schueler (VJS) Co., Inc.; Tom Poweleit, Venture Architects; Bill Kurer,
14 Purchasing Agent; Linda Doro, Administrative Assistant.

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16 Chairperson Miller called the meeting to order at 9:00 a.m. and read the Affidavit of Posting.

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18 **MINUTES**

19 Moved by Mr. Schwartz, seconded by Mr. Stoffel to approve the minutes of March 30, 2005, and
20 April 5, 2005, as presented. Motion carried.

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22 **UPDATE ON ELECTRIC LINE RELOCATION**

23 Mr. Loomans presented an update on the electric line relocation. Mr. King stated only a few
24 weeks of time were lost due to the relocation of the electrical line and it will not affect the
25 overall schedule. Mr. Johnson reported that We Energies have been cooperative with the line
26 relocation. A letter will be sent to WE Energies and Hooper Construction thanking them for
27 their cooperation.

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29 **CITY APPROVALS AND PARKING CONCERNS**

30 Mr. Poweleit presented the City of West Bend Planning Commission concerns regarding the
31 Courthouse Addition Building project. The City requested one additional handicapped parking
32 space and more turnaround space in the existing east parking lot. The City requested a sidewalk
33 on both sides of Schmidt Road from the property to Highway 33, and a trash enclosure that
34 matches the building materials. The West Bend Fire Department requested 22' clearance of the
35 traffic arms on the north and west side. Mr. Johnson reported on the east parking lot project.

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37 **REVIEW OF REMAINING VALUE-ENGINEERING ITEM**

38 The CABC reviewed the remaining value engineering options for consideration. Moved by Mr.
39 Stoffel, seconded by Mr. Beistle to accept \$37,704 additional value engineering reductions (see
40 attachment) for the Courthouse Addition Building project. Motion carried.

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42 **CONSTRUCTION SCHEDULE**

43 Mr. King distributed the Phase One construction schedule. Site preparation will commence on
44 Monday, May 23, 2005, and main construction will start on Tuesday, May 31, 2005.

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1 **NEXT MEETING DATE**

2 The Courthouse Addition Building Committee will meet on Thursday, June 16, 2005, at 9:00
3 a.m. in Room 3066 of the Washington County Courthouse.

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5 **ADJOURNMENT**

6 Moved by Mr. Sackett, seconded by Mr. Esselmann to adjourn the meeting at 9:55 a.m. Motion
7 carried.