

**MINUTES**  
**CIVIL SERVICE COMMISSION MEETING**  
**August 9<sup>th</sup> & 10<sup>th</sup>, 2011**

**CALL TO ORDER**

The meeting of the Washington County Civil Service Commission was called to order by Chairman Franz at 6:16 p.m. Commissioners present: Brigham, Flemming and Lindbeck. Also present Sandy Weiland, Human Resources Analyst. Excused: Supervisor Ceretto

**MINTUES OF THE PREVIOUS MEETING**

Commissioner Flemming moved to approve the March 2011 meeting minutes. Seconded by Commissioner Brigham. Motion carried.

**CIVIL SERVICE UPDATE**

The Commission discussed the current posting requirements and process for Correction Officer position. Scheduling of future recruitments was also discussed.

**MOTION TO GO INTO CLOSED SESSION**

At 6:27p.m. on August 9<sup>th</sup>, 2011, Commissioner Lindbeck moved to go into closed session per Wisconsin Statutes Section 19.85(1)(c))”Considering employment...” for the purpose of interviewing candidates for the position of Corrections Officer. Seconded by Commissioner Brigham. Motion carried.

**RECONVENE IN OPEN SESSION**

At 9:08 p.m. on August 10th, 2011 Commissioner Brigham moved to reconvene in open session. Seconded by Commissioner Lindbeck. Motion carried.

**CERTIFY LIST OF CANDIDATES FOR THE CORRECTIONS OFFICER ELIGIBILITY LIST AND TAKE ACTION TO SUBMIT THE APPROPRIATE NUMBER OF NAMES TO THE SHERIFF**

A motion was made by Commissioner Lindbeck and seconded by Commissioner Brigham to certify the following list of candidates for the Corrections Officer eligibility list. Motion carried.

**NAME**

1. Walter Lau
2. Brian Ratzlaff
3. Robert Feller
4. Russell Sadowski
5. Randy Berry
6. Liane Scharnott
7. Ashley Grasse
8. Johnathan Winters
9. Joshua Shupe
10. Jolene Pieper
11. Amanda Schermetzler

***ADJOURNMENT***

At 9:15 p.m., Commissioner Lindbeck moved to adjourn. Seconded by Commissioner Fleming. Motion carried.

Respectfully submitted,

Sandy Weiland  
Recording Secretary